

Policy Number: H600.00.10.01  
Date Adopted: March 1980  
Date Revised: August 2011  
Date Revised: April 2015

## USE OF ROWAN-CABARRUS COMMUNITY COLLEGE FACILITIES

### PURPOSE

To set policy for the utilization and rental of Rowan-Cabarrus Community College facilities by students, faculty/staff and external groups.

### POLICY

- A. Rowan-Cabarrus Community College buildings or campus space may be utilized on a first-come, first-serve, space available basis as approved by the Director of Events or the Office of the President.
- B. The use of college facilities is encouraged during normal business hours to minimize the cost of energy, payroll, cleaning and security. Requests for weekend facility use by internal and external groups will be approved on a case-by-case basis by the Director of Events and the Office of the President.
- C. External organizations desiring to obtain assembly space may utilize college facilities based on availability and will be subject to the Rowan-Cabarrus Community College Application for Use of Facilities (B600.00.25.01Pb).
- D. Public and private higher education institutions may rent Rowan-Cabarrus Community College facilities in accordance to Procedure B600.00.25.01.P.
- E. Alcohol or any other controlled substances are not permitted on RCCC campuses in recognition of the College's compliance with the Drug Free Work Act of 1988 and the Drug Free Schools and Communities Act of 1989 (Policy C200.94.22.06). Exceptions to this rule may be recommended by the President's Cabinet and approved by the Board of Trustees.
- F. Rowan-Cabarrus Community College does not permit any form of tobacco use at any campus location in compliance with the College's tobacco-free policy (Policy B600.00.12.01).

- G. Any individual, group or organization may be prohibited from using facilities if there is reasonable cause to believe that such use would disrupt the discipline or the mission of the College, or for any other valid reason deemed by the Office of the President or President's Cabinet.

ESTABLISHED ADMINISTRATIVE PROCEDURES

Procedure Number B600.00.25.01.P Utilization of Facilities

Appendix B600.00.25.01.Pa- Rowan-Cabarrus Community College Event Agreement

Appendix B600.00.25.01.Pb- Rowan-Cabarrus Application for Use of Facilities