Rowan-Cabarrus COMMUNITY COLLEGE
Post Office Box 1595, Salisbury, North Carolina 28145-1595 • 704-216-RCCC (7222) • www.rccc.edu
Concord, NC • Kannapolis, NC • Salisbury, NC

Rowan-Cabarrus Parent/Guardian Certification and Request for Information Form

Parent/Guardians(s) Certification of Student's Dependent Status for Federal Income Tax Purposes (For Parental/Guardian Access to Dependent Student's Education Records Without a Release from the Student)

According to federal law, once a student enrolls in an institution of higher education, whether the student is over age 18 or not, the student's parents/guardians no longer have automatic access to the student's education records. However, if the parents/guardians claim the student as a dependent on their federal income tax return, they may have access to the students' Rowan-Cabarrus Community College education records without the student's prior written consent, until the student turns 18. Because tax dependency can change yearly, parents/guardians wishing to establish eligibility to receive information from their students' education records must furnish the following information each year.

Please Note: If you have more than one child enrolled at Rowan-Cabarrus Community College, please submit a completed form and attachments for each child individually.

Student's Name :_____ **Student's ID Number** : _____

I/we certify that the above-named student is my/our child and that I/we claimed him/her as a dependent on a federal income tax return for Tax Year 20___. Attached is a copy of my/our federal income tax return for that year. I/we also certify that we intend to claim the above-named student as a dependent on a federal income tax return for the current tax year.

Parent/Guardian Name(s) and Address(es) (please print)

_____ _____

_____ _____

_____ _____

What Area of the student record are you requesting access: _____

Parent/Guardian's Signature _____ Pin #(Create your own): _____

Parent/Guardian Signature _____ Pin # (Create your own): _____

A copy of your federal income tax return for the tax year in question must be submitted with this form.

Valid Until: (To be completed by Registrar): _____ Registrar Signature:_____