Return to: Rowan-Cabarrus Community College –Financial Aid Office
1531 Trinity Church Rd. Concord, NC 28027
Submit online at: https://www.rccc.edu/fa-support-docs
EMAIL: fin.aid@rccc.edu

2026-2027 Financial Aid Special Circumstances Request

Name: _____**Student ID**: _____

Date of Birth: _____ **Email:** _____

Phone Number: _____

The purpose of this form is to provide a way for a student to request reconsideration of his or her financial aid application when estimated income will be less than actual 2024 income. The process requires:

1. The student must complete this form, attach all required documentation, and submit it to the Financial Aid Office.
2. The results of the request will be emailed to the Rowan-Cabarrus student email as quickly as possible. The student will be notified of any award revisions.

Check One:

☐ I request that my application for financial aid for 2026-2027 be considered based on estimated 2025 income. **Change of circumstances date**: _____

☐ I request that my application for financial aid for 2026-2027 be considered based on estimated 2026 income. **Change of circumstances date**: _____

Check the appropriate reason below:

1. ☐ Unemployment (must provide all year-to-date income information)
2. ☐ Change in employment
3. ☐ Other List Reason: _____

Brief explanation of request:

_____
_____
_____
_____
_____
_____
_____

All the information on this form is true and complete to the best of my knowledge. If asked, I agree to provide additional information concerning this application.

Signature: _____ **Date**: _____
Parent Signature *(if dependent student)*: _____

All correspondence will be via your school email. Please allow 2 weeks for processing.

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Required Documentation for Special Circumstances Request

Change in Circumstance	Required Supporting Documentation
Unemployment (Which reduces your family's anticipated 2025 total income)	• **2025 federal tax return or** • **Termination/severance notice** • **Copy of unemployment benefits (if applicable)** • **Copy of year-to-date income information (ex: pay stubs)**
Change in employment/Significant change in income	• **2025 federal tax return** • **Copy of last/recent pay stub** • **Letter of explanation from employer (if applicable)**
Other:	• **Description and documentation of the circumstance**

Additional documentation may be required