

Annual Safety and Security Report For 2016

Crime Statistics for 2013-2015

This report is provided in compliance with federal law, known as the Clery Act

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 U.S.C. 1092(f))

Department of Public Safety and Security

Division of Facilities



**Rowan-Cabarrus Community College
1333 Jake Alexander Blvd. South
Salisbury, NC 28146
704-216-7222**

**1531 Trinity Church Rd
Concord, NC 28027
704-216-7222**

For an Emergency Dial 911

September 30, 2016
<http://www.rccc.edu>

From the Director of Public Safety and Security

Thank you for taking time to read the Rowan-Cabarrus Community College **Annual Safety and Security Report for 2016**. This report and its contents are required by the federal *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*. The safety you experience on our campuses and centers is due in part to the combined efforts of many different college departments, individuals, the college leadership, as well as our collaborative relationships with public safety agencies having jurisdiction on our campuses and off-campus sites. We believe that safety is a shared responsibility. We rely on everyone to contribute to safety and security on our campuses by reporting suspicious activities and using reasonable caution when going about your daily activities. The College is committed to providing the highest level of educational attainment and occupational training possible for our students in an environment where students feel safe and secure. This report, issued no later than October 1, is designed to provide you with important information about your safety and security on-campus and contains statistics about crimes reported at all of our on-campus, off-campus, and adjoining public areas for the previous three years (2013-2015).

A major piece of federal legislation known as the Campus Sexual Violence Elimination Act (SaVE) of 2013 was ratified by Congress and signed into law by President Obama in 2013. The Act provides the structure for improving campus safety through new obligations regarding reports of crime statistics, student disciplinary procedures, and policies and procedures to address and prevent sexual violence on campus. The Act will require extensive training of faculty and staff, and efforts to raise awareness of sexually violent acts. These measures are intended to make certain crimes occurring on campus more transparent, open pathways for student involvement to prevent sexually violent crimes, and provide reporting and treatment information for victims of crime. In addition to the traditional Clery reportable offenses, colleges and universities must now report additional offenses including domestic violence, dating violence, and stalking in their Annual Safety and Security Reports. In addition, amendments to federal Title IX have similarly created requirements for institutions of higher education to increase awareness and take proactive measures to recognize and prevent sexual violence.

Safety and security on our campuses remains a priority for our college leadership and the Department of Public Safety and Security. The Director of Public Safety and Security is responsible for developing services, programs and strategies for maintaining reasonably safe campuses. We hope you find this report informative and helpful. If you have questions or would like further information about public safety and security, please contact the Director of Public Safety and Security at 704-216-7230 or visit our website at www.rccc.edu.

Tim D. Bost, Director

Department of Public Safety and Security

Legal Requirements and Purpose of the Annual Security Report (ASR)

The federal *Clery Act* requires colleges and universities to meet certain standards defined in the United States Code of Federal Regulations specifically found at 34 CFR 668.

Regulatory Citations: 34 CFR 668.41(e) and 41(c)(2)

- In compliance with the reporting requirements of the federal *Jeanne Clery Disclosure of Campus Security Police and Campus Crime Statistics Act* (20 U.S.C. 1092(f), and section 485(f) of the *Higher Education Act of 1965(HEA)*, Rowan-Cabarrus Community College (RCCC) will publish an Annual Security Report every year by October 1 that contains the three previous years of campus crime statistics and certain campus security policy statements. On March 7, 2013, President Obama signed the Violence Against Women Reauthorization Act of 2013 (VAWA) (Pub. Law 113-4), which, among other provisions, amended section 485(f) of the HEA, otherwise known as the Clery Act. Notably, VAWA amended the Clery Act to require IHE's to compile statistics for incidents of domestic violence, dating violence, sexual assault, and stalking and to include certain policies, procedures, and programs pertaining to these incidents in their annual security reports (ASR's). RCCC shall distribute the report by October 1st of each year to: 1) Current students and employees by appropriate publication and mailings through: notice of availability through electronic mail and posting on the campus internet and intranet web sites (provided all required recipients are directly notified of how to access the report and given an opportunity to request a paper copy). 2) Prospective students and employees upon request provided each is informed of the availability of the security report, given a summary of its contents and given the opportunity to request a copy. Institutions may comply with this requirement by using an internet web site if they provide the exact electronic address of the report and provide a paper copy upon request. 3) The crime statistics must also be submitted to the US Department of Education every year in a manner to be prescribed by the DOE. It is the intention of Rowan-Cabarrus Community College to fully comply with each requirement of the federal *Clery Act*.
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. The statistics must be gathered from campus security staff, local law enforcement, and other college officials, known as Campus Security Authorities, who have "significant responsibility for student and campus activities."
- Provide "timely warning" notices of those crimes that have occurred and pose an ongoing threat to students and employees. In addition, provide "emergency alerts" for conditions or circumstances requiring immediate notification to the campus community for the purpose of preventing serious bodily injury or death.
- Disclose in a public crime log any crime that occurred on campus or within the patrol jurisdiction of the campus Department Public Safety and Security (DPSS), the local law enforcement agency having proper legal jurisdiction, and is reported to the campus DPSS or local law enforcement authorities having legal jurisdiction.
- Prohibit the institution, or an officer, employee, or agent of the institution, participating in any program under this title from retaliating, intimidating, threatening, coercing, or otherwise discriminating against any individual with respect to the implementation of any provision of the *Clery Act*.

The Annual Safety and Security Report is written for disclosure of campus safety and security policies and campus crime statistics, and includes information students, prospective students, employees, and visitors may review regarding campus safety and crime prevention. In compliance with the federal *Jeanne Clery Disclosure of Campus Security Police and Campus Crime Statistics Act* (20 U.S.C. 1092(f), Rowan-Cabarrus Community College publishes specified information on campus crime statistics and security policies. The information summarized in this document is available in the Office of Student Services or may be obtained by contacting the Director of Public Safety and Security at 704-216-7230.

The purpose of this report is to:

- Provide an overview of the Department of Public Safety and Security;
- Share crime statistics required by the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*;
- Inform current and prospective students, staff and visitors about the policies and programs related to safety and security;
- Provide information regarding emergency preparedness and planning;
- Provide procedural information for the process of reporting crimes occurring in or near the College's campuses and off-campus sites;
- Provide information regarding assistance and resources for counseling and incident reporting for victims of crimes, especially sexual assaults;
- Provide guidance regarding campus policies regarding the consumption or possession or distribution of alcohol or drugs on campus; and, guidance regarding the possession or use of illegal weapons on campus.

Separate Annual Report

Rowan-Cabarrus Community College will produce a separate annual statistical report for each separate campus as defined in this report.

Programs to Inform Students and Employees about Campus Security, Crime Prevention and Emergency Procedures

Regulatory Citations: 34 CFR 668.46(b)(5)

Students are linked to campus security information and campus crime statistics available through the RCCC website during online new student orientation. Students are also provided with information regarding campus security and crime prevention during in-person, new student orientation conducted at the beginning of each semester.

New employees are linked to similar information during new-hire orientation. Employees also receive weekly safety and security updates and safety tips through emails named *This Week @ RCCC* published by the Director of College Relations, Marketing and Communications.

Regulatory Citations: 34 CFR 668.46(b)(5)

Campus security information and statistics relating to crimes reported on and around each campus are accessible to everyone through the RCCC website and the RCCC Student Handbook and Catalog. Crime prevention, campus safety and security procedures and sexual assault prevention information is available through the Department of Public Safety and Security, the Office of Student Services and, upon request, through RCCC counselors. Crime statistics and reports of recent criminal occurrences for RCCC campuses is available on the campus website, at each campus location, and from the Department of Public Safety and Security as reported in the *Clery Act Annual Security Report* and the *Campus Crime Log*. In addition, the Department of Public Safety and Security will provide, upon request, training classes and presentations to student groups, faculty and staff, on topics of campus/personal safety, emergency procedures and notification, fire safety, and special topics in workplace violence and active shooter.

A common theme of all awareness and crime prevention information is to encourage students and employees to be aware of their responsibility for their own security and the security of others. Members of the campus community are encouraged to take advantage of opportunities to raise their awareness of campus safety and security practices and to take measures to enhance personal safety through personal responsibility. When time is of the essence, information is released to the college community through security alerts posted through the college website, e-mail notifications, and Campus Connect telephone messages, and SMS text.

Campuses, Non-campus Buildings or Property, and Public Property Locations

For *Clery Act* purposes, a **campus** is defined as any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls (Rowan-Cabarrus Community College has no residence halls); and any building or property that is within or reasonably contiguous to the area previously noted, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

A **non-campus** building or property is any building or property owned or controlled by a student organization that is officially recognized by the institution, or; any building or property owned or controlled by an institutions that is used in direct support of, or in relations to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public property is defined as all public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

Rowan-Cabarrus Community College operates two main campuses, five branch campuses, and numerous non-campus locations:

Campuses and Centers

North Campus
1333 Jake Alexander Blvd. South
Salisbury, NC 28146
704-637-0760

South Campus
1531 Trinity Church Road
Concord, NC 28027
704-788-3197

Concord Business and Technology Center
660 Concord Parkway North
Kannapolis, NC 28081
704-216-3598

West Avenue Center
120 West Avenue
Kannapolis, NC 28081
704-792-9788

RCCC at the North Carolina Research Center
399 Biotechnology Lane
Kannapolis, NC 28081
704-216-7222

Cabarrus County Sheriff's Office Training
Corbin Avenue, Concord, NC 28027
704-216-3738, 704-216-3744

Non-campus Facilities: A list of non-campus facilities is found in Appendix A

Emergency/Non-Emergency Campus Primary Numbers

Emergency.....**9-1-1**

On-Campus Urgent (non-life threatening): On-Campus Extension 7600; Off-Campus **704-216-7600**

Campus Information:On-Campus Extension 7222; Off-Campus 704-216-7222

Reporting Emergencies and Crimes in Progress at RCCC

Students, faculty and staff are encouraged to promptly and accurately report all crimes and emergencies occurring on RCCC property. To report an emergency or a crime in progress, dial **9-1-1** from any campus telephone or your cellphone. After calling 9-1-1 you may follow up with a call to campus security by calling **704-216-7600**. Rowan-Cabarrus Community College has implemented a network of primary emergency response staff at all of its campuses. Each campus has security staff, a Site Director, a Campus Emergency Coordinator, and Campus Building Safety Coordinators for each building. Below is a listing of these responders:

Campus Site Directors:	Name	Office	Mobile
North – Front	Navigation Station		
North – EOA	Natasha Lipscomb	704-216-3622	704-224-6341
North – EOA2	Nekita Eubanks	704-216-3778	704-222-1801
North - Evening	Damian Josey	704-216-3651	704-791-6397
North - Weekend	Rowan Co. Sheriff		
South – Front	Navigation Station		
South – EOA	Tm Hunter	704-216-3694	704-706-7590
South – EOA2	Gail Cummins	704-216-3612	704-453-4560
South – COA	Angelo Markantonakis	704-216-3710	
South – COA-2	Teena Boone	704-216-3707	
South – Evening	Tim Templeton	704-216-3673	704-746-6991
South – Evening	Walt Stofford	704-216-3673	704-791-2083
South – Weekend	Kannapolis PD	704-920-4000	
West/NCRC – Front	Kim Barnett	704-216-3697	
West/NCRC – Front	Angela Hoover	704-216-3936	
West/NCRC – EOA	Dusty Saine	704-216-7105	864-710-2445
West/NCRC – EOA-2	Kerry Motley	704-216-7210	704-794-7960
West/NCRC – COA	Carol Scherczinger	704-216-3923	
West/NCRC – COA-2	Debra Neesmith	704-216-3640	
West/NCRC – Deputy	Wanda-Pressley Altman	704-216-3927	704-467-6395
West Ave – Evening Director	Deby Nicely	704-791-3172	704-791-3172
West Ave – Evening Deputy	Michele Sofia	704-216-3928	980-621-7761
West Ave – Weekend	Kannapolis PD	704-920-4000	
NCRC – Deputy		704-216-7210	
NCRC – Evening	Bryan Ritchie (T,TH)	704-216-7118	704-956-9055
NCRC – Evening	Milton Davis (M,W)	704-216-7110	704-953-3421
CBTC – Front	Security	704-216-7131	
CBTC – Front	Adeline Caton	704-216-3911	
CBTC – EOA	Donna Ludwig	704-216-3668	980-622-0135
CBTC – EOA-2	Allison Kitfield	704-216-3546	

CBTC – COA	Van Madray	704-216-3900	
CBTC – COA-2	Joe Christie	704-216-3908	
CBTC-Evening	Robert Freeman	704-216-3542	704-713-7738
CBTC – Deputy	Josh Beck	704-216-7161	980-234-6345
CBTC – Weekend	Concord PD	704-920-5000	
Cabarrus LE – Site Director	Anthony Clark	704-216-3747	
Cabarrus LE – Deputy	Ken Woodard	704-216-3744	

Campus Building Safety Coordinatros:			
North Buildings			
100	Tonya Gaydick	704-216-7274	704-791-6121
200 – Lower Level	Brandon Hoffner	704-216-3922	704-239-7350
200 – Upper Level	Sarah Walker	704-216-3706	828-279-2076
300	Rebecca Anderson	704-216-7155	
400	Crystal Ryerson	704-216-3806	
400	Carolyn Helms/need June 1	704-216-3505	336-971-4063
500	Lisa Shores	704-216-3693	704-433-1388
500	Cathy Fountain	704-216-3682	
600	Jeannie Morgan-Campola	704-216-3699	704-640-4700
700	Art Dept?		
800	Jim Head	704-216-3580	828-320-7936
South Buildings			
1000	Hanif Miller	704-216-7193	
2000	Keith Salters		864-415-8075
3000	Barb Meidl	704-216-3605	704-796-9069
Maintenance	Ron McMilan	704-216-3581	704-682-2555
CBTC	Josh Beck	704-216-7161	980-234-6345
IT		704-216-3569	704-216-7200
FAX		704-786-5454	
NCRC Day	Angela Graham	704-216-3708	980-234-0133
NCRC Evening	Bryan Ritchie (T,TH)	704-216-7118	704-956-9055
	Milton Davis (M,W)	704-216-7118	704-953-3421
Cabarrus LE – Day	Kane Woodard	704-216-3744	
Cabarrus LE	Anthony Clark	704-216-3747	
West Avenue			
Cosmetology	Patricia Stirewalt	704-216-3938	
Esthetics –Day	Amanda Brown Harris	704-216-3930	704-425-6571
Esthetics – Evening	Amy Allison	704-216-3812	704-232-4917
Occ. Extension	Leslie Eury	704-216-3733	
Occ. Extension – Evening	Ronald Wolfe	704-216-3517	
Evening Director	Michelle Sofia	704-216-3928	
Cosmetology – Evening	Deby Nicely	704-216-3557	704-791-3172

Use of Campus Emergency Phones and Parking Lot Call Station Towers

RCCC campuses have clearly marked emergency phones located in the main hallways on each floor of each campus building for the purpose of reporting any fire, medical or security emergency. In the event of an emergency, press the black round button to contact the College Call Center. You may also use the keypad to dial 9-1-1 to contact the local emergency services agency. You may also dial **extension 7600** on any hallway or office phone to contact the Campus Call Center. When calling, please report the type of emergency, exact location, and your name so that appropriate emergency responders and campus officials may be notified.

College parking lots and courtyards are equipped with emergency call station towers, commonly referred to as “blue phones” because of the blue lights affixed to them. These towers are located at the following locations:

North Campus: Parking lot at building 400, connecting walkway between buildings 400 and 500, central courtyard, west side of building 600, south side of building 200, and south side of building 600.

South Campus: All parking lots

Concord Business and Technology Center: Main parking lot

NCRC: Main parking lot

West Avenue: West side of campus

Each blue phone call station tower is clearly marked for use. Please know that parking lot call station towers are not monitored when the College is closed.

In the event of an emergency, press the emergency activation button on the face of the call station tower. At the North campus location you will receive a call back via hardline telephone communication from a campus emergency operator. On South Campus and the CBTC you will receive a call back from a radio-transmitted system that will put you in direct contact with a campus security officer or other College official. When using the emergency call system, please give your location, name, and nature of the call. At all locations, indoors or outdoors, you may use emergency telephones to call 9-1-1 by pressing the black button. You will hear the dial tone and then may dial 9-1-1. Then locate the safest possible place or shelter nearest to the call station and wait for the emergency responders.

In certain circumstances, it may be more effective to contact a campus security officer.

There is no emergency assistance available after 11:00 p.m. on any RCCC campus.

Regulatory Citations: 34 CFR 668.46(b)(2)

Reporting Crime and Non-Emergencies at RCCC

The most effective method for reporting crime or any suspicious activity or persons may be accomplished by reporting to a campus security officer by dialing **704-216-7600 (or extension 7600 on a campus office phone)**, picking up an emergency hallway phone, calling on a parking lot blue phone, or reporting directly to any campus security officer. For all life-threatening crimes in-progress call **9-1-1**.

Crimes may also be reported to any of the following Campus Security Authorities:

Vice President of Advancement and Continuing Education	704-216-3500
Director of Student Counseling Center	704-216-3623
Director of Evenings and Night Operations	704-216-3651
Director in Student Life and Leadership	704-216-3622

Director of Public Safety and Security	704-216-7230
Vice President of Enrollment and Student Experience	704-216-3600
Chief Officer of Facilities and Planning	704-216-3765

A listing of additional campus security authorities can be found in Appendix B

Regulatory Citations: 34 CFR 668.46(b)(4)

Department of Public Safety and Security

The College Department of Public Safety and Security serves as an administrative oversight authority for law enforcement and security operations for all of its campuses and centers. The College is committed to providing quality security services to create a safe and secure environment for students, faculty, staff and visitors. The Department of Public Safety and Security works closely with local law enforcement and other local first responders throughout Rowan and Cabarrus Counties, as well as other state and federal authorities.

The Department of Public Safety and Security is administratively accountable to the Chief Officer of the Division of Facilities and Maintenance. The Department is headed by the Director of Public Safety and Security and supported by the Chief Officer of Facilities and Maintenance, the Office of the President, Chief Officers, Vice-Presidents and College Directors. The Director of Public Safety and Security has been designated by the College President as the *Clery Act* compliance officer for the purpose of enforcing provisions of the Act.

The Department is responsible for coordination of all security personnel serving on RCCC campuses and centers. Any campus event requiring security services must be coordinated through the Director of Public Safety and Security. The Department is staffed by local sworn law enforcement officers from three agencies. The College also uses a private contract security service provider for additional security staffing for all campuses and centers, fill in and special events. The total staffing force is about 60 personnel covering all operational security for five of the college campuses and centers.

Security on RCCC’s North Campus in Salisbury is provided by deputies of the Rowan County Sheriff’s Office. Security on the South Campus in Kannapolis is provided by police officers of the Kannapolis Police Department. At the Cabarrus Business and Technology Center (CBTC) in Concord, security is provided by the Concord Police Department. Security for the Cloverleaf Extension Center and the RCCC campus at the North Carolina Research Center in Kannapolis is provided by a local contract security company. The private security contractor is also a security provider for all other Rowan-Cabarrus Community College campuses and centers. Security at the North Carolina Research Campus is augmented by the research campus police department. Security for the annual spring graduation ceremony is provided by the private contract security company, and deputies of the Cabarrus County Sheriff’s Office.

All fully sworn and armed law enforcement officers employed by RCCC are empowered to investigate alleged criminal activity, search and arrest persons and property as authorized by law, use necessary and reasonable force to enforce the law and maintain order, and, protect persons and property from harm. All sworn law enforcement officers are armed and maintain current certification as required by the North Carolina Department of Justice Education and Training Standards Commission.

Sworn law enforcement officers on campus enforce all state and local laws and local ordinances, including underage drinking, controlled substances, and all other misdemeanor and felonious criminal laws. Sworn and unsworn security officers also enforce all campus rules and regulations, i.e., smoking violations, parking violations, etc.

The Department of Public Safety and Security works closely with the Office of Student Life on matters of student conduct or student needs for counseling services.

All persons are encouraged to promptly and accurately report criminal activity to campus security and local law enforcement authorities.

Rowan-Cabarrus Community College has law enforcement, fire, EMS, and rescue training departments located on the North Campus in Salisbury, staffed by extraordinarily skilled and experienced first responders whose expertise and availability are integrated into the emergency response plan for the RCCC system.

All campuses are patrolled by officers on foot or in vehicles, performing a variety of services such as patrolling parking lots and buildings, unlocking and securing buildings, responding to fire alarms and emergencies, taking criminal reports, investigating crimes and accidents, reporting safety hazards, and providing personal escorts and directional information. The officers are also available to provide limited motorist assistance and a variety of other calls for service.

Questions regarding the Department of Public Safety and Security should be directed to the Director of Public Safety and Security at 704-216-7230.

Department of Public Safety and Security Services:

The Department of Public Safety and Security provides the following services:

- Campus security escorts
- Motorist assistance
- Lost property
- Criminal investigations
- Parking control
- Documenting criminal complaints
- Campus safety and security programs
- Maintain campus order
- Threat Assessment
- Enforce Campus policies and procedures
- Campus Access
- Crime Alerts
- Crime prevention and reduction
- Assist with emergency drills
- Enforcement of the federal Clery Act

For routine non-emergency assistance from the Department of Public Safety and Security call 704-216-7222. For urgent assistance from the Department of Public Safety and Security call **extension 7600** on campus phones, or **704-216-7600** if calling from your home or mobile phone.

Preparation of the Annual Security Report

Regulatory Citation: 34 CFR 668.46(b)(2)

The Director of Public Safety and Security is primarily responsible for preparing and overseeing the development and distribution of this report in compliance with the *Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act* (The Clery Act). The Director works with many other departments and agencies including the Office of Student Life, Facilities, Directors, Deans, Vice Presidents, and local law enforcement agencies to compile the information. Official letters are mailed to each local law enforcement agency requesting official crime statistics that may not have been captured by the College. We encourage members of the RCCC community to use this report as a guide for safe practices on and off campus. The full text report is available online at: www.rccc.edu, go to the “Discover” link, go to the “Campus Safety and Security” link, and then open the “Annual Clery Safety and Security” link.

College Policy on Campus Crime

Rowan-Cabarrus Community College will not tolerate criminal activity on any of its campuses or at any activity or event sponsored by the College. Specifically, Rowan-Cabarrus Community College will not tolerate crimes of violence, sexual assault, domestic violence, dating violence, fondling, stalking, intimidation, hate crimes, robbery, burglary, property crimes, aggravated assault, simple assault, affray, hazing, communicating threats, stalking, weapons violations, arson, alcohol/drug violations, and vandalism. Students who participate in crimes on campus will be subject disciplinary action in accordance with the Student Code of Conduct. Disciplinary action may result in a range of campus responses including up to expulsion. Students may also be subject to arrest by local law enforcement and prosecution by the State of North Carolina.

Definition of Clery Act Reportable Criminal Offenses

Offenses in Criminal Crime Reporting use the Federal Bureau of Investigation Uniform Crime Reporting (UCR) and the National Incident-Based Reporting System (NIBERS) crime classification definitions.

Excerpted from the Implementing Regulations of the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act,” 20 U.S.C. Section 1092, (originally the Campus Security Act published in the Federal Register on April 29, 1994 (Vol. 59, No. 82).

The following definitions are to be used for reporting the crimes listed in 34 CFR sec. 668.46 (previously 668.47) in accordance with the Federal Bureau of Investigation’s Uniform Crime Reporting (UCR) Program. The definitions for murder, robbery, aggravated assault, burglary, motor vehicle theft, weapons law violations, drug abuse violations and liquor law violations are excerpted from the *Uniform Crime Reporting Handbook*. The definitions of forcible and non-forcible sex offenses are excerpted from the National Incident-Based Reporting System (NIBERS) Edition of the *Uniform Crime Reporting Handbook*.

Beginning March 7, 2013, President Obama signed into law the Violence Against Women Reauthorization Act of 2013 (VAWA) (Pub. Law 113-4), which amended section 485(f) of the Higher Education Act of 1965, as amended, 20 U.S.C. & 1092(f), otherwise known as the Clery Act. As a consequence, the United States Department of Education published rulemaking final regulations on October 20, 2014 which appears in 34 CFR 668.46, and went into effect July 1, 2015. The final regulations now require that all U.S. colleges and universities collect and report the following offenses occurring on or after January 1, 2013 through December 31, 2014 (two years and hereinafter annually). In addition, the final regulations require institutions to report how many of these crimes are found to be “unfounded” for both 2013 and 2014. The amendments now require the following reporting changes in the Clery Annual Safety and Security Report:

1. Reporting the crimes of Domestic Violence, Sexual Assault, Dating Violence and Stalking;
2. Reporting the number of “unfounded” crimes;
3. Reporting the number of “exceptionally cleared” complaints

The following categories of crime statistics for the campuses, certain non-campus properties, and certain public property areas which have been reported to local law enforcement authorities must be disclosed for the most recent three calendar years:

Regulatory Citation(s): 34 CFR 668.46(b)(1) and (c) (1)-(2)

Definitions

Criminal Homicide-Murder and Non-Negligent Manslaughter

The willful (non-negligent) killing of one human being by another.

Criminal Homicide-Manslaughter by Negligence

The killing of another person through gross negligence.

Sex Offense-Forcible

Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against that person's will where the victim is incapable of giving consent.

- A. *Forcible Rape*: The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against that person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity or because of his/her youth.
- B. *Forcible Sodomy*: Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly or against that person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- C. *Sexual Assault with an Object*: The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against that person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- D. *Forcible Fondling*: The touching of the private parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against that person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Sex Offenses-Non-Forcible

Unlawful, non-forcible sexual intercourse.

- A. *Incest*: Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- B. *Statutory Rape*: Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Domestic Violence

Domestic violence means the commission of one or more of the following acts upon an aggrieved party or upon a minor child residing with or in the custody of the aggrieved party by a person with whom the aggrieved party has or has had a personal relationship, but does not include acts of self-defense:

- (1) Attempting to cause bodily injury, or intentionally causing bodily injury; or
 - (2) Placing the aggrieved party or a member of the aggrieved party's family or household in fear of imminent serious bodily injury or continued harassment, as defined in G.S. 14-277.3A, that rises to such a level as to inflict substantial emotional distress; or
 - (3) Committing any act defined in G.S. 14-27.2 through G.S. 14-27.7.
- (b) For purposes of this section, the term "personal relationship" means a relationship wherein the parties involved:
- (1) Are current or former spouses;
 - (2) Are persons of opposite sex who live together or have lived together;

- (3) Are related as parents and children, including others acting in loco parentis to a minor child, or as grandparents and grandchildren. For purposes of this subdivision, an aggrieved party may not obtain an order of protection against a child or grandchild under the age of 16;
- (4) Have a child in common;
- (5) Are current or former household members;
- (6) Are persons of the opposite sex who are in a dating relationship or have been in a dating relationship. For purposes of this subdivision, a dating relationship is one wherein the parties are romantically involved over time and on a continuous basis during the course of the relationship. A casual acquaintance or ordinary fraternization between persons in a business or social context is not a dating relationship.

Dating Violence

Violence committed by a person who has been in a romantic or intimate relationship with the victim. Whether there was such relationship will be gauged by its length, type, and frequency of interaction.

Stalking

On more than one occasion, following or otherwise harassing, as defined in G.S. 14-277.3A(b)(2), another person without legal purpose with the intent to do any of the following:

- a. Place the person in reasonable fear either for the person's safety or the safety of the person's immediate family or close personal associates.
- b. Cause that person to suffer substantial emotional distress by placing that person in fear of death, bodily injury, or continued harassment and that in fact causes that person substantial emotional distress.

(7) Unlawful conduct. – The commission of one or more of the following acts by a person 16 years of age or older upon a person, but does not include acts of self-defense or defense of others:

- a. Nonconsensual sexual conduct, including single incidences of nonconsensual sexual conduct.
- b. Stalking.

(8) Victim. – A person against whom an act of unlawful conduct has been committed by another person not involved in a personal relationship with the person as defined in G.S. 50B-1(b). (2004-194, s. 1; 2004-199, s. 50; 2007-199, s. 1; 2009-58, s. 6.)

Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed).

Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Burglary

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft

The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned including joyriding).

Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

The law also requires that schools provide statistics for the following categories of arrests or referral for campus disciplinary action (if an arrest was not made).

Weapon Law Violations

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

North Carolina General Statute 14.269.2, made an exception to allow persons with a valid concealed carry permit to possess a handgun on campus under the following strictly defined conditions:

- ***The person must possess a valid concealed carry permit***
- ***The weapon must be a handgun***
- ***The handgun must, at all times while on campus, be kept in a closed compartment within a locked vehicle; or, must be kept in a locked container securely affixed to the individual permit holder's locked vehicle***
- ***Permitted handgun owner is allowed to enter and exit vehicle only. Removing the handgun from the locked vehicle or compartment may constitute a felony***

It is important to note that all other provisions of the law regulating weapons on public educational property in North Carolina have not changed and it remains a crime to possess any weapons already prohibited in N.C.G.S. 14-269.2. The College DPSS will rigorously enforce weapons violations on all of its campuses.

By policy, Rowan-Cabarrus Community College forbids any weapon on campus as defined by North Carolina law, with exceptions noted.

Drug Abuse Violations

The violation of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs is strictly prohibited. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Liquor Law Violations

The violation of laws or ordinances prohibiting; the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. Drunkenness and driving under the influence are not included in this definition.

Hate crimes must also be reported by category of prejudice if committed in combination with certain offenses:

Regulatory Citation(s): 34 CFR 668.46(b)(1) and (c)(3)

The violation of any of the above listed offenses or other crimes listed below that manifests evidence that the victim was intentionally selected because of the perpetrator's bias based on:

- Race
- National Origin
- Gender
- Gender Identity
- Religion

- Sexual Orientation
- Ethnicity
- Disability

Applicable other crimes include:

- Larceny/theft
- Vandalism/damage/destruction of property
- Intimidation
- Simple Assault
- Crimes Involving Bodily Injury

Regulatory Citations: 34 CFR 668.46(b)(1) and (c)(4)

Definition of Gender Identity (New requirement for 2014): A person's sense of being male or female, resulting from a combination of genetic and environmental influences.

Definition of National Origin (New requirement for 2014): A person's birth nationality.

The two sets (general and hate crimes) of crime statistics disclosed must be broken down by the following geographic categories:

- On-Campus
- Non-Campus Building or Property
- Public Property

As an option, a school may choose to use a map which depicts its campus, non-campus buildings or property, and public property areas. Rowan-Cabarrus Community College currently opts not to use geographic maps to depict areas for statistical disclosure.

Regulatory Citations: 34 CFR 668.46(b)(1) and (c) (8)

Unfounded

Criminal complaint determined to be not based on fact or sound evidence. Groundless, fraudulently reported.

Major changes in the Annual Security Report follow legislative rulemaking in the Violence Against Women Act (VAWA) with an effective date of July 1, 2015. Summary of the impact of this Act as it affects campus policies and practices will:

- Require institutions to maintain statistics about the number of incidents of dating violence, domestic violence, sexual assault, and stalking that meet the definitions of those terms;
- Clarify the very limited circumstances in which an institution may remove reports of crimes that have been "unfounded" and require institutions to report to the Department and disclose in the annual security report the number of "unfounded" crime reports;
- Revise the definition of "rape" to reflect the Federal Bureau of Investigation's (FBI) updated definition in the UCR Summary Reporting System, which encompasses the categories of rape, sodomy, and sexual assault with an object that are used in the UCR National Incident-Based Reporting System;
- Revise the categories of bias for the purposes of Clery Act hate crime reporting to add gender identity and to separate ethnicity and national origin into separate categories;
- Require institutions to provide to incoming students and new employees and describe in their annual security reports primary prevention and awareness programs. These programs must include: a statement that the institution prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking, as those terms are defined in these final regulations; the definitions of these terms in the applicable jurisdiction; the definition of "consent," in reference to sexual activity, in the applicable jurisdiction; a description of safe and positive options for bystander intervention;

information on risk reduction; and information on the institution's policies and procedures after a sex offense occurs;

- Require institutions to provide, and describe in their annual security reports, ongoing prevention and awareness campaigns for students and employees. These campaigns must include the same information as the institution's primary prevention and awareness program;
- Define the terms "awareness programs," "bystander intervention," "ongoing prevention and awareness campaigns," "primary prevention programs," and "risk reduction;"
- Require institutions to describe each type of disciplinary proceeding used by the institution; the steps, anticipated timelines, and decision making process for each type of disciplinary proceeding; how to file a disciplinary complaint; and how the institution determines which type of proceeding to use based on the circumstances of an allegation of dating violence, domestic violence, sexual assault, or stalking;
- Require institutions to list all of the possible sanctions that the institution may impose following the results of any institutional disciplinary proceedings for an allegation of dating violence, domestic violence, sexual assault, or stalking;
- Require institutions to describe the range of protective measures that the institution may offer following an allegation of dating violence, domestic violence, sexual assault, or stalking;
- Require institutions to provide for a prompt, fair, and impartial disciplinary proceeding in which:
 1. Officials are appropriately trained and do not have a conflict of interest or bias for or against the accuser or the accused;
 2. the accuser and the accused have equal opportunities to have others present, including an advisor of their choice;
 3. the accuser and the accused receive simultaneous notification, in writing, of the result of the proceeding and any available appeal procedures;
 4. the proceeding is completed in a reasonably prompt timeframe;
 5. the accuser and accused are given timely notice of meetings at which one or the other or both may be present; and
 6. the accuser, the accused, and appropriate officials are given timely and equal access to information that will be used during informal and formal disciplinary meetings and hearings;
 - Define the terms "proceeding" and "result"; and
 - Specify that compliance with these provisions does not constitute a violation of section 444 of the General Education Provisions Act (20 U.S.C.1232g), commonly known as the Family Educational Rights and Privacy Act of 1974 (FERPA).
 - We have revised §668.46(k)(1)(i) to make it explicit that institutions must also provide information in the annual security report on how to file a disciplinary complaint.

Accommodations

- We have added "student financial aid" to the list of services about which institutions must alert victims. Accommodations and Protective Measures for Victims of Dating Violence, Domestic Violence, Sexual Assault, or Stalking (§668.46(b)(11)(v)).

Requesting Protective Measures

- We have revised **§668.46(b)(11)(v)** to specify that an institution must notify victims of dating violence, domestic violence, sexual assault, and stalking of how to request changes to academic, living, transportation, and working situations and how to request protective measures.

Liquor, Drugs, and Weapon Referrals

- We have revised **§668.46(c)(1)(ii)** to require institutions to report statistics for referrals (**in addition to arrests**) for disciplinary action for liquor law violations, drug law violations, and illegal weapons possession.

Unfounding of Crimes and What Crimes Must be Reported

- We have revised **§668.46(c)(2)(iii)** to clarify that, in rare cases, an institution may remove reports of crimes that have been "unfounded" and to specify the requirements for unfounding.
- We have added new §668.46(c)(2)(iii)(A) requiring an institution to report to the Department, and to disclose in its annual security report, the number of crime reports listed in §668.46(c)(1) that were "unfounded" and subsequently withheld from its crime statistics pursuant to §668.46(c)(2)(iii) during each of the three most recent calendar years.
- We have also reserved **§668.46(c)(2)(iii)(B)**.

- We have also clarified throughout **§668.46(c)** that an institution must include all reports of Clery Act crimes that occurred on or within the institution's Clery geography.

Stalking

- We have revised **§668.46(c)(6)(i)** to clarify that stalking that crosses calendar years must be recorded in each and every year in which the stalking is reported to a campus security authority or local police.
- We have also removed proposed **§668.46(c)(6)(iii)**, which would have required institutions to record a report of stalking as a new and distinct crime when the stalking behavior continues after an official intervention.

Hierarchy Rule and Sex Offenses

- We have revised paragraph **§668.46(c)(9)** to clarify how the definitions in the FBI's UCR Program apply to these regulations, updated references to the FBI's UCR Program materials, revised the exception to the Hierarchy Rule to clarify that it applies in cases where a sex offense and a murder occur during the same incident, and that under the Hierarchy Rule an institution must always include arson in its statistics.

Disciplinary Procedures

- We have revised the introductory language in §668.46(k) to specify that an institution's policy statement must address disciplinary procedures for cases of alleged dating violence, domestic violence, sexual assault, and stalking, as defined in §668.46(a).
- We have revised the definition of "proceeding" by adding that a "proceeding" does not include communications and meetings between officials and victims concerning accommodations or protective measures to be provided to a victim.

Safety and Security of Campus Facilities

The campuses, centers and properties of Rowan-Cabarrus Community College are maintained for the use of students, faculty, staff, and authorized visitors. As a public community college, access to the campus facilities may be restricted as necessary to comply with RCCC rules and regulations and to meet the safety and security standards set forth by college officials.

Rowan-Cabarrus Community College has instituted safety and security procedures and services, but each individual who enters the campus must also assume the responsibility for his or her own personal safety. The college will continue to promulgate new safety and security procedures, but no measure can succeed without the support of students, faculty, staff, and visitors of the campus community.

Campus security is on duty during the normal business hours of operation. Services provided includes regularly scheduled but random patrols of buildings, parking lots, common areas and all other campus property. Other services include locking and unlocking buildings, crime prevention programs (including sexual assault awareness and campus safety), and the Security Escort Program.

College Notifications

Regulatory Citations: 34 CFR 668.46(b)(2)

In the event a situation arises, either on or off campus, that constitutes an ongoing or continuing threat, a campus-wide “**timely warning**” will be issued. **Timely warnings** will be issued through the college email system and by utilizing Campus Connect to call all students, faculty and staff.

Persons that Reports Should Be Made to for the Purpose of Making Timely Warnings:

Regulatory Citations: 34 CFR 668.46(b)(2)

Director of Public Safety and Security.....704-216-7230 or 704-202-7773
 Director in College Relations, Marketing, and Communications.....704-216-3467

RCCC may issue any of four types of notifications if conditions require them:

Campus Information: Administrative messages may be issued to communicate important but not emergency information to the campus community. These are “information only” notices and are not timely warnings. An example would be a notification for snow closing.

Campus Notifications: Campus Notifications may be issued for routine, but important information regarding non-emergency events or to elicit information leading to the clearance of non-violent crimes. Examples might include road hazards or information leading to the arrest and conviction of persons committing criminal acts occurring on our campuses.

Campus Crime Warning (also called Timely Warnings): *Campus Warnings* may be issued whenever a report is received of a violent crime against a person or a substantial crime against property on campus that represents a serious or ongoing threat to the college community. *Campus crime warnings* will be issued to give students, faculty, staff and visitors timely notification of crimes that may represent a serious or on-going threat and to heighten safety awareness. Campus crime warnings may also seek information that may lead to arrest and conviction of serious and dangerous offenders when violent crimes against persons or substantial crimes against property have been reported. The Department of Public Safety and Security, in conjunction with the Office of the President, members of the President’s Cabinet, and the Director in College Relations, Marketing, and Communications, issues campus crime warning alerts in a timely manner to notify campus community members about certain crimes. Members of the campus community who know of a crime or other serious incident that presents an on-going threat should report that incident to law enforcement and the Department of Public Safety and Security so a campus crime warning alert can be issued. Information for alerts may also come from other public safety agencies, i.e., law enforcement, Department of Corrections, Emergency Operations Center, etc. Every attempt will be made to distribute the Alert within a reasonable, but expedited amount of time after the incident has been reported to the Department of Public Safety and Security or other college officials; however, the release is subject to the availability of accurate facts concerning the incident, and investigation limitations allowed under the *Clery Act*. Updates to the Alerts may be made at any time as new information or circumstances develop warranting additional notification. *Campus Crime Warning* alerts are originated by the Department of Public Safety and Security, approved by the College President and Cabinet, and distributed by the Office of College Relations, Marketing, and Communications. Campus crime warning alerts are triggered when RCCC determines that a crime for which it must report under the purview of the *Clery Act* has occurred and a continued threat exists. The crimes that may trigger the campus crime warning alert are the same as enumerated in the *Definition of Clery Act Reportable Criminal Offenses* section of this report.

Campus crime warnings may also be issued to give students, faculty, staff and visitors timely notification of circumstances that although not crimes, could lead to criminal activity and pose a significant threat to the health or safety. The campus crime warning seeks to heighten awareness to identify possible on-going criminal threats, identify potential criminal suspects, encourage the reporting of potential criminal threats, and empower campus security and executive officials to take timely and appropriate actions to prevent crimes.

Campus Crime Warnings may be assigned the same incident number as the corresponding security report as registered in the campus “crime log,” and as documented in the DPSS Criminal Records Management System (CRMS) known as the *Automated Law Enforcement Incident Reporting* system (ALEIR), and provide details of the crime or event, and a description of the suspect if known, information on whom to contact with information and safety tips.

Campus Crime Warnings must be issued campus-wide for an ongoing or continuing threat for crimes covered by the *Clery Act* to include criminal homicide, negligent manslaughter, non-negligent manslaughter, rape and other forcible and non-forcible sexual assault, arson, robbery, aggravated assault, burglary, motor vehicle theft, weapons violations, drug law violations, liquor violations, hate crimes and certain other crimes committed for the purpose of intentionally selecting a victim because of the perpetrator’s bias based on race, gender, religion, sexual orientation, ethnicity or disability.

Campus Warnings may also be issued to announce information about off-campus crimes, the near presence of wanted persons, or other extraneous conditions that warrant urgent notification to the campus community, that poses a serious or ongoing threat to the safety of students, faculty and staff. The issuance of Campus Crime Warnings may be delayed to protect the safety or identity of victims or witnesses, or when issuance may substantially hamper the ability law enforcement to identify or capture criminal suspects.

Whenever local law enforcement issues a news release about an off-campus crime that represents a serious or on-going threat to the safety of students, faculty, and staff, the university may assist in publicizing the crime on campus.

Campus Crime Warnings typically include the following information:

- A succinct statement of the incident
- Any connection to previous incidents
- Physical description and/or composite drawing of the suspect, if appropriate
- Date and time the bulletin was released
- Other relevant and important information
- Relevant safety tips

With respect to the “timely reports” the Clery Act mandates for crimes considered a threat to other students and employees, that victims' names be withheld.

Notification Methods: RCCC will issue Campus Crime and Safety Alerts using several methods. Once the college determines that an alert is necessary, the alert will be issued through the Campus Connect System utilizing email and telephonic communications; and the alert will be posted on the college website at <http://www.rccc.edu>. Campus Warnings may be E-mail, SMS text message, telephone recordings, bulletin boards or other available means, as reasonably and timely as possible to students, faculty and staff, distributed throughout the campus, provided to campus media, posted on the campus web site and, if appropriate, posted in off-campus areas frequented by students.

The Director of the Department of Public Safety and Security will coordinate with the Director in College Relations, Marketing, and Communications to develop the format, language and information to be published in the alerts. If warranted, they will print and distribute warning posters on bulletins boards and exterior doors throughout the affected campus(s). Campus crime warnings will be issue as reasonably and timely as possible to faculty, staff, and students, distributed throughout the campus, provided to campus media, posted on the RCCC web site and, if appropriate, posted in off-campus areas frequented by students.

Emergency Authorization, Notification, Lockdown, Drills, Tests, Evacuation, and Shelter-In-Place Procedures Response Procedures

Beginning in 2016, two new emergency management handbooks became available to assist faculty, staff, students and visitor to understand their roles in emergency responses. The ***Emergency Management Handbook for Students and Visitors*** is located at <https://www.rccc.edu/safety/emergency-management-handbook-for-students-visitors/>. The ***Emergency Management Handbook for Faculty and Staff*** is located in SharePoint on the main webpage in the right column.

Campus Emergency Alert (Emergency Notifications of Immediate Threats):

Emergency Authorization: The College President (or delegate), or any member of the President’s Cabinet, are responsible for authorizing the issuance of ***emergency notifications of immediate threats to the campus community***. However, other individuals apparently in control of a campus location may be in a better position to take immediate action (see bold italics below in “***Immediate Lockdown, Shelter in Place, and***

Evacuation” section) and issue emergency notifications, if only by voice announcement or intercoms. Emergency notifications must be made “without delay, and taking into account the safety of the campus community.”

Emergency Event Confirmation: The decision to order the issuance of an immediate emergency notification will be based upon the reasonable belief that conditions exist that require notification to members of the campus community to allow them to protect themselves from imminent harm. A reasonable belief will be based upon any information received by the administrative decision-maker that is established by direct observation of an imminent threat to health or safety, or information from a credible source with like information, that would cause a reasonable person to believe that an imminent threat of violence exists or is imminent, and requires immediate action to mitigate the threat.

Content of Notifications: The Director of College Relations, Marketing and Communications and the Director of Public Safety and Security shall develop the content of emergency notification message. Depending of the nature of the events and the notification delivery systems, some messages may be designed specific to the event or may be pre-scripted.

Emergency Notification: The Director of College Relations, Marketing and Communications, will at the direction of the President or any member of the President’s Cabinet, initiate electronic emergency notification systems (ReGroup) notifying the campus community of a significant emergency or dangerous situation involving a threat to the health or safety of the campus community, unless the notification at that time would “compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.” The College will delegate at least one other person on campus to serve as back-up person who initiates the emergency notification systems. Those authorized to issue Campus Emergency Alerts, upon report of an emergency condition, will disseminate emergency information to the campus community through the following methods of emergency notification, which may include but are not limited to: public address system, voice messages to phones, communications to local media, campus and building safety coordinators, security staff, campus radio systems, campus email system, SMS text, campus websites and campus electronic signboards. Testing of message delivery systems shall be conducted at least on an annual basis. Evacuation, shelter-in-place or lockdown shall follow campus procedures for such events. The College will provide more detailed follow-up information, following the initial emergency notification, as soon as conditions permit. Follow-up information may be disseminated in an alternate method from the initial emergency notification.

Immediate Lockdown, Shelter in Place, and Evacuation: College leadership, Site/Evening Directors, Campus Emergency Coordinators, and their Deputies, or any other College administrator apparently in control of a campus, shall have the authority to order an immediate campus lockdown, shelter-in-place, or evacuation when a crisis is so imminent that serious injury or death might occur if immediate actions are not taken, and there exists no reasonable time or ability to contact the College President or any member of the President’s Cabinet. There may be situations where individuals other than those listed above may need to make emergency decision. There may be required on the College’s smaller campuses or for weekend operations. It may become necessary for a security officer or instructor to make the decision to lock down or shelter-in-place if they are the individual apparently in control of the campus. ***In these circumstances the decision should not be delayed by any effort to seek higher authorization for action.*** Examples might include: confirmed active shooter on campuses, explosions or tornados striking with little or no warning. Decisions to act under these circumstances shall follow the same reasonable belief described in the above “**Emergency Event Confirmation**” section.

General and Targeted Notification: Emergency notifications may come in different forms and may target only a segment or segments of the population. The notification response and targeted population will depend on a number of variables. An example might be a tornado affecting one campus but no others.

Emergency Notification and Response Procedures Testing: RCCC will conduct an annual table top exercise to test the preparedness, capabilities, and effectiveness of its overall emergency response plan. The exercise will include involvement of the College President, the President's Cabinet, the Director of Public Safety and Security, the Director of College Relations, Marketing, and Communications, the Director of Facilities Maintenance, the Director of Evening and Weekend Operations, and others as may be deemed necessary. There shall also be an annual test of all emergency notification systems. Finally, evacuation and drills shall be conducted at least once each semester on all RCCC campuses. Campus Site Directors shall be responsible for coordinating and documenting all emergency tests, drills and exercises. Documentation reports of these events shall include at least: Date, time, location, target population, type, system/process, activation and response times, problems noted and recommendations for improvement. Test/drill reports shall be submitted to the Director of Public Safety and Security for review, to determine the need for improvements, and to archive documentation of tests, drills and exercises for seven years. Emergency tests, drills and exercises generally shall not be announced prior to the event, except to those who have a compelling need to know. In the interest of public safety, some exercises (full-scale) may be announced prior to the event and may require notification to external authorities. Where external notification is required, the Director of Public Safety and Security shall make notification to local public officials. For off-campus community notification, the Director of College Relations, Marketing, and Communications shall make notification to the local media of the upcoming event.

Emergency Response Procedure Publication: RCCC will publicize its emergency response procedures describing what students, faculty, and staff should do in the event of an emergency. (The publication of emergency plans are exempt by North Carolina law for public inspection). These procedures may be found in the College emergency procedures manual found on the SharePoint intranet site (accessible only to campus employees and faculty), on the public internet site at <http://www.rccc.edu/>, E-mails, posters, flyers, training classes and presentations, room flip charts, and other forms of marketing and media releases.

The College has contracted with Campus Connect system to provide emergency notification services to the college community via cell phone text messages and email. These notices also post to the college web homepage at <http://www.rccc.edu/> The RCCC emergency text messaging system is available to all RCCC students, faculty, and staff. To receive this service, individuals must sign up by completing the request for telephone numbers and email addresses on the college website under WebAdvisor.

Emergency messaging will primarily be used only for those situations that pose an immediate threat to the health and safety of students or employees on campus or for the closing of an entire campus (i.e., severe weather, chemical spills, fires, and crimes). Messaging about criminal activity generally will not be sent using these systems unless it is decided there is an imminent threat of continuing danger. In those cases a **campus crime warning** alert will be issued, as previously described.

The emergency messaging system is provided in addition to existing emergency notification procedures and does not replace or eliminate any other emergency notification systems (e.g. fire alarms, tornado and sirens).

RCCC will generally provide follow-up information to the college community via the college website.

Additional Communications

In the event of a significant on-campus emergency or dangerous situation involving an immediate threat to the health or safety of students, faculty, or staff, the college will also post information on its homepage at <http://www.rccc.edu>. As part of the College Disaster Recovery and Business Continuity Plan, the College maintains an off-site back-up server in the event any of the college campuses computing services fail during an emergency. Among preparations developed to respond in a disaster or emergency are large-scale power generators at many campus locations.

The Director in College Relations, Marketing, and Communications Office is charged with notifying the media in the event of an emergency. Updated information will be posted to the College's website and provided to the media.

Annual Publication

General information and updates about the college's response and evacuation procedures is publicized each year as part of its *Campus Safety and Security Report*, which is published as part of its compliance with the *Clery Act*.

Emergency Response Training

Many members of the College leadership have completed emergency response and emergency management training. Beginning in 2015 with the implementation of the new Emergency Operations Response Plan, all members of College Leadership, Directors, Deans, Facilities Staff, Site Directors, Campus Emergency Coordinators, Campus Building Safety Coordinators and Security Staff will be required to attend emergency response and emergency management training following the guide in the FEMA HSEEP, the federal Emergency Management Institute, and training offered from local emergency first responder, and courses through the State of North Carolina TERMS network.

Evacuation Procedures

Building and/or campus evacuation notification may be in response to an actual emergency event or drill testing and rehearsing the response. All RCCC evacuation drill exercises are treated as if they are actual events. All faculty, staff, students and visitors should treat evacuation notifications as if they were actual emergency events. All persons in any campus building when an evacuation alarm is activated will be required to evacuate. Evacuation drills are coordinated by the Department of Public Safety and Security and are executed with the assistance of Campus Emergency Coordinators, Campus Building Safety Officers, Campus Site Directors and the Campus Facilities Department. This method is used on all of the RCCC campuses. Fire drills are conducted each semester (fall and spring), both day and evening hours. Fire drills shall be conducted the second week of each semester. Evacuation routes are posted in each building, on each floor, directing the nearest escape exit route and exit door. The College has trained a corps of Campus Emergency Coordinators and Campus Building Safety Coordinators to coordinate evacuations and shelter-in-place plans in the event of a drill or actual emergency. These positions are supplemented by security and facilities staff. It remains the primary duty of faculty and staff to serve as the primary individuals responsible for assisting their students and employees during emergency drills or actual events.

The purpose of evacuation and shelter in place drills is to prepare building occupants for an organized evacuation or secured shelter in case of an emergency. RCCC uses Campus Emergency and Building Safety Coordinator training to educate and train staff in the correct procedures for these events. The College also conducts drills each semester to exercise these procedures. During the drills, occupants practice drill procedures and familiarize themselves with the location of exits, sounding of alarms, and transition to the secured areas of each building or outside grounds, depending on the type of drill. In addition to educating the occupants of each building about the evacuation or shelter-in-place procedures during the drills, the process also provides the College with an opportunity to test the operation of fire and tornado alarm system components. Drills are randomly monitored by the Director of Public Safety and Security and local fire officials for evaluation of drill effectiveness. A post-drill evaluation process provides opportunities to suggest improvements in emergency drill execution.

Evacuation of people with disabilities: Individuals with disabilities are encouraged to discuss issues of fire safety with their faculty advisor or staff supervisor, the Director of the Office of Disability Resources, or the Director of Public Safety and Security, and to inform faculty and other college personnel of issues specific to their disability that may be necessary to know in the event of an emergency. If an emergency evacuation is necessary, here are some helpful guidelines:

Mobility Impairments

- **Ambulatory**—Persons with limited mobility who are able to walk independently, either with or without the use of crutches or a cane, may be able to negotiate stairs with minor assistance in an emergency situation. Even some persons who customarily use a wheelchair or scooter for long distance travel may be able to walk independently in an emergency situation. If individuals are able to walk up or down stairs, it is advisable that they wait until the heavy traffic has cleared before attempting to evacuate if possible. Someone should walk beside the person to provide assistance in exiting the building, if needed.
- **Non-Ambulatory**—In keeping with current philosophy and preference to "stay in place," the most recent advice from fire and campus safety experts is that wheelchair users should exit the building on their own if they are able to do so. If they encounter stairs or otherwise cannot exit independently, wheelchair users should move to, and remain at, a designated area of rescue assistance until emergency rescue personnel arrive. A specific person should be designated to inform emergency responders of the individual's exact location. For RCCC, this person is the Campus Building Safety Coordinator. It is the responsibility of faculty and staff to inform the Campus Building Safety Coordinator of disabled persons under their supervision who have been "left in place" awaiting rescue. If rescue is deemed necessary, only emergency responder should assist in the evacuation. Please be aware that the person with the disability is the best authority on how to be moved.

Visual Impairments

Most people with vision loss will be familiar with their immediate surroundings. In the event of an emergency, tell the person the nature of the emergency and offer to guide him or her to the nearest emergency exit. Have the person take your elbow as you offer escort out of the building. As you walk, tell the individual where you are and advise of any obstacles (stairs, doors, etc.). When you reach safety, orient the person to their surroundings and ask if any further assistance is needed.

Hearing Impairments

Some individuals may not hear audio emergency alarms and will need to be alerted to the situation by gestures or by turning the light switch on and off. Emergency instructions can be given by verbalizing, mouthing, or by a short, explicit note. Example: "Fire alarms—go out south doors—now!" If you have questions or concerns about evacuation strategies, please contact the Office of Disability Resources at (704) 216-3639 or the Director of Public Safety and Security at 704-216-7230. For more comprehensive information published by the National Fire Protection Association, see [Emergency Evacuation Planning Guide for People with Disabilities](#) (PDF).

RCCC also conducts announced tests of its emergency text messaging system in conjunction with publicized information about registering for service.

Shelter-in-Place Procedures

If an incident occurs and the buildings or areas around you become unstable, if the air outdoors becomes dangerous due to toxic or irritating substances, or extreme weather conditions become threatening, it is usually safer to stay indoors, because leaving the area may expose you to that danger. Thus, to "shelter-in-place" means to make a shelter of the building that you are in, and with a few adjustments, this location can be made even safer and more comfortable until it is safe to go outside.

A shelter-in-place notification may come from several sources, including the emergency campus notification systems, faculty and staff members, other college employees, the federal or state government or public safety agencies. The call to shelter in place requires rapid action to avoid injury or death.

How to Shelter in Place

If an incident occurs and the building you are in is not damaged, stay inside, seeking an interior room, until you are told it is safe to come out. If your building is damaged, take your personal belongings (purse, wallet, backpack, etc.) and follow the evacuation procedures for your building (close your door, proceed to the nearest exit, and use the stairs instead of the elevators). Once you have evacuated, seek shelter at the nearest undamaged College building quickly. If police or fire department personnel are on the scene, follow their directions.

Step-by-Step Instruction

No matter where you are, the basic steps of shelter-in-place will generally remain the same. Should the need ever arise; follow these steps, unless instructed otherwise by local emergency personnel:

1. If you are inside, stay where you are. Collect any emergency supplies and a telephone to be used in case of emergency. If you are outdoors, proceed into the closest building quickly or follow instructions from emergency personnel on the scene.
2. Locate a room to shelter inside. It should have the following characteristics:
 - An interior room
 - Above ground level but at the lowest level
 - Without long ceiling spans
 - Not in a mobile or modular unit
 - Without windows or with the least number of windows. If there is a large group of people inside a particular building, several rooms may be necessary.
3. Shut and lock all windows (tighter seal) and close exterior doors.
4. Turn off air conditioners, heaters, and fans.
5. Close vents to ventilation systems as you are able. (College maintenance staff will turn off ventilation as quickly as possible.)
6. Make a list of the people with you and ask someone (housing staff, faculty, or other staff) to call the list in to the **9-1-1** center, or call on campus to extension **7600**, so they know where you are sheltering. If only students are present, one of the students should call in the list.
7. Turn on a radio or TV, if available, and listen for further instructions.

Lockdown Procedure Response

Rowan-Cabarrus Community College is committed to the safety and security of all community members and guests. The following guidelines are offered in order to provide you with useful information in the event of an unanticipated threat to safety and security that might require a lockdown of a campus. These guidelines are part of the overall emergency management strategy and in no way includes all procedures governing the response to this type or other type emergencies on campus. In the event of a lockdown RCCC will use several methods of campus notification to the college community depending on the circumstances and availability of mass notification systems on each campus.

Secure the immediate area:

- Find the closest lockable secure area and stay there
- Remember to stop, drop and remain still
- Lock and barricade doors
- Turn off lights
- Close blinds
- Turn off radios and computers
- Keep occupants calm, quiet and out of sight
- Keep yourself out of sight and take adequate cover
- Silence all cell phones and other communications devices

- Never open doors during a lockdown, even if a fire alarm is activated, unless you are threatened by smoke or fire
- If possible, remain in locked classrooms until the “all clear” announcement is made
- Immediately after the incident is over, you will be directed to report to specific location
- While it is desirable to lock building perimeter doors, it may not always be possible to do so due to an active shooter threat; however, if at all possible, it is more important to lock and secure interior building doors.

Un-securing an area:

- Consider risks before un-securing rooms and only do so as a last resort
- Remember, the shooter may not stop until they are engaged by law enforcement or campus security
- Attempts to rescue people should only be attempted if it can be accomplished without further endangering the persons inside a secured area
- Consider the safety of masses vs. the safety of a few
- If doubt exists for the safety of the individuals inside the locked room, the area should remain secured

What to report to 9-1-1:

- Your specific location/building, name and office/room number
- Number of people at your specific location
- Injuries and the number of injured, types of injuries
- Assailant(s) location, number of suspects, race and gender, clothing description, physical features, number and types of weapons, backpack carried, shooter identity if known, separate explosions from gunfire

Contacting Authorities:

- **Use Emergency 9-1-1**
- Be aware that the **9-1-1** system will likely be overwhelmed
- Contact the campus emergency number at **704-216-7600** and program this into your cell phone
- Use email to contact outside emergency responder sources
- Use phone/cell phones except for emergency information

Law Enforcement Response:

- Objective is to immediately engage the assailant(s)
- Secondary objective is to evacuate victims and facilitate medical care

How to Respond When Law Enforcement Arrives on the Scene:

- Do not run toward law enforcement officers and delay and obstruct their mission
- Remain calm and follow law enforcement commands and do not question the reasons
- Avoid pointing, screaming and/or yelling
- Immediately raise hands and spread fingers, keep hands visible at all times officers are enter the premises
- Do not stop to ask officers for help or direction when evacuating
- Avoid making quick movements toward officers such as attempting to hold on to them for safety
- REMEMBER: Law enforcement officers may not know or have a description of the shooter(s). All persons will be considered a threat to responding to law enforcement officers until identification is known, engagement is made, and the campus is completely secured

The United States Department of Homeland Defense also offers the following instructions:

How to Respond When an Active Shooter is in Your Vicinity:

Quickly determine the most reasonable way to protect your own life. Remember that customers and clients are likely to follow the lead of employees and managers during an active shooter situation.

- **Evacuate:** If there is an accessible escape path, attempt to evacuate the premises. Be sure to:
 - Have an escape route and plan in mind.
 - Evacuate regardless of whether others agree to follow.
 - Leave your belongings behind.
 - Help others escape, if possible.
 - Prevent individuals from entering an area where the active shooter may be.
 - Keep your hands visible.
 - Follow the instructions of any police officers.
 - Do not attempt to move wounded people.
 - Call **9-1-1** when you are safe.

- **Hide out:** If evacuation is not possible, find a place to hide where the active shooter is less likely to find you. Your hiding place should:
 - Be out of the active shooter's view.
 - Provide protection if shots are fired in your direction (i.e., an office with a closed and locked door).
 - Not trap you or restrict your options for movement.
 - To prevent an active shooter from entering your hiding place:
 - Lock the door.
 - Blockade the door with heavy furniture.
 - If the active shooter is nearby:
 - Lock the door.
 - Silence your cell phone and/or pager
 - Turn off any source of noise (i.e., radios, televisions)
 - Hide behind large items (i.e., cabinets, desks)
 - Remain quiet if evacuation and hiding out are not possible.
 - Remain calm.
 - Dial **9-1-1**, if possible, to alert police to the active shooter's location.
 - If you cannot speak, leave the line open and allow the dispatcher to listen.

- **Take action against the active shooter:**
 - As a last resort, and only when your life is in imminent danger, attempt to disrupt and/or incapacitate the active shooter by:
 - Acting as aggressively as possible against him/her with as many people as possible
 - Throwing items and improvising weapons.
 - Yelling.
 - Commit to your actions.
 - Call **9-1-1** when it is safe to do so.

Fire Safety

Rowan-Cabarrus Community College is not required to file a federal *Clery Act Fire Safety Report* because it does not provide student housing. However, as part the Annual Security Report, the College does provide this information regarding fire safety.

Fire Drills and Safety

Fire alarm pull stations are located in every public area of the College. If you become aware of a fire, go to a pull station and pull the lever to activate the building alarm. After pulling the lever, immediately evacuate the building and then call **9-1-1**.

To discourage false fire alarm pulls, protective covers have been installed over the fire alarm pull stations in some areas. To use the pull station, first pull up the cover. This will set off a local alarm in the pull station. This does not activate the building alarm. To activate the building alarm, you must then pull down the lever inside the protective cover.

In accordance with the College procedures, a fire drill is conducted each semester. Staff members take part in the drill and help evacuate the building. Each of the RCCC campuses has a Campus Emergency Coordinator and Emergency Deputy Coordinator, and a Campus Building Safety Coordinator and Deputy Building Safety Coordinator to assist the Campus Site Director and Director of the Department of Public Safety and Security in the management of emergency events. The purpose of these fire drills is to familiarize the campus community with the correct procedures should an actual evacuation be necessary. Evacuation procedures for each individual building are posted conspicuously throughout each building. The campus community is advised to read the procedures so they will know the location of all emergency exits in their building. Evacuation guidelines are also printed in flip-charts available in all public campus rooms.

Policies and Rules

General

No student, faculty, staff or visitor is permitted to place, possess, use, or allow use of any flammable substance that violates any local fire code or ordinance.

Open Flames

In accordance with local fire codes, open flames are prohibited, except as specifically permitted for food service preparation, maintenance of campus buildings and grounds, and to conduct classes requiring the use of open flame.. The burning of candles, incense or any other item requiring an open flame is prohibited. Arrangements may be made with the Director of Public Safety and Security for special purposes that may require the use of an open flame.

Smoking

RCCC is a tobacco-free campus. Smoking is not permitted in any location in or on any of the RCCC campuses, whether wholly owned, leased or otherwise contracted for use.

Tampering with Building Fire Alarm Systems

It is against State Law to tamper with any part of a building fire alarm system, including smoke detectors, fire hoses or extinguishers. Any person sending a false fire alarm or violating any provision of the State Fire Laws is subject to College disciplinary action and criminal prosecution.

Fire and Evacuation Information

At the first indication of fire:

1. Set off the nearest fire alarm. Do not try to fight the fire yourself.
2. Call **9-1-1** to report the fire from the nearest telephone.
3. Before passing through any closed doors, feel the door with your hand. **DO NOT** touch the doorknob. If the door is hot, **DO NOT OPEN THE DOOR**.
4. Before opening the door, brace yourself against the door and open it slightly. If heat or heavy smoke is present, close the door and remain in the room.
5. Leave the building immediately through the main fire exit indicated on the map displayed on the back of your door building bulletin board.
6. **DO NOT** use the elevators. **DO NOT** assume a fire alarm is false.
7. Remain away from the building until public safety or senior staff members or faculty direct you to return.
8. Follow instruction of College officials at all times.

Faculty, staff and students who do not immediately evacuate the building during a fire alarm are subject to employee or student disciplinary action.

If you are trapped during a fire:

1. Keep low to the floor if there is smoke in the room. The majority of oxygen is present near the floor.
2. Place a towel at the base of the door to prevent smoke from entering the room.
3. Attract the Fire Department's attention by hanging an object (bed sheet, jacket, etc.) out of the window.
4. Call the by dialing **9-1-1** from a cell phone or room phone or by dialing extension **7600** immediately and report your situation. Be sure to give the name of your building and your room number.

There are two (2) rescue assistance areas located on the upper floor of the Concord Business and Technology Center designed for residents with mobility issues who may not be able to easily evacuate the building. One

area is located at the southwest stairwell nearest room #9218, and the second at the stairwell off the student commons which is room #9220. These rescue assistance areas are equipped with a magnetic fire door to block smoke and heat and an intercom system which connects anyone inside to an internal intercom that will be monitored by first responders upon their arrival. If you have a mobility condition which limits your ability to easily evacuate the building, you may use these two (2) rescue assistance areas to call for help. After calling, if possible, please stay in place until rescue personnel arrive to evacuate you.

Fire Safety Training – Professional Staff

Campus Emergency Coordinators/Deputies and Campus Building Safety Coordinators/Deputies attend annual training sessions, in which fire/life safety procedures are discussed along with other emergency preparedness topics. This training is coordinated by the Department of Public Safety and Security in coordination with local first responding agencies and qualified RCCC staff/faculty. The Department of Public Safety and Security is responsible for the oversight of the fire/life safety for all RCCC campus facilities. Special building safety related concerns are discussed in a forum with the Director of the Department of Public Safety and Security, the Chief Officer of Planning, Capital and Environmental Services and Director of Facilities on regular intervals.

Fire and Evacuation Information for Professional Staff

Actions to take if you discover a fire:

At the first indication:

1. Safeguard life and isolate the fire.
2. Close all doors on your way out of the room. **DO NOT LOCK DOORS.**
3. Report fire and/or smoke by activating the nearest fire alarm.
4. Call by dial **9-1-1** from a cell phone or office phone or by dialing extension **7600** from any campus phone.
5. Slowly, state “I want to report a fire”. Give your location (building, floor, and room number).
DO NOT ATTEMPT to fight a fire alone. Fire-fighting should be delegated to trained firefighters.
The possible exception would be a minor fire which could be extinguished with a portable fire extinguisher.
Be sure to use the correct type of extinguisher.
6. If possible notify the **Building Safety Coordinator** and then:
 1. Promptly evacuate the building as soon as safely possible.
 2. If you are aware of special hazardous materials requiring special fire-fighting precautions and report them when emergency first responders arrive.
 3. When you are told to leave by emergency first responders, or by the Building Safety Coordinator walk quickly to the nearest marked exit and alert others to do the same.
 4. Know where emergency equipment and supplies are and secure them for use if needed.
 5. ASSIST those persons who are disabled in exiting the building! Look for the disabled in any part of the building, especially areas designated for their evacuation staging. Do not use elevators during a fire.
 6. If you become trapped in a building during a fire and a window is available, place an article of clothing (shirt, coat, etc.) outside the window as a marker for emergency personnel. If there is no window, stay near the floor. Smoke is the greatest danger in a fire so stay near the floor where the air will be more breathable. Shout at regular intervals to alert emergency personnel of your location.

Emergency Training

All Campus Site Directors, Campus Emergency Coordinators, and Building Safety Coordinators undergo sixteen hours of training in emergency response procedures, National Incident Management System (NIMS), first aid/AED/CPR orientation, emergency reporting protocols, and workplace safety practices.

Emergency Situations

Once an emergency situation is reported, any member of the President’s Cabinet or the Director of Public Safety and Security will direct a security officer or any available staff member to investigate. Upon confirmation or determination of a reasonable possibility of threat, the President or any member of the President’s Cabinet will order appropriate notification and protective action. As the six campus locations consist of either single buildings or compact configurations of several buildings, these notifications and protective actions apply to the entire site population and facility.

Notifications will be made according to the communications resources available at the site. Public Address System announcements, telephone intercom, radio and cellular staff notifications and subsequent notice to the population will be made. The notices will be ordered and content authorized by the senior site administrator where possible with the advice and consent of the system Crisis Management Team or staff duty officer. In a time-critical situation, this liaison is not required.

RCCC will, without delay, initiate appropriate notices where the threat is immediately apparent or determined to be valid after preliminary investigation as required by the *Clery Act*. Notices and information will be provided based upon the specific nature of the threat and with consideration for the actions and reactions specified in the crisis management/emergency response plan. Notifications will be made in all cases except where upon investigation or upon analysis of the incident, it is determined that mass notification is not necessary to protect the population, would interfere with the ability of responders to assist a victim, or compromise dealing with the emergency. Direction of the population during the incident will be based upon investigation and ongoing assessment of the situation. These assessments will be made by the senior administrator on site, the staff duty officer, senior RCCC staff and the crisis management team, if assembled. The decisions are based upon continuing input from security, staff, police and other emergency response and information sources.

RCCC will utilize its Crisis Communication Plan and Crisis Management Team composed of the College President, members of the President's Cabinet, and certain members of the senior leadership team, to execute the Crisis Management Plan in the event of an actual emergency.

Possible emergency responses required have been identified as:

1. Closure/Shutdown – Closing of the college or campus either before the arrival of the population or during operations when the population can leave the campus safely.
2. General Evacuation – The immediate general removal of the population from a building.
3. Evacuation/Relocation – The movement of the population from one part of the campus or building to another location deemed more safe and secure.
4. Shelter-in-place – Upon notification, the population seeks the nearest effective cover within the building.
5. Shelter-in-place/Barricade – Upon notification, the population seeks the nearest substantial cover which allows for securing doors or access to the area.
6. Lockdown – Securing all outside doors, if appropriate to the situation, and major interior partitions to prevent entry by intruders from outside or movement within and between buildings.

Indexed instruction booklets for typical emergencies and evacuation maps are posted in all classrooms, staff areas, and common spaces. These specific instruction cards are designed to provide guidance for the population in emergency situations and are indexed for quick reference. Red warning placards and Green safe placards are included in each emergency booklet.

RCCC posts information on the college website for the general public, employees, and student population describing and defining emergency information. The following section is included on the RCCC website.

Steps Taken by the Crisis Management Team

Step One: Determine the Facts and Their Impact

Crisis Management Team members will assess the situation, identify injuries, loss and damage that have occurred and identify ongoing threats that may result in additional injuries and damage. It is probable emergency personnel will be involved in this process. The Director of Facilities will evaluate property damage, determine if any continuing threats exist, and will report to the crisis team. The crisis team will designate other college personnel – deans, program heads, directors, etc. – to compile information about persons in their

divisions who were involved in the situation. This information should be double-checked and reported to the Crisis Management Team.

Step Two: Take Action to Prevent Additional Damage

Trustees, government officials, news media and others may want to visit and photograph damaged areas. The Crisis Management Team will take appropriate steps to secure damaged areas before granting access these visitors. In some situations, campus security, law enforcement and other emergency authorities will control such access. Areas that are considered to be crime scenes will not be accessible to visitors, media or any member of the campus community without the prior approval of law enforcement authorities. Crisis management team members will be aware of the steps being taken to address the crisis and will be able to share information about these steps with appropriate persons.

Step Three: Share Information with Appropriate Audiences

When a situation is considered news-worthy, reporters will want to report the story to the public. It is RCCC's intent to share factual information appropriately, quickly and completely. College spokespersons will be accessible to news media, so reporters do not have to go elsewhere to get information. It is also the practice of RCCC to provide information internally before or at the same time information is shared externally. If at all possible, faculty and staff members should receive information from the College before seeing or hearing it in the media. In most cases, the President will serve as the primary spokesperson for the College. The Director of College Relations, Marketing, and Communications will serve as the secondary spokesperson and be the principal contact for news media. The Director of Public Safety and Security, and any emergency protocol designees, are the primary communicators with law enforcement agencies and other emergency services. The Director of Public Safety and Security designees could include faculty in the law enforcement and EMT/fire safety programs. Other Crisis Management Team members may serve as authorized spokespersons, if authorized by the College President. In addition, both the President and the Director of College Relations, Marketing, and Communications may authorize specific employees to speak on behalf of the College. Different spokespersons may be used to communicate with different audiences. It is important to share information with internal audiences (students, parents, employees, trustees, community partners) and external audiences (media, taxpayers). However, the same information may not be appropriate for all audiences.

Step Four: Repair the Damage

Property damage may take weeks or months to repair. Intangible damage – perceptions of college locations as safe and stable – may take longer to restore. The President and Director of College Relations, Marketing, and Communications, other authorized spokespersons will continue to share information appropriately to ensure internal and external audiences that college operations are returning to normal.

Emergency Evacuation Test

The Crisis Management Team and senior RCCC administration requires drills and exercises to test command and control, communications and effectiveness of plans at each site or campus. RCCC provides evacuation and emergency information in each office, classroom and common space to ensure a safe evacuation of any building. Drills and exercises are conducted at least once a semester by the site director of each campus. The site director will provide documentation to the Director of Public Safety and Security that will record the description of the exercise. A standard drill exercise and evaluation report form will be provided by the Department of Public Safety and Security.

Procedures and Facilities for Reporting Criminal Actions and Emergencies

The following outlines the procedures and facilities for students and others to report criminal actions or other emergencies occurring on campuses, non-campus, and other public property immediate adjacent to RCCC facilities as defined by the law. The procedure also outlines the institutional response to such reports.

NOTE: To report emergencies or crimes in progress on any facility owned or controlled by Rowan-Cabarrus Community College call **9-1-1** immediately. For non-life threatening or crimes not in progress, call **extension 7600** on any campus telephone or use any campus emergency telephone or emergency call station. To report crimes having previously occurred, when no risk of further personal injury or property damage is imminent, call **extension 7600** on any campus telephone, use any campus emergency telephone or emergency call station, or contact any Campus Security Authority.

Reporting Crimes and Emergencies to Campus Security and Local Law Enforcement:

Specific details for individuals wishing to report criminal activity or other emergencies on RCCC campuses or properties will contact local law enforcement or campus security by doing any of the following:

- Calling RCCC Campus Security at **extension 7600** from any campus telephone, during normal operating hours: Monday through Thursday 7:00 a.m.-11:00 p.m.; Friday 7:00 a.m.-5:00 p.m.; Weekends anytime the campus is open for operation (times will vary depending on extra scheduled activities).
- Using any of the designated emergency telephones located on each floor in the hallways of each building. These telephones will automatically ring to the campus One-Stop Call Center who will in turn contact campus security by radio.
- Calling **9-1-1** from any cell or hardline telephone, private or public. This will connect with the emergency **9-1-1** call center, but will not necessarily notify on-campus security.

Specific Reporting Procedures for Each Campus Location:

- To report a crime in progress or an emergency on **North Campus**, call **9-1-1**, then, call **extension 7600** from any campus red phone, blue phone or regular phone extension. Please report the type of emergency, the location, and your name so that appropriate personnel may be notified. The security office is located in building 700. The parking lot of building 400 is equipped with emergency call stations (“blue phones”) which may be activated by pushing the emergency call button which will ring to the One Stop call center.
- To report a crime in progress or emergency on **South Campus**, call **9-1-1**, then, call **extension 7600** from any campus red phone, blue phone or regular phone extension. Please report the type of emergency, the location, and your name so that appropriate personnel may be notified. The security office is located in building 1000, main floor, the first office to the left after entering the front door.
- To report a crime or an emergency on the **Cabarrus Business & Technology Center Campus** call **9-1-1**, then, call **extension 7600** from any campus red phone, blue phone or regular phone extension. Please report the type of emergency, the location, and your name so that appropriate personnel may be notified. A security officer station is located on the main floor and is situated in the lobby to the left after entering the front door.
- To report a crime or an emergency on the **Cloverleaf Plaza Center campus** call **9-1-1**, then call **extension 7600** from any campus red phone, blue phone or regular phone extension. Please report the type of emergency, the location, and your name so that appropriate personnel may be notified. A security officer station is located in the Extension Center and is situated in the lobby to the left after entering the front door.
- To report a crime or an emergency on the **North Carolina Research Campus**, call **9-1-1**, then, call **extension 7600** from any campus red phone, blue phone or regular phone extension. Please report the type of emergency, the location, and your name so appropriate personnel may be notified. A security officer station is located in room 112.
- To report a crime or emergency at the **Cabarrus County Sheriff’s Office Training Center** dial **911** on any cellphone or hardline phone.

The RCCC Department of Public Safety and Security will take reports of alleged criminal offenses and document other medical or related emergencies. When requested, an officer will meet with a complainant or go the scene immediately, or the case will be referred for investigation, depending on the nature or seriousness of the alleged offense. All criminal incidents will be investigated by the Department of Public Safety and Security, and if deemed necessary, by the appropriate outside law enforcement agency having jurisdiction over the crime. Campus security responses include, but are not limited to:

- Immediate response to the scene of the criminal activity by one or more campus security personnel.
- Investigations of criminal activity in accordance with RCCC policy and state and local laws.
- Detaining suspects and filing the appropriate charges against them, dependent upon the circumstances of the offense.
- Referring alleged offenders to the appropriate RCCC officials for disciplinary action.

Criminal and Incident Reporting

Incidents that occur on RCCC property, including crimes, health emergencies, fires, or other similar occurrences, should be reported immediately to the Department of Public Safety and Security. If a serious crime or medical emergency occurs, call **9-1-1** first and then notify the security department. Crimes, which represent a continuing threat, will be reported to the campus security through several mass notification methods.

Persons should report sex offenses to the security department and local law enforcement. Security department personnel will assist a victim in reporting to local law enforcement if a request is made by the victim. Prompt reporting ensures that evidence is not destroyed and increases the probability of suspect apprehension and successful criminal prosecution. Incidents may be reported in person to any security department personnel, or by calling 704-216-7222 and asking for a security officer. For the convenience of the campus community, emergency telephones with direct access to the One Stop Call Center are located throughout the campus facilities. Parking lot call stations are located on the South Campus, Concord Business and Technology Center and RCCC at the North Carolina Research Center.

All reported incidents will be investigated and when necessary, referred to the Rowan or Cabarrus County District Attorney's Office for prosecution. Victim counseling and mental health services are available through the RCCC Student Services Counseling Center by calling 704-216-3600. If you require RCCC counseling services after normal business hours or on weekends, you may call (704) 216-7222. If a student, faculty, or staff member is sexually assaulted on campus, the college will pay for a sexual assault examination. This examination is critical for the successful prosecution of the perpetrator. If you are the victim of a sexual assault, it is important to notify security, law enforcement and medical personnel as soon as possible.

Campus Security Authorities

Campus Security Authorities are RCCC officials that meet any of the following Clery Act definitions:

- A campus police department or a campus security department of an institutions. RCCC does not maintain a campus police department but does maintain a campus security department with a director of public safety and security, sworn armed local law enforcement officers, and contract private unarmed security officers.
- Any individual or individuals who have responsibility for campus security but who don't constitute a campus police department or a campus security department under the previous paragraph of this definition, such as an individual or organization who is responsible for monitoring entrance into institutional property.
- Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students or employees should report criminal offenses.
- An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings. If such an official is a pastoral or professional counselor as defined below, the official is not considered a campus security authority when acting as a pastoral or professional counselor. Although exempt as campus security authorities, the College policy is to encourage professional mental health counselors to refer persons they are counseling to report crimes on a voluntary, confidential basis for inclusion in the annual crime statistic. The DPSS will conduct annual training to instruct professional counselors regarding the procedures for confidential reporting of crimes. Specifically, campus professional mental health counselors are provided with a *Clery Act Crimes Reporting Form* to be used for confidential reporting of crimes to the DPSS.
Regulatory Citations: 34 CFR 668.46(b)(4)

- *Pastoral counselor:* There are no pastoral counselors affiliated with RCCC for the purposes of Clery Act reporting
- *Professional counselor:* A person whose official responsibilities include providing mental health counseling to members of the institution's community and who is functioning within the scope of his or her license or certification.

This definition applies even to professional counselors who are not employees of the institution, but are under contract to provide counseling at the college. Also exempt are persons who are unlicensed and uncertified but acting under the supervision of an exempt counselor, example: graduate student doing an internship in counseling.

The following groups or individuals have been identified as campus security authorities:

- The College President
- All College Vice-Presidents and Associates
- All College Chief Officers
- All College Directors
- All Department of Public Safety and Security sworn and unsworn security officers
- All other campus employees and volunteers enumerated in Appendix "B" with information on how to contact them.

All campus security authorities are required to undergo initial in-class training for understanding their role in *Clery Act* reporting requirements. Thereafter, they receive annual refresher training on an annual basis.

Off-Campus Criminal Activity

Regulatory Citations: 34 CFR 668.46(b)(7)

Rowan-Cabarrus Community College does not have any recognized student groups that maintain off-campus properties. However, students engaged at off-campus locations of student organizations officially recognized by the College, should report all crimes to local law enforcement agencies, the RCCC Department of Public Safety and Security, and should register their student organization with the DPSS. A copy of all campus recognized student organizations is listed in Appendix C.

Campus Crime Prevention Education and Security Awareness Programs

Regulatory Citations: 34 CFR 668.46(b)(6)

The Department of Public Safety and Security promotes crime prevention education and awareness through the following strategies:

- Providing useful information to students, faculty and staff on a semi-annual basis through orientation and presentations, making them aware of how to contact campus security and of the importance of reporting criminal activity.
- Giving verbal and written crime prevention tips to the campus community on an informal basis, encouraging them to approach campus security with information about crime on campus.
- Publication of a general crime prevention brochure that outlines many crime prevention strategies community members should practice when on campus. The brochures will be available in the office of Student Services, student lounges, and any campus commons. The department will also post crime prevention information on bulletin boards at all campuses and centers.
- Additional safety and security tips may be found by reading *This Week at RCCC*, and by visiting the Department of Public Safety and Security web link at www.rccc.edu/safety/ under the headings "Discover" or "Help."

Monitoring Criminal and Suspicious Activity

The RCCC Department of Public Safety and Security provides security services on its campuses, centers, and adjoining public property during all operational hours. The department provides general security, crime prevention and investigative services. Campus officers are responsible for all law enforcement related matters on campus property to include the enforcement of applicable North Carolina criminal and traffic laws. After hours, weekends and holidays are monitored by local law enforcement agencies having jurisdiction over RCCC property for the purposes of crime prevention and investigation. For the North Campus this is Salisbury Police Department; South Campus, Cloverleaf Center, R3 Center and RCCC at the North Carolina is Kannapolis Police Department (RCCC@NCRC is also monitored by the NCRC Security Department 24/7/365); and the Concord Business and Technology Center is Concord Police Department. The RCCC Department of Public Safety and Security works closely in a collaborative effort with local, state and federal agencies to receive information regarding incidents on campus property or information used to enhance security for the campus community. The college will actively pursue it any information it receives for the purpose of following up on alleged crimes and to protect lives and property. Based upon events, circumstances and credible information, the college will issue a Campus Safety Alert to inform the college community of any continuing threat.

Critical Incident Response

Rationale for Critical Incident Response Team:

The Critical Incident Response Team exists to allow for a rapid response to a RCCC community member behavioral crisis event that has the potential to impact the RCCC campus community. The intent is to get information to those who need it in a timely manner and to alleviate or minimize personal injury or property destruction. The Critical Incident Response Team is populated by select members of the President's Cabinet, Senior Leadership Team, and other strategic staff members, but in no way requires the participation of all members to effect critical decisions under rapidly developing circumstances or events. Members of the Critical Incident Response Team may or may not be primary or secondary responders depending on the circumstances or events as they occur and are observed.

Definitions:

- **Primary Responder:** The first person employed or affiliated with RCCC who receives the initial call that a crisis is occurring or is about to occur (anyone affiliated with RCCC can potentially become a primary responder). The primary responder will:
 - Call emergency services if needed;
 - Contact any secondary responders that may be needed;
 - Assure that the immediate needs of the person in crisis are met;
 - Assure that the immediate needs of the campus structures are met;
 - Document the call and events
- **Secondary Responder:** The person or persons contacted by the primary responder who may be called to respond to an ongoing crisis. The secondary responder(s) should be a member or members of the President's Cabinet or Senior Leader Team. The secondary responder will:
 - Assure that the long term needs of the person in crisis are addressed as well as any long term needs in reference to campus structures are met;
 - Notify other secondary responders as deemed appropriate to the circumstances or events. At the least, for situations involving students the Vice-President of Students Affairs should be notified; for situations involving campus facilities, the Chief Officer of Planning, Capital Project and Environmental Operations should be notified; for situations involving faculty, the Vice-President of Academic Programs should be notified; and for situations involving staff and employees, the Chief Officer of Human Resources should be notified. For circumstance where an on-going security threat exists, the Director of Public Safety and Security should be notified.
 - Any significant critical incident response or on-going critical incident threat requires notification to the college President.

Primary Critical Incident Telephone Numbers:

Emergency (Police, Fire, Rescue, Poison Control, Ambulance).....**9-1-1**
 Navigations Station Call Center..... On campus extension 7600; Off-campus 704-216-7600
 Student Affairs Counseling Office.....On campus extension 3723; Off-campus 704-216-3623
 Vice-President of Student Affairs.....On campus extension 3601; Off-campus 704-216-3601
 Chief Officer of Facilities...On campus extension 3765; Off-campus 704-216-3765
 Vice-President of Academic Programs.....On campus extension 3850; Off-campus 704-216-3850
 Chief Officer of Human Resources.....On campus extension 3461; Off-campus 704-216-3461
 Director of Public Safety and Security.....On campus extension 7230; Off-campus 704-216-7230

CRITICAL INCIDENT NOTIFICATION CHART

Confidentiality should always be respected by all persons needing a crisis response. Only persons with a legitimate need to know will receive critical incident information. These guidelines apply to situations outlined on this page.

Primary responders will call these secondary responders and other resources as soon as possible after the initial call.

Vice-President Gaye McConnell	704-216-3600	
Vice-President Craig Lamb	704-216-3500	
Vice-President Michael Quillen	704-216-3850	
Chief Officer Jonathan Chamberlain	704-216-3765	
Chief Officer Janet Spriggs	704-216-7165	
Chief Officer Ken Ingle	704-216-3577	
Chief Officer Carla Howell	704-216-3452	
Chief Officer Tina Haynes	704-216-3461	
Assoc. Vice-President Mark Ebersole	704-216-3601	
Director Tim Bost	704-216-7230	704-202-7773
Evening Director	704-216-3651	
Director Paula Dibley	704-216-3467	
Director Danny Carpenter	704-216-3580	
Director Chris Nesbitt	704-216-3738	
Events Coordinator Dusty Saine	704-216-7105	

Public Crime Log

The Department of Public Safety and Security will maintain a daily public Crime Log for the purpose and documenting and publishing information regarding the incidence of crime on all RCCC campuses, centers, and off-campus events. The log will include all reported crimes, misdemeanor and felony, and will include the following data: campus location, nature (classification), case number, date/time reported, date/time occurred, location, whether on or off campus, and disposition. Reported crimes need not be reported to the police, result in an arrest or prosecution to be recorded in the log. Only law enforcement authorities may determine a reported crime as “unfounded,” as required by the Clery Act. The log includes a record of all crimes occurring in the most recent 60 days. The log will be updated during this 60-day period but will not be updated thereafter. The information found in this report shall be available for public inspection during normal campus business hours which are Monday through Thursday, 7:00 a.m.-11:00 p.m., and Friday, 7:00 a.m.-5:00 p.m. Public Daily Crime Logs for the most recent 60 days are open to the general public for inspection on the campus web site and at all campus locations at locations specified in the following table. They will also be available upon request at

any RCCC campus or center and shall be reproduced within two business days of the request. A written request for the log and requestor identification shall not be required. A reasonable fee may be charged for paper copies. The log is available on the RCCC website at <http://www.rccc.edu>. In some cases, the release of some crime log information may be unavailable when prohibited by law or its release would jeopardize an investigation or the victim's identification. The crime log is also available by using one of the publically accessible computer terminals located at the following campus sites:

Campus	Location
North	LRC Room 520
South	LRC Room 1303
Concord Business & Technology Center	LRC Room 9255
RCCC at the North Carolina Research Center	LRC Room 120
Cloverleaf Center	Central Hallway in the Extension Center

Reporting by Professional Counselors

The Department of Public Safety and Security will assist crime victims with contacting a professional counselor, when appropriate. Crime victim participation is strictly confidential and counseling services provided will be kept in confidence. Professional counselors shall not be required to provide information to campus authorities while they are serving in their roles as counselors. This shall not apply if professional counselors are serving in other non-counseling roles.

Campus Policy for Prevention of Sexual Assault, Dating Violence, Domestic Violence and Stalking

Regulatory Citations: 34 CFR 668.46(b)(11i)

For the purposes of inclusion in the Annual Security Report, sexual assault is defined as any rape, acquaintance rape, dating rape or other forcible or non-forcible sex offense. The Campus Sexual Violence Elimination Act (SaVE) of 2013 amended the Clery Act by broadening the definition of sexual assault and adding dating violence, domestic violence and stalking. In compliance with the U.S. Department of Education requirement of Section 485 of the Higher Education Act (also known as the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistic Act @ 20 U.S.C. Section 1092*), and the SaVE.Act. RCCC acknowledges that sexual offenses, forcible and non-forcible, dating violence, domestic violence and stalking are violent, demeaning crimes and completely inconsistent with the values and mission of the college. Therefore, RCCC stands strongly behind its prohibited conduct as related to sexual misconduct, dating violence, domestic violence and stalking. RCCC will support the policy of the U.S. Department of Education and will increase awareness through educational prevention seminars, special literature and counseling; and, assisting victims of sexual assault by contacting law enforcement authorities and assisting with the arrangement of proper medical attention.

College Sexual Misconduct and Interpersonal Violence Policy in Compliance with Title IX and the Campus Sexual Violence Elimination (SaVE) Act

Policy

Rowan-Cabarrus Community College, takes pride in a commitment to its core values of civil personal conduct. Students, as integral members of the RCCC community, should conduct themselves in a manner that consistently represents the College in a positive light and exemplifies responsible citizenship. To that end, responsible citizenship includes an expectation that members actively participate in behavior that complements and upholds the values and mission of Rowan-Cabarrus Community College. Members of the College community are expected to engage in conduct that contributes to the culture of integrity and honor upon which the College is grounded. Acts of sexual misconduct, sexual harassment, dating sexual violence, acquaintance sexual violence, domestic violence and stalking jeopardize the health and welfare of our campus community and the larger community as a whole. Therefore, Rowan-Cabarrus Community College stands strongly behind its prohibited conduct as related to sexual misconduct, dating violence, domestic violence, and stalking.

Reporting

Reports regarding an alleged violation of Title IX, including those taking place off campus, such as sexual misconduct, sexual harassment, dating violence, domestic violence, stalking; sexual misconduct incidents involving minors, guests and third party users; and any allegation of inequity in educational programs and activities should be reported to any College “Responsible Employee”, Student Services, Campus Security; and communicated to the Title IX Administrator immediately. By College definition, a “Responsible Employee” is any member of college full-time or part-time employee- faculty, adjunct faculty, staff, administrator, work study student or contract employee of the College. Information for the reporting of sexually inappropriate conduct or crimes may be found on the College website under “Help” and go to “Title IX.” The College Title IX staff, with contact information is:

For Student Complaints:

Gaye McConnell, Vice-President of Student Services

704-216-3600; Email: Gaye.McConnell@rccc.edu

Or

Mark Ebersole, Vice-President of Student Services

704-216-3601; Mark.Ebersole@rccc.edu

For Faculty and Staff Complaints:

Tina Haynes, Chief Officer of Human Resources and Institutional Effectiveness

704-216-3461; Tina.Haynes@rccc.edu

Nekita Eubanks, Director in Human Resources

704-216-3778; Nekita.Eubanks@rccc.edu

Confidentiality

The College will take reasonable steps to protect student and employee confidentiality. However, confidentiality cannot be guaranteed since certain situations may require disclosure. Examples might include responses to court orders or non-identifying information for the purposes of recording and publicizing crime statistics. However, in all cases, the identity of complainants will not be released.

Investigation

Rowan-Cabarrus Community College will conduct a disciplinary investigation of all alleged acts of sexual misconduct, sexual harassment, stalking, dating violence or domestic violence. The College will assist complainants to contact local law enforcement to report crimes a complainant freely elects to report. The Director of Public Safety and Security shall be responsible for reporting all felonious acts covered under this policy to the district attorney.

Standard of Evidence

The standard of evidence in determining violations for violations of the Student Code of Conduct is the “preponderance of proof,” or the greater weight of the evidence.

Notice of Decision

The accuser and accused must be notified “simultaneously” and “in writing” of: the outcome of the proceeding; appeal procedures; any change to the result before it becomes final; and when the result becomes final.

Rowan-Cabarrus Community College identifies sexual misconduct as follows:

Sexual misconduct includes but is not limited to:

1. Sexual assault: engaging in vaginal, oral or anal intercourse or penetration without that person’s consent.
2. Non-consensual sexual contact: engaging in the intentional touching of any person’s genitalia, groin, breast, buttock or clothing covering them, or forcing a person to touch another’s intimate parts as listed above without that person’s consent.
3. Sexual exploitation: taking nonconsensual, unjust or abusive sexual advantage of another for one’s own advantage or benefit; or to benefit or advantage anyone other than the one being exploited; even if that behavior does not constitute rape, sexual assault or sexual harassment.

Examples of Sexual Exploitation include but are not limited to prostituting another person; nonconsensual sexually-oriented photographing of another person; video or audio taping of sexual activity without the participant(s)’s consent; going beyond the boundaries of consent, such as allowing others to observe sexual activity without the consent of a partner; engaging in voyeurism; and inducing incapacitation with the result of inflicting sexual misconduct on another person or with the result of creating opportunity for a third party to inflict sexual misconduct on another person.

4. Sexual harassment: Sexual harassment is considered prohibited conduct as stated in Rowan-Cabarrus Community College's Sexual Harassment Policy <https://sharepoint.rccc.edu/president/policymanual/Chapter%20C%20%20Personnel/C200.94.22.07%20Sexual%20and%20Other%20Harassment.pdf>. Depending upon the nature and severity of the harassment, it may also qualify as sexual misconduct.

The two categories of sexual harassment are:

Quid Pro Quo - Sexual harassment presented as a "bargain" (quid pro quo). Unwelcome sexual advances, requests for sexual favors, and other verbal and physical conduct of a sexual nature by one in a superior position constitutes "bargained-for sexual harassment" when submission by another is made either an explicit or implicit term or condition of employment or of academic standing.

Abuse of Power-The use of employment superior position as in "retaliation" to attempt to control the victim to discourage filing a complaint or moving forward with a previously file complaint.

Environmental Sexual Harassment – Unwelcome sexual advances, requests for sexual favors, and other verbal and physical conduct of a sexual nature constitute "environmental sexual harassment" when such conduct has the purpose or effect of creating an intimidating, hostile or offensive environment which unreasonably interferes with another's work, academic performance or privacy.

Please note: Title IX requires institutions to respond to both sexual violence and sexual harassment. Sexual harassment is also a violation of College Policy. The support services, education, prevention, outreach and the rights of the victim and accused (if a student or employee) are similar to the information noted in this policy. Should you experience sexual harassment please contact the Director of Student Services or a Title IX Coordinator.

CONSENT: An action is "without that person's consent" when it is inflicted upon a person who has not freely and actively given consent. 'Consent' is an understandable exchange of affirmative actions or words which indicate an active, knowing and voluntary agreement to engage in mutually agreed upon sexual activity. Consent is not freely given when it is in response to force or threat of force or when a person is incapacitated by the (voluntary or involuntary) use of drugs or alcohol or when the person is otherwise physically helpless and the person performing the act knows or should reasonably know that the other person is incapacitated or otherwise physically helpless. A person is not required to physically resist sexual conduct in order to show lack of consent. Past consent for sexual activity does not imply ongoing future consent.

The Rowan-Cabarrus Community College **Code of Conduct** <https://www.rccc.edu/onestop/618/code-of-conduct/> identifies dating violence, domestic violence and stalking as follows:

Domestic/Dating Violence:

Physical abuse, domestic/dating violence, threats, intimidation, harassment, coercion, and/or any other conduct which threatens or endangers the health or safety of any person includes but is not limited to:

1. Conduct which threatens, coerces, harasses or intimidates another person or identifiable group of persons, in a manner that is unlawful or in violation of a constitutionally valid College policy, while on College premises or at College activities based upon a person's race, color, religion, national origin, gender, sexual orientation, gender-identity, creed, disability or veteran status.

2. Unlawful harassment which leads to a hostile environment. Unlawful harassment includes contact that creates a hostile environment by meeting the following criteria:

a. Directed towards a particular person or persons;

b. Based upon the person's race, color, religion, national origin, gender, sexual orientation, gender-identity, creed, disability or veteran status;

c. Unwelcome;

d. Severe or pervasive;

e. Objectively offensive;

f. So reasonably interferes with the target person's employment, academic pursuits, or participation in College sponsored activities as to effectively deny equal access to the College's resources and opportunities.

Stalking:

a. Includes but is not limited to: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to: fear for their safety or the safety of others, and;

b. Suffer substantial emotional stress.

Violations of the Code of Conduct and Sexual Harassment Policy may also be violations of law, and for that purpose, the College has included in this document the North Carolina General Statutes which address rape, sexual assault, domestic and dating violence and stalking, which include:

§ 14-27.2*. First-degree rape.

(a) A person is guilty of rape in the first degree if the person engages in vaginal intercourse:

(1) With a victim who is a child under the age of 13 years and the defendant is at least 12 years old and is at least four years older than the victim; or

(2) With another person by force and against the will of the other person, and:

a. Employs or displays a dangerous or deadly weapon or an article which the other person reasonably believes to be a dangerous or deadly weapon; or

b. Inflicts serious personal injury upon the victim or another person; or

c. The person commits the offense aided and abetted by one or more other persons.

§ 14-27.3. Second-degree rape.

(a) A person is guilty of rape in the second degree if the person engages in vaginal intercourse with another person:

(1) By force and against the will of the other person; or

(2) Who is mentally disabled, mentally incapacitated, or physically helpless, and the person performing the act knows or should reasonably know the other person is mentally disabled, mentally incapacitated, or physically helpless.

§ 14-27.4. First-degree sexual offense.

(a) A person is guilty of a sexual offense in the first degree if the person engages in a sexual act:

(1) With a victim who is a child under the age of 13 years and the defendant is at least 12 years old and is at least four years older than the victim; or

(2) With another person by force and against the will of the other person, and:

a. Employs or displays a dangerous or deadly weapon or an article which the other person reasonably believes to be a dangerous or deadly weapon; or

b. Inflicts serious personal injury upon the victim or another person; or

c. The person commits the offense aided and abetted by one or more other persons.

§ 14-27.5. Second-degree sexual offense.

(a) A person is guilty of a sexual offense in the second degree if the person engages in a sexual act with another person:

(1) By force and against the will of the other person; or

(2) Who is mentally disabled, mentally incapacitated, or physically helpless, and the person performing the act knows or should reasonably know that the other person is mentally disabled, mentally incapacitated, or physically helpless.

§ 14-27.5A. Sexual battery.

(a) A person is guilty of sexual battery if the person, for the purpose of sexual arousal, sexual gratification, or sexual abuse, engages in sexual contact with another person:

(1) By force and against the will of the other person; or

(2) Who is mentally disabled, mentally incapacitated, or physically helpless, and the person performing the act knows or should reasonably know that the other person is mentally disabled, mentally incapacitated, or physically helpless.

§ 50B-1. Domestic Violence.

Domestic violence means the commission of one or more of the following acts upon an aggrieved party or upon a minor child residing with or in the custody of the aggrieved party by a person with whom the aggrieved party has or has had a personal relationship, but does not include acts of self-defense:

- (1) Attempting to cause bodily injury, or intentionally causing bodily injury; or
- (2) Placing the aggrieved party or a member of the aggrieved party's family or household in fear of imminent serious bodily injury or continued harassment, as defined in G.S. 14-277.3A, that rises to such a level as to inflict substantial emotional distress; or
- (3) Committing any act defined in G.S. 14-27.2 through G.S. 14-27.7.

(b) For purposes of this section, the term "personal relationship" means a relationship wherein the parties involved:

- (1) Are current or former spouses;
- (2) Are persons of opposite sex who live together or have lived together;
- (3) Are related as parents and children, including others acting in loco parentis to a minor child, or as grandparents and grandchildren. For purposes of this subdivision, an aggrieved party may not obtain an order of protection against a child or grandchild under the age of 16;
- (4) Have a child in common;
- (5) Are current or former household members;
- (6) Are persons of the opposite sex who are in a dating relationship or have been in a dating relationship. For purposes of this subdivision, a dating relationship is one wherein the parties are romantically involved over time and on a continuous basis during the course of the relationship. A casual acquaintance or ordinary fraternization between persons in a business or social context is not a dating relationship.

The following definitions apply in this Chapter:

- (1) Abuse. – To physically or mentally harm, harass, intimidate, or interfere with the personal liberty of another.
- (2) Civil no-contact order. – An order granted under this Chapter, which includes a remedy authorized by G.S. 50C-5.
- (3) Nonconsensual. – A lack of freely given consent.
- (4) Sexual conduct. – Any intentional or knowing touching, fondling, or sexual penetration by a person, either directly or through clothing, of the sexual organs, anus, or breast of another, whether an adult or a minor, for the purpose of sexual gratification or arousal. For purposes of this subdivision, the term shall include the transfer or transmission of semen.

(5) Repealed by Session Laws 2004-199, s. 50, effective August 17, 2004.

(6) Stalking. – On more than one occasion, following or otherwise harassing, as defined in G.S. 14-277.3A(b)(2), another person without legal purpose with the intent to do any of the following:

a. Place the person in reasonable fear either for the person's safety or the safety of the person's immediate family or close personal associates.

b. Cause that person to suffer substantial emotional distress by placing that person in fear of death, bodily injury, or continued harassment and that in fact causes that person substantial emotional distress.

(7) Unlawful conduct. – The commission of one or more of the following acts by a person 16 years of age or older upon a person, but does not include acts of self-defense or defense of others:

a. Nonconsensual sexual conduct, including single incidences of nonconsensual sexual conduct.

b. Stalking.

(8) Victim. – A person against whom an act of unlawful conduct has been committed by another person not involved in a personal relationship with the person as defined in G.S. 50B-1(b). (2004-194, s. 1; 2004-199, s. 50; 2007-199, s. 1; 2009-58, s. 6.)

§ 50C-2 Information on the process for obtaining a no contact order can be found at:

<http://www.ncleg.net/gascripts/statutes/StatutesTOC.pl?Chapter=0050C>

(9) Responsible Employee.- A Responsible Employee is any person employed by Rowan-Cabarrus Community College who (a) has the authority to take action to redress sexual harassment/misconduct; (b) who has been given the duty of reporting incidents of sexual harassment/misconduct **or** any other misconduct by students to the Title IX Coordinator or other appropriate designee; or (c) who a student reasonably believes has this authority or duty. Rowan-Cabarrus Community College affirmatively elects to specifically identify authorized Responsible Employees as any full-time or part-time employee of the College.

§ 14-277.3A. Stalking.

(a) Legislative Intent. – The General Assembly finds that stalking is a serious problem in this State and nationwide. Stalking involves severe intrusions on the victim's personal privacy and autonomy. It is a crime that causes a long-lasting impact on the victim's quality of life and creates risks to the security and safety of the victim and others, even in the absence of express threats of physical harm. Stalking conduct often becomes increasingly violent over time.

The General Assembly recognizes the dangerous nature of stalking as well as the strong connections between stalking and domestic violence and between stalking and sexual assault. Therefore, the General Assembly enacts this law to encourage effective intervention by the criminal justice system before stalking escalates into behavior that has serious or lethal consequences. The General Assembly

intends to enact a stalking statute that permits the criminal justice system to hold stalkers accountable for a wide range of acts, communications, and conduct. The General Assembly recognizes that stalking includes, but is not limited to, a pattern of following, observing, or monitoring the victim, or committing violent or intimidating acts against the victim, regardless of the means.

(b) Definitions. – The following definitions apply in this section:

(1) Course of conduct. – Two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, is in the presence of, or follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.

(2) Harasses or harassment. – Knowing conduct, including written or printed communication or transmission, telephone, cellular, or other wireless telephonic communication, facsimile transmission, pager messages or transmissions, answering machine or voice mail messages or transmissions, and electronic mail messages or other computerized or electronic transmissions directed at a specific person that torments, terrorizes, or terrifies that person and that serves no legitimate purpose.

(3) Reasonable person. – A reasonable person in the victim's circumstances.

(4) Substantial emotional distress. – Significant mental suffering or distress that may, but does not necessarily, require medical or other professional treatment or counseling.

(c) Offense. – A defendant is guilty of stalking if the defendant willfully on more than one occasion harasses another person without legal purpose or willfully engages in a course of conduct directed at a specific person without legal purpose and the defendant knows or should know that the harassment or the course of conduct would cause a reasonable person to do any of the following:

(1) Fear for the person's safety or the safety of the person's immediate family or close personal associates.

(2) Suffer substantial emotional distress by placing that person in fear of death, bodily injury, or continued harassment

Additional information regarding NC General Statutes can be found by going to:

<http://www.ncleg.net/gascripts/Statutes/StatutesTOC.pl?Chapter=0014>

Education, Training, Prevention, Counseling and Other Outreach

New students and new employees must be offered “primary prevention and awareness programs” that promote awareness of rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking. In addition, existing employees shall receive training and shall undergo future training on a continuous basis. The College counseling and human resources department shall make reasonable efforts to identify and reach out to students and employees who are victims of violent crime.

Education and Prevention

Rowan-Cabarrus Community College provides educational programming on sexual assault, sexual misconduct, sexual harassment, dating and domestic violence prevention, stalking and personal safety through a variety of avenues. List here. College security present programs on these crimes and personal safety, and are available to present programs to student organizations, faculty, staff, and classes.

Bystander Intervention

Often the most effective way to help is through intervention by peers. As students and members of this campus community, each should be invested in the well-being of their peers. If you see something going on with a fellow student that doesn't seem right, say something to someone and consider doing something to help. Do not be afraid to talk to a friend or acquaintance about your concern for them and provide them with assistance. Below are some ways a bystander could intervene.

- Notice the issue: Listen to your gut instincts. If something doesn't look or feel right about a situation, take a few moments to assess the situation;
- Interpret the urgency: Now that the situation has been briefly assessed, determine the urgency of the situation. Is this something that is an emergency? Is this something where someone needs help? Is this something myself (or perhaps 2 of us) could address and assist with?;
- Take responsibility: Take responsibility for providing help. Whether intervening firsthand or calling for help, once the decision is made to offer assistance, follow through is vital.

Ways to provide help:

- Call police, Campus Security, College staff or a friend to assist;
- Help the person leave the situation; connect them with friends or help them get home safely;
- Confront the behavior which is occurring, address the issue;
- Diffuse the situation – distract the parties, introduce others (such as friends of either party) who can help deescalate the situation, separate the individuals;

Tips for intervening:

- Always approach everyone from a place of care and concern;
- Do not be antagonistic, accusatory or condescending;
- Avoid using violence or threats of violence;
- Be honest, direct and as clear as possible as to why you are there;
- Get help if necessary;
- Keep yourself safe;
- If things escalate or you feel unsafe, call the police.

Students have the ability to create a campus environment free of interpersonal and sexual violence, free of words and behaviors which make any member of the community feel marginalized. We encourage students to educate themselves about interpersonal and sexual violence, as well as issues

surrounding bias and to share this knowledge and information with their friends and peers. We encourage students to confront their friends and peers who make excuses for their (or other people's) abusive or inappropriate behaviors. We encourage students to speak up against racist, homophobic, and sexist remarks. To learn more bystander intervention tips, students can attend a program or List Here. By working together, speaking up and taking action, our campus can be a safer and more welcoming place for all.

Counseling and other outreach

Counseling and related support is available on campus at our Student Counseling and Advising Center (704-216-7222). Students can confidentially discuss sexual or interpersonal violence with our counselors, receive assistance and be connected with community resources. Student counseling can also provide off campus referrals to a counselor or therapist should you chose to see someone outside of the College.

Mental Health Services: (Rowan Co. 704-637-9301), or (Cabarrus Co. 704-788-1130)

Family Crisis Council (Rowan Co. 704-636-4718)

Victims Assistance (Cabarrus Co. 704-788-2826)

Students can also contact Campus Security at (704-202-7600). Student Services can provide resources and support. Campus Security can provide information on the criminal process.

We encourage students to seek out assistance, whether on or off campus and to utilize available resources to help with their recovery.

IV. Guide for Students Who Have Been Sexually Assaulted

Sexual assault is an act of violence. Crimes of violence affect everyone, regardless of gender and can occur in any relationship, whether you are straight, gay, lesbian, transgender, or questioning - sexual violence affects everyone. Victims of a sexual assault are often in a state of disbelief and shock – feeling angry, fearful, and helpless – and can also be feeling shame and guilt. The variety of emotions which can be experienced by a victim of sexual assault can be overwhelming and he/she may not know who they can ask for help. We provide this guide in an effort to help give students resources to assist in their recovery and to help prevent a future assault. We encourage students to seek help from the resources presented.

A. When Sexual Assault Occurs

If a student is sexually assaulted, the student should: Get to a safe place as soon as possible. Try to preserve physical evidence. Do not wash, bathe, shower, douche, use the toilet or change clothing. If changing clothes is unavoidable, put all the clothing you were wearing in a paper bag, not a plastic bag. Do not move any physical items which may have been touched by the assailant. Get medical attention as soon as possible. It is important to address your physical health needs. In addition it is important in order to preserve and collect evidence should you decide later to pursue legal action. Effective evidence collection must occur no later than seventy-two (72) hours after the assault and

must include a physical examination at a local emergency room. DNA and forensic evidence collection is vital and will be collected by medical staff specially trained in working with patients who have been assaulted. Medical attention will also be paid to treating injuries, testing for pregnancy and sexually transmitted diseases. Medications to prevent sexually transmitted diseases and pregnancy and protect against HIV transmission may also be offered. Medical attention is vital and does not mean you must pursue criminal action. If your injuries are critical or life-threatening, please call 9-1-1. Also contact Campus Security by calling 704-202-7600. Calling Campus Security does not mean you must pursue criminal charges. Officers are trained to help assist you in securing medical attention and professional counseling. In addition they are able to assure that evidence related to the incident which is collected and properly preserved should you decide later to prosecute. Talk with a counselor. They can provide you with emotional support as well as additional resources in a confidential environment. To contact our Counseling Center, call 704-216-7222 and ask to speak with a counselor – they will page the counselor on call for you. A student can confidentially discuss sexual or interpersonal violence with our Rowan-Cabarrus Community College counselors. When campus counselors are called, a counselor will help secure medical attention and emotional support from campus resources. You can also call local crisis centers (see information on last page). Talk. Turn to those you trust – your friends, family or someone who can help support you through your recovery. You can also find numerous support people in the College community. Being able to talk about and process what has happened is a vital step in your recovery. Consider your options. You have the ability to consider criminal action as well as pursuing action through the College Disciplinary process on campus (if your assailant is a student). This document provides you with information on both avenues. If you have questions you can call Student Services or Campus Security at extension 7222 or for more urgent matters at extension 7600.

B. Past Abuse or Off-Campus Abuse

It is not uncommon for a sexual assault victim to withdraw and never tell anyone of the incident. Whether the assault occurred years ago or recently, please seek out assistance. Our Counseling Center is here to help. You can also contact the local crisis centers of Rowan or Cabarrus Counties. You may also report sexual abuse to our counselors or security, even if it occurred off campus property. Regardless of where it happened, our staff will assist with counseling assistance or prosecution, if the victim wishes. Reporting any sexual assault incident does not mean that the victim must prosecute the crime.

C. Medical Treatment

It is very important to seek out medical attention so you can be assessed and treated for any physical injuries. Evaluation of sexual assault includes the testing and treatment for sexually transmitted diseases, medication to prevent pregnancy and the preservation, collection and documentation of evidence of the assault (which would aid in criminal prosecution, should you decide to pursue legal action). DNA and forensic evidence should be collected immediately, preferably within the first seventy two hours. Evidence can be collected later but the quality and quantity of the evidence can be greatly impacted. Medical attention is vital and does not mean you must pursue criminal charges. Should you deem your injuries critical or life-threatening, please call 9-1-1.

D. Immediate Emergency Services

A special exam should be conducted as soon as possible after a sexual assault. Even if there are no physical injuries, this special exam, which includes a rape kit, is recommended to maintain all legal options. The exam is performed by an emergency department physician and/or a specially trained nurse. A nurse is also present throughout the procedure and you are welcome to have a support person with you as well. Note: Routinely, hospital staff will contact the police whenever treatment is provided for injuries that could be the result of a crime. Although the police are contacted and may respond, this does not mean you have to proceed with criminal charges.

E. Transportation

Campus Security or Student Services are able to help with transportation to the hospital if necessary. You can reach either at 704-216-7600.

F. Non-emergency Medical Procedures

Non-emergency medical treatment can be obtained from local providers and urgent care centers listed at the bottom of this policy). The Rowan and Cabarrus County Health Departments are also available for free or reduced fee services.

G. Counseling, Resources and Emotional Support

Student Counseling and Advising Center 704-216-7222

<https://www.rccc.edu/counseling/>

Community Counseling Services

Caring For Families	Rowan County AIDS Task Force		704-637-8704
Community Care Clinic	Healthcare clinic	☞	704-636-4523
Daymark Recovery Services	Mental health & substance abuse services	Daymark Recovery ☞	704-633-3616
Families First NC-Inc	Family	Families First ☞	704-630-0481
Family Crisis Council	Domestic violence	Family Crisis Council ☞	704-636-4718
Piedmont Behavioral Healthcare	Mental Health, Substance Abuse	Piedmont Behavioral ☞	1-800-939-5911
Rowan Care Connections	Nurse on call	Care Connections ☞	1-800-335-4921
Rowan County Health Department	Healthcare services	Rowan County Health Department	704-216-8777
Rowan Helping Ministries	Crisis assistance	Rowan Helping Ministries ☞	704-637-6838
Rowan Regional Medical Center	Medical/Healthcare	RRMC ☞	704-210-5000
Family Crisis Council			704-636-4718
Crisis Pregnancy Center of Cabarrus County			704-782-2221
Rape Crisis Services - Cabarrus County - Safe Alliance			704-721-0010
	www.safealliance.org		
Counseling Center @ Concord - Cabarrus Baptist Association			704-786-9205
	http://www.cabarrusbaptist.com		
Cabarrus County Health Alliance			704-920-1000
280 Concord Pkwy South			704-920-1070

H. Reporting to Campus Security

For urgent matters, call 704-216-7600 to reach Campus Security. For non-urgent matters call 704-216-7222. Choosing to speak with an officer and report an incident does not necessarily mean that you have to choose to prosecute or pursue campus action through our disciplinary Process. You may choose whether to pursue criminal or campus action at a later time. Campus Security will begin take immediate actions to protect you from further harm and will place you in contact with College counseling services and relevant college reporting officials.

The officer may also assist in preserving evidence and preparing a case for court or for our disciplinary process as well as helping to protect you and others from future victimization. The officer is there to listen to your statement of what happened. The officer will ask questions related to the scene of the assault and any witnesses, as well as the events leading up to and following the incident. You will be asked for an identification of or a description of the assailant. If the assault happened off campus, the officer will help you contact the proper law enforcement agency if desired.

Campus Security will share the report with the Vice-President of Student Services. The Vice-President of Student Services (or designee) will meet with the alleged victim from a place of care and concern and to go over avenues for resolution, available campus resources, as well as interim actions and accommodations.

I. Criminal Investigation and Charges

Campus Security is required by law to provide information on all sexual assaults and other felonies to the local District Attorney's office. In the majority of cases reported to the district attorney, the decision to pursue criminal charges rests with the victim. Campus Security will report all criminal sexual assault cases (rape, sexual offense, sexual battery or other sexual criminal felonies) to the local law enforcement agency of original jurisdiction. If you chose to pursue criminal charges, an Assistant District Attorney or District Attorney's Investigator from the local District Attorney's office will provide you with legal representation for the proceedings without cost. An Assistant District Attorney from the District Attorney's office and/or a personal attorney may also provide legal advice to assist you in making a decision with regards to prosecution.

Campus Security officers will initiate a preliminary investigation of all reported crimes that occur on or off campus. This is done to determine the need for personal emotional and medical support, complying with various federal laws, and to determine whether criminal prosecution is an option. In serious cases, local law enforcement officers are contacted to serve as the primary investigative agency. If crimes happen off campus the local law enforcement agency having jurisdiction will likely be the primary investigative agency. Officers understand that the questions related to the incident can be difficult for victims. You may request the presence of a support person during security or law enforcement interviews.

If a victim chooses to pursue criminal prosecution and the assailant is taken into custody, the suspect will be taken before a magistrate and charged with the appropriate offense. A suspect or student under investigation for any criminal offense has a constitutional right to have a lawyer present during

questioning; however, the student/suspect does not have a right to have a support person other than their lawyer.

Student Disciplinary Procedures for Cases Involving a Student Assailant

The Student Disciplinary process is the adjudication process for any alleged violation of the Student Code of Conduct. The Student Disciplinary Procedure process works to provide a prompt, fair and impartial investigation and resolution to alleged violations of the Code. Hearing officers and staff that work with the Student Disciplinary Procedure, receive annual training on conduct issues, process and procedures related to resolving cases of alleged misconduct.

Sexual misconduct (as defined in this policy) is prohibited at Rowan-Cabarrus Community College and is a violation of the Student Code of Conduct. Students have a right to file a formal complaint of sexual misconduct with the Office of Student Services. When a report of sexual misconduct is received, the student will have the opportunity to provide a written statement regarding the incident. Given the serious nature of sexual misconduct, the Director of Public Safety and Security will be contacted at 704-216-7230 to determine whether the District Attorney should be notified. The Director of Public Safety and Security will then provide the Vice-President of Student Services with the results of the determination as additional documentation for the Student Disciplinary Procedure process. If the victim wishes to file a criminal complaint, the Director of Public Safety and Security will contact the law enforcement of original jurisdiction for the purposes of taking a victim's complaint. Complaints of sexual misconduct shall be resolved according to the procedures outlined in the Student Code of Conduct process unless otherwise specified. A preponderance of the information (whether more likely than not) is the standard used for determination of responsibility for any alleged violation of the Student Code of Conduct. The Associate Vice-President of Student Services (or delegate) will meet with the alleged victim from a place of care and concern and to go over avenues for resolution, available campus resources, as well as interim actions and accommodations. The Associate Vice President can assist with implementing protective measures (such as no contact orders) to discuss the student's role in the process. If there is any additional investigation needed for the process, the Associate Vice President or their designee will coordinate. As noted above, complaints of sexual misconduct shall be resolved according to the procedures outlined in the Student Code of Conduct unless otherwise specified.

Retaliation is prohibited, including any retaliation facilitated on behalf on an individual by a third party. Should an act of retaliation occur, disciplinary action (as well as any other action, such as criminal prosecution should it necessitate) will occur.

Minimum recommended sanction for a violation of sexual misconduct is College suspension.

Rights of the Victim

Any person who is a complainant in a case of sexual misconduct shall be afforded all rights as outlined in the Student Code of Conduct plus the following rights specific to sexual assault cases: The right to be assisted by an advisor, advocate or support person of their choice, at their own expense (if a fee is charged), throughout the entire Student Disciplinary process, including investigation, informal

disposition of the case, hearings and appeals. The advisor, advocate or support person may not speak in any proceeding or part of the process. They may only speak in private to the victim.

Specific Victim Rights:

1. The right to have their name or other personally identifiable information withheld (by the College) from release to the public, the press or others who are not directly involved in the case.
2. The right to be notified of the outcome of any student disciplinary action in a case of sexual misconduct concurrent to the notification of the accused (if participating in the hearing process, or subsequent if not participating).
3. The right to request extra time to make up academic work the student has missed because of time lost due to the assault, investigation and the hearing. This is done solely at the discretion of the instructor.
4. The right, when reasonable and possible, to have their classes reassigned so as not to share classes with the accused.
5. The right not to have the student's sexual history discussed during the hearing.
6. The right to be present for the entire hearing (with the exception of deliberations).
7. The right to make a victim impact statement to be presented to the hearing body subsequent to a determination of responsibility for a violation of the Student Code of Conduct and prior to the determination of a sanction or sanctions.
8. The right to give testimony from separate or divided room (or other accommodation which separates the student complainant from the accused which is approved by the Vice President of Student Services).

Rights of the Accused

A student facing charges of sexual misconduct is afforded all rights as outlined in the Student Code of Conduct, plus the following rights specific to sexual assault cases.

Specific Accused Rights:

1. The right to be assisted by an advisor, advocate or support person of their choice, at their own expense (if a fee is charged), throughout the entire Student Disciplinary process, including investigation, informal disposition of the case, hearings and appeals. The advisor, advocate or support person may not speak in any proceeding or part of the process. They may only speak in private to the accused.
2. The right to have their name or other personally identifiable information withheld from the public as part of the disciplinary process – however at the close of the process, when a case is resolved, the College is permitted to release name, charge(s) and resolution of the case.

Investigative records in the College Department of Public Safety and Security and local law enforcement are not covered the same and may not be released to the public without a court order (N.C.G.S. 132-1.2 (a)(b)(d)3).

3. The right to be notified of the outcome of any Student Disciplinary action in a case of sexual misconduct concurrent to the notification of the accused (if participating in the hearing process, or subsequent if not participating).
4. The right to request extra time to make up academic work the student has missed because of time lost due to the investigation and the hearing. This is done solely at the discretion of the instructor.
5. The right, when reasonable and possible, to have their classes reassigned so as not to share classes with the student complainant.
6. The right not to have the student's sexual history discussed during the hearing.
7. The right to be present for the entire hearing (with the exception of deliberations).
8. The right to make a victim impact statement to be presented to the hearing body subsequent to a determination of responsibility for a violation of the Student Code of Conduct and prior to the determination of a sanction or sanctions.
9. The right to give testimony from separate or divided room (or other accommodation which separates the student complainant from the accused which is approved by the Vice President of Student Services).

I. When a student complainant does not want to pursue resolution or requests confidential

If a student complainant does not want to pursue a formal resolution or requests that the complaint be kept confidential, Title IX nevertheless requires the College to investigate and take reasonable action in response to the complainant's information. The student complainant will be informed that the College's ability to respond may be limited if confidentiality is requested. The College may conduct a preliminary investigation into the alleged misconduct or assault and weigh the request for confidentiality against the following factors: the seriousness of the alleged misconduct, whether there have been other complaints against the same accused, and the accused's right to receive information about the allegations. The complainant will be informed if the College is unable to maintain confidentiality. Should the College move forward with action or resolution, the student complainant is not required to participate in the process.

Guide for Students Who Are Experiencing Relationship/Domestic Violence and/or Stalking

Relationship/domestic violence and stalking can, like sexual assault, affect everyone, regardless of gender and can occur in any relationship, whether you are straight, gay, lesbian, queer, transgender,

or questioning. Victims of relationship/domestic abuse and stalking can experience a myriad of emotions, including fear, anger, self-blame, betrayal, as well as feelings of shame and guilt.

The extensive resources, both on campus and in the community which help victims of sexual assault, are also available to victims of relationship/domestic violence and stalking. The Student Disciplinary process provides victims of relationship/domestic violence and stalking with the same resources and rights in our process as noted above for sexual misconduct. The Vice President of Student Services (or delegate) is available to go over avenues for resolution, available campus resources, as well as interim actions and accommodations. The Director of Public Safety and Security can provide information regarding pursuing criminal action (or connecting you with law enforcement in the appropriate jurisdiction), a personal safety plan, as well as information on obtaining a N.C.G.S. 50 B protective order. If a protective order is obtained, Campus Security should keep a copy on file. It is the responsibility of the complainant to provide a copy of the protective order to the Director of Public Safety and Security. If the order is against a student, Campus Security, as well as the Vice President of Student Services (or delegate) can assist with its implementation in the campus environment (which may include, when possible, adjustment of class schedule, and working with both parties to avoid contact).

Filing a Title IX Discrimination Complaint with OCR

Anyone who believes there has been an act of discrimination on the basis of sex against any person or group in a program or activity that receives ED financial assistance may file a complaint with the Office of Civil Rights (OCR), U.S. Department of Education, under Title IX. The person or organization filing the complaint need not be a victim of the alleged discrimination but may be affected by a general “hostile sexual environment” or complain on behalf of another person or group. A complaint should be sent to the OCR enforcement office that serves the state in which the alleged discrimination occurred. You can find the address, email and phone number of your local OCR enforcement office at <https://wdcrocolp01.ed.gov/CFAPPS/OCR/contactus.cfm>. A complaint must be filed within 180 days of the date of the alleged discrimination, unless the time for filing is extended for good cause by the Enforcement Office Director. Prior to filing a complaint with OCR against an institution, a potential complainant may want to use his or her school’s institutional grievance process to have the complaint resolved (though a complainant is not required by law to use the institutional grievance procedure before filing a complaint with OCR). If a complainant uses an institutional grievance process, his or her Title IX complaint must be filed with OCR within 60 days after the last act of the institutional grievance process.

How to file

Title IX complaints are generally submit online, either through the electronic submission of the [pre-prepared OCR complaint form](#) or by email (OCR@ed.gov). However, you can submit your complaint, whether based on the online form or not, by snail mail.

VI. Resource Directory

Emergency Contacts

On campus: 9-1-1 or 704-216-7600 (Campus Security)

Student Counseling Center: 704-216-7222

<https://www.rccc.edu/student-services/advising-and-counseling-options/>

Hospitals

Rowan Regional Medical Center 704-210-5000

(Victim Services Outreach Intervention Counseling and Education) 828-255-7576

Law Enforcement and Legal Information

Salisbury Police Department: 704-638-5333

Concord Police Department: 704-920-5008

Rowan County Sheriff's Office: 704-216-8700

Cabarrus County Sheriff's Office: 704-920-3000

Rowan County District Attorney's Office: 704-797-3010

Cabarrus County District Attorney's Office: 704-262-5510

College Security: 704-216-7222

Title IX Coordinator (for complaints against Faculty, Staff, and Students):

North Carolina Coalition Against Sexual Assault: 919-871-1015 <http://www.nccasa.net/>

Rape, Abuse and Incest National Network: 1-800-656-HOPE <http://www.rainn.org/>

National Sexual Violence Resource Center 717-909-0710 877-739-3895 (toll free)
<http://www.nsvrc.org/>

Rowan-Cabarrus Community Department of Public Safety and Security Information and Campus Crime Statistics <https://www.rccc.edu/safety/>

Student Code of Conduct <https://www.rccc.edu/onestop/618/code-of-conduct/>

*Legal citations from Chapters 14 and 50 of the North Carolina Gene

Filing a Sexual Assault Offenses and Filing a Complaint

Regulatory Citations: 34 CFR 668.46(b)(11ii) and 34 CFR 668.46(b)(11ii) and (11iv)

Rowan-Cabarrus Community College encourages all victims of sexual offense crimes to promptly report the incident as soon as possible. Prompt reporting will increase the probability of capturing sexual assailants, assist in the successful prosecution of the criminal act, provide an opportunity to assist victims with counseling and treatment, and diminish the likelihood of repeat offenses by the perpetrator. Any victim or witness of a sexual assault, who is a member of the campus community, may contact any “**Responsible Employee**” (as defined by the SaVE Act), in person, or by calling the Navigation Station Call Center at extension **7222** (on campus) or 704-216-7222 (off campus), or if an emergency by calling extension **7600** (on campus) or 704-216-7600 (off campus). Upon calling, the victim may initiate a formal criminal report and internal campus report. A campus security sworn law enforcement officer will assist the victim by placing them in contact with campus counseling services as needed. At the request of the victim, a sworn campus safety officer will assist the victim notify law enforcement authorities with proper jurisdiction over the crime. However, the victim should be informed that he or she is not required to file a criminal complaint, although they may continue with filing a report with the College. The safety and emotional/psychological condition of the victim shall be the highest priority of the College. The reporting of the incident, subsection to evidentiary collection, and prosecution of the crime shall be secondary to the above conditions, and in all cases, the victim shall have the discretion to pursue prosecution of the crime. Failure to prosecute the crime will in no way prevent the referral of the victim for counseling services.

When safely possible, victims of sexual assault should go to a place of safety, seek emergency medical care, and are strongly encouraged to report the incident to local law enforcement. Emergency assistance on campus can be obtained by dialing **9-1-1** or by dialing **704-216-7600**, or by personally contacting any “Responsible Employee.”

Officers assigned to the campus Department of Public Safety and Security make the following promises to victims of sexual assault:

- Every victim will be treated with dignity, respect and sensitivity.
- Every case will be taken seriously and thoroughly investigated, regardless of the victim’s gender or the gender of the assailant.
- The College will assist the victim in obtaining necessary medical attention and counseling and will continue to assist victims as they navigate campus reporting and investigative processes.

Changes in Victim’s Academic Campus or Work Conditions

Regulatory Citations: 34 CFR 668.46(b)(11v)

The RCCC Office of Student Services will make changes in the victim’s academic campus or work conditions upon request. The Department of Public Safety and Security will also provide enhanced surveillance for victims violent crimes and especially of sexual assault while on college premises until the risk of threat subsides.

Regulatory Citations: 34 CFR 668.46(b)(11ii)

Victims of sexual assault should seek medical attention because of the risk of sexually transmitted diseases, pregnancy, in order to determine the presence of physical injury, and to obtain evidence to help in the criminal investigation. Not seeking medical attention could have physical and emotional consequences. The Department of Public Safety and Security and the Office of Student Services Counseling Center will assist a victim with transportation to a hospital, if necessary. Area hospitals and local law enforcement agencies have

specially trained personnel to deal with sexual assaults. Before going to the hospital do not change clothes, bathe, douche, or use the toilet (unless necessary). Such activities may result in evidence being lost.

Counseling Resources

Regulator Citations: 34 CFR 668.46(b)(11iv)

The Office of Student Services provides first response counseling services for victims of sexual assault and assists with the placement victims with community or private counseling resources for follow up evaluation and treatment. Professional counseling services are provided to students, prospective students, and the entire college community in the areas of personal counseling. The staff is comprised of trained counselors who are qualified to help individuals assess and understand their personal issues and crises. Counseling services are confidential. Counseling services include personal issues relating to sexual assault, depression, anxiety, relationships, crisis intervention, and referral and information services.

For emergency counseling services dial **704-216-7600** or on-campus dial extension **7600**. Crisis counseling is given the highest priority by our counseling services professional staff.

You may also do any of the following:

- Make an appointment in person at the Student Services reception area at either the North or South Campus locations.
- Call North Campus at (704) 216-3593; South Campus at (704) 216-3637; or CBTC at (704) 216-3638 to request a counseling appointment.
- Faculty can facilitate access to counseling services by bringing a student to the reception area or by assisting in placing the call or providing the necessary information.
- Referrals: Counselors maintain comprehensive referral resource information. Examples include: Mental Health Services: Rowan County (704) 637-9301, or Cabarrus County (704) 788-1130; Family Crisis Council: Rowan County (704) 636-4718; Victim's Assistance: Cabarrus County (704) 788-2826; and many others.
- Counseling services may also be obtained by e-mail at: studentservices@rccc.edu
- Counselors are available for appointment and emergencies on both campuses: 8:00 a.m., Monday-Thursday; 8:00 a.m.-5:00 p.m. on Friday.

College Response Procedures to Criminal Acts

Regulatory Citations: 34 CFR 668.46(b)(11vi)

If a criminal offense involves another student, in addition to criminal prosecution, disciplinary action may be initiated within the College.

The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding. The outcome of the proceedings will be provided to both the accuser and the accused. Sanctions may include counseling, suspension or expulsion. Student victims may also request changes in college classroom or activities arrangements, and those requests will be granted when such changes are reasonably available. Additional information regarding university procedures is contained in the Code of Student Rights, Responsibilities, and Conduct. If you are the victim of sexual assault you may be feeling a number of strong emotions and/or experiencing various physical problems. If you would like to talk to someone about what happened support services are available to you. Assistance and counseling for victims of sexual assault is

available on campus at the Counseling Center. Assistance is also available by contacting the Navigation Station Call Center at **704-216-7222**.

Student's Option to Notify Law Enforcement

Regulatory Citations: 34 CFR 668.46(b)(11iii and vi)

Students who are victims of rape, acquaintance rape, dating rape, stalking or domestic violence, or other forcible or non-forcible sex offenses may elect the option not to notify local law enforcement authorities. If the victim declines the opportunity to file an official criminal complaint with the law enforcement agency of proper jurisdiction but files an official campus report, the victim shall be informed that the sanctions that may be imposed on the offender may vary, and may include, but not be limited to, expulsion from the college.

Sexual Assault and Sex Offenses

RCCC provides counseling and literature on sexual assault, date rape education, and risk reduction through the Office of Student Services. Additional information is available upon request through RCCC counselors and campus security.

If you are the victim of a sexual assault, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. RCCC strongly recommends that victims of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to law enforcement. However, RCCC counselors and Campus Security Authorities are available to assist the victim in making a report to local law enforcement.

Filing an incident report with campus security will not obligate the victim to criminally prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a report will:

- Ensure that a victim of sexual assault receives the necessary medical treatment and tests;
- Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam);
- Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and RCCC Campus Code of Conduct, or only the latter. Upon request, RCCC will change a student victim's academic schedule after an alleged sex offense, provided the requested changes are reasonably available.

RCCC counselors are available to assist the victim in understanding the various options available and support the victim in any decisions to be made. Counseling and support services are available through RCCC, as well as through Cabarrus County United Family Services and Rowan County Family Crisis Center. RCCC counselors can also provide additional resources upon request.

The RCCC Campus Code of Conduct outlines the procedures for campus disciplinary action in cases of alleged sex offense and sexual harassment. Under these procedures, both the accuser and accused are entitled to the same opportunities to have others present during disciplinary proceedings. Additionally, both the accuser and accused will be informed of the outcome of any institutional disciplinary proceeding based on allegations of sex offense. A student found to have violated college behavior standards related to violence or harassment may be suspended or expelled from RCCC for the first offense.

Campus Sexual Assault Prevention Programs

Regulatory Citations: 34 CFR 668.46(b)(11i)

In addition to services provided by the College Office of Student Services, the Department of Public Safety and Security provides periodic training sessions in sexual assault prevention, awareness and response. The training sessions offer tips on sexual assault victim risk reduction, self-defense techniques, criminal prosecution, campus disciplinary procedures, and campus sexual assault initiatives. The sessions may be limited in size due to the nature of the content or the resources necessary for class delivery.

Code of Student Conduct

Behavior Standards

The college reserves the right to maintain a safe and orderly educational environment for students and staff. When in the judgment of college officials, a student's/patron's conduct disrupts or threatens to disrupt the college community, appropriate disciplinary actions will be taken to restore and protect the well-being of the college community. Students are expected to conduct themselves in accordance with generally accepted standards of scholarship and morality. Community patrons are expected to conduct themselves in accordance with the accepted standards of good citizenship in the state of North Carolina. The purpose of this Code of Student Conduct is not to restrict student or patron's rights, but to protect the rights of individuals in their academic pursuits on the campus.

The Office of Student Services is responsible for administering the student Code of Conduct. The Office of Student Services may request the assistance of the Department of Public Safety and Security, or other local law enforcement agencies to assist them in administering student conduct, if such conditions necessitate assistance. Conduct that may require assistance might include, but is not limited to: Indecent conduct, violence, harassment, disruption, failure to comply, loitering and trespass, theft and damage, occupation and seizure, fraud, unauthorized assembly, abuse of fire alarms, emergency phones, abuse of campus properties, intoxication, gambling, weapons possession, and possession of controlled substances.

Disciplinary Action for Alleged Sex Offenses

If a sexual assault involves another student, in addition to criminal prosecution, disciplinary action may be initiated within the College. The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding. The outcome of the proceedings will be provided to both the accuser and the accused.

Sanctions Following Determination of a Sexual Offense

Sanctions may include counseling, suspension or expulsion. Student victims may also request changes in college classroom arrangements, and those requests will be granted when such changes are reasonably available. Additional information regarding college procedures is contained in the Code of Student Conduct and Rights.

Sexual Harassment

If you feel that you are being sexually harassed, contact the Human Resources Office which reacts to all complaints. Sexual harassment includes any unwelcome sexual advance, request for sexual favors and other physical conduct of a sexual nature. The Human Resources Office may be contacted at 704-216-3778.

Sanctions Following Determination of a Sexual Harassment Claim

Penalties range from warnings to dismissal and complaints are protected from retaliation by the alleged harasser. The Human Resources Office offers presentations and information on sexual harassment.

Sexual Assault Programs

The Office of Student Services will assist any student victim of sexual assault with counseling assistance at the request of the victim. This service, in addition to resources provided by the Human Resources Offices, will provide counseling assistance to RCCC employees requesting assistance for sexual assault counseling. In addition, prevention programs and initiative, strategies and campaigns intended to end dating violence, domestic violence, sexual assault, and stalking are available on campus. Examples include: Speak Out Series, Student Health 101, Student Services overview used in class presentations, human resources posters, New Employee Orientation, and Sexual Harassment training in Skillport, and presentations by the Department of Public Safety and Security promoting awareness of these incidents

Federal Campus Sexual Assault Victims' Bill of Rights

- To be informed of their right to notify law enforcement, and to be assisted by campus authorities in doing so;
- To be informed of existing counseling, mental health or student services for victims on and off campus (contact information must be included); and
- To be informed of options for changing academic and living situations if requested by the victim and reasonably available.
- The same opportunity to have others, such as a support person or witnesses, present during a disciplinary proceeding; and
- To be informed of the outcome of any disciplinary proceeding (such disclosure is unconditional meaning the victim is free to share the outcome with anyone they wish)

State Information on Registered Sex Offenders

Regulatory Citations: 34 CFR 668.46(b)(12)

Persons who are registered sex offenders are required by state and federal law to disclose to local law enforcement their interest in attending college, and verify the dates, times and locations of their coursework of interest. Offenders must receive approval from local law enforcement before enrolling or registering for courses. Offenders who fail to comply with state and federal laws regarding enrollment will forfeit their educational opportunity with RCCC, even if otherwise qualified.

The Campus Sex Crimes Prevention Act is a federal law that requires institutions of higher education to issue a statement, in addition to other disclosures required under the Act, advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice, as required under State law, of each institution of higher education in that State at which the person is employed, carries on a vacation, or is a student.

Information regarding individuals on the registered sex offenders' list can be obtained from the following sources:

- Rowan County Sheriff's Office – North Campus (www.rowancountync.gov)
- Cabarrus County Sheriff's Office – South Campus, CBTC Campus, Cloverleaf Center, and NC Research Campus (www.cabarruslaw.us)

- North Carolina Department of Correction (www.doc.state.nc.us)
- North Carolina Sex Offender Registry (www.sexoffender.ncdoj.gov). This website provides access to search offender information about the offense committed, the county the offense was committed, the date of admission to a correctional facility, and the offender's status and release date.

Missing Persons

RCCC is not required to report missing person's statistics to comply with the *Clery Act* because the College does not own or maintain student housing. However, the College will assist local law enforcement with lawfully available information that may assist them in conducting missing person reports.

Tobacco Free Campus Policy

All Rowan-Cabarrus Community College campuses and centers are tobacco-free campuses. The use of tobacco or tobacco products is prohibited on college owned, operated, or leased property or vehicles. Parking lots owned, leased or controlled by the college are included in this ban. Violations of this policy will be addressed through existing student, faculty and staff disciplinary processes.

Alcohol and Drug Policy

Regulator Citations: 34 CFR 668.(b)(8)(9)

College policy prohibits unauthorized possession, use, or sale of alcoholic beverages, use and possession by under-aged individuals, and other controlled substances, or their use, possession, or sale of contrary to law. RCCC sworn law enforcement security enforces compliance with local ordinances, state and federal laws governing alcohol and other drugs. A violation of any law pertaining to alcohol and other drugs is also a violation of the college Code of Conduct. Such violations may be referred to the Office of Student Services and may be subject to additional sanctions. The College also prohibits the misuse of over the counter drugs and prohibits being in a state of intoxication on college premises or at college-sponsored or supervised functions (including off-campus functions) or in a college-owned vehicle.

Regulatory Citations: 34 CFR 668.46(b)(10)

RCCC offers assistance to students with alcohol and/or drug problems. Drug and alcohol education is available to students, faculty and staff and individual screenings for substance abuse and related problems are available for students through the Student Counseling Center. Referrals to community agencies and counselors offering more intensive treatment are facilitated as warranted. Information about community counseling resources is available at the Counseling Center. College policies pertaining to alcohol and other drugs are outlined in the college's Drug-Free Workplace Policy statement, and in the Code of Student Rights, Responsibilities, and Conduct. Statements of policy are contained in the college's Personnel Policies manual, and notices addressing the U.S. Department of Education Regulations regarding Alcohol and Drug use (required under Section 120(a)-(d) of the HEA) including available drug or alcohol treatment. These documents are available from the Office of the Vice President of Student Services, and the department of Human Resources. The RCCC Department of Public Safety and Security from time to time will sponsor or present alcohol and drug education programs to students, faculty and staff.

Weapons Policy and Law

The College prohibits possession, storage, use, or threat of use of firearms, weapons, ammunition, incendiary devices or explosives on college premises or in personal vehicles parked on college premises or a college-sponsored activity sites. This also includes unauthorized use of any instrument capable of inflicting serious bodily injury to any person. Possession or use of firearms or other weapons on college premises for instructional

purposes must have the prior approval of the Vice President for Academics. North Carolina General Statute 14-269.2 makes it unlawful for any person to possess or carry, whether openly or concealed, any gun, rifle, pistol or any other weapon of like kind as defined by the statute. That statute overrides the North Carolina concealed weapons act. Violation of this regulation will result in immediate and permanent expulsion, exclusion from college premises and arrest. **(See amendments to 14-269.2 on page 12).**

Disciplinary Probation

The College prohibits violation of the terms of disciplinary probation during the period of probation. Additional violations of any college regulation during the probationary period will result in immediate review for additional sanctions.

Violation of RCCC Policy, Rule or Regulation

The College prohibits violation of any RCCC policy, rule or regulation published in hard copy or available electronically on the RCCC website at www.rccc.edu.

Violation of Law

The College prohibits violation of any federal, state or local law.

Disciplinary Actions & Sanctions

Violation of the Campus Code of Conduct, or of RCCC policies, or of North Carolina and federal laws while on campus or while off campus when participating in activities sponsored by RCCC, subjects violators to appropriate sanctions. Charges that a student has violated behavior standards will be investigated by the Vice President of Enrollment and Student Experience to determine whether the charges are significant or whether they may be dropped or informally resolved. Charges that a student has violated an academic standard will be investigated by the appropriate dean to determine if the charges are significant, whether the charges will be dropped or informally resolved. Charges that a college staff member has violated the Campus Code of Conduct will be investigated by the Chief Officer of Human Resources to determine if the charges are significant, inform the patron and appropriate administrative unit of any restrictions imposed and notify the Director of Public Safety and Security of any additional action to be taken.

Procedures for Disciplinary Actions

This section describes the College disciplinary procedures in response to violations of the Campus Code of Conduct. The Vice President of Enrollment and Student Experience is responsible for implementing student disciplinary procedures.

A. Disposition of Disciplinary Cases: The following section outlines the procedure for handling student disciplinary cases in accordance with due process and justice.

1. **Charges:** Any member of the college community may file charges with the Vice President of Enrollment and Student Experience against any student for violation of the college regulations. The individual(s) making the charge must complete a charge form stating:
 - a. The name(s) of the student(s) involved
 - b. The alleged provision of the Campus Code of Conduct, college regulation, state or federal law that has been violated.
 - c. The date, time and location of the incident

- d. The names of students or staff directly involved or who witnessed the infractions, and
- e. The actions taken by the complainant related to the incident.
- f. The desired solution(s).

The completed charge form (written or electronic) with the printed name and signature of the person filing the charge should be forwarded directly to the Vice-President of Enrollment and Student Experience.

2. Investigation and Decision: Within five (5) business days after the charge is filed, the Vice President of Enrollment and Student Experience (or dean) shall complete a preliminary investigation of the charge, and schedule a meeting with the student(s) alleged to be in violation. After meeting with the student(s) to review the alleged infraction(s) one of the following actions will be taken:

- a. Drop the charge(s)
- b. Impose a sanction consistent with those listed below
- c. Refer the student(s) to a college office or community agency for services

3. Notifications: The decision of the Vice President of Enrollment and Student Experience (or dean) shall be presented to the student in writing or mailed within five (5) business days. In instances where the student cannot be reached to schedule an appointment or where the student refuses to cooperate, the Vice President of Enrollment and Student Experience (or dean) shall send a certified letter to the student's last known address providing the student with a list of charges, the decision, and instructions governing the appeals process.

B. Immediate Interim Suspension is a procedure which can be invoked by any college official for any student who has been involved in conduct that threatens the health or well-being of any member of the College community or disrupts the function or good order of the College or college premises. The college official must advise the student that failure to cease and desist will result in immediate interim suspension. If the student fails to cease and desist, the college official may invoke the interim suspension until disciplinary proceedings are completed. College officials may contact college security officers to have the student removed from campus.

Once interim suspension has been invoked by a college official, a written report must be filed with the Vice President of Enrollment and Student Experience. The report must detail the individual(s) involved and the nature of the infraction with supporting information including other students or employees who observed the incident. The report must be filed immediately, but not more than two (2) working days after the incident. Incidents in the classroom should be reported to the program head and dean of the division by the instructor involved.

The Vice President of Enrollment and Student Experience will notify the student in writing of the interim suspension and the reasons for the suspension. The notice will include a description of disciplinary procedures including the time, date and location of any subsequent hearing. The procedural timeline outlined in a subsequent section will be followed by the College to resolve the pending matter.

Interim suspension may result in continued exclusion (beyond the incident date) from class and or other privileges including presence on college property or college sponsored activities until a final decision has been made concerning the alleged conduct violation.

Disciplinary Sanctions

1. **Verbal Warning** (reprimand): A verbal communication given to the student/employee by a college official to cease a behavior or action deemed inappropriate or possibly a violation of the Campus Code of Conduct. The issuing college official should document the issuing of a verbal warning, including the incident and the student/employee name.
2. **Written Warning** (reprimand): A written communication which gives official notice to the student/employee regarding the offense noted and that any subsequent offense of the Campus Code of Conduct will carry heavier penalties because of the prior infraction.
3. **Interim Suspension**: Exclusion from class or other privileges or activities as set forth in the notice, until a final decision has been made concerning the alleged violation.
4. **General Probation**: A minor disciplinary offense may result in this penalty which allows the student to show the willingness and capacity to observe the Campus Code of Conduct without further penalty. If a second penalty occurs during the probationary period further action can be taken. The probationary period can be in effect for no more than 2 academic terms.
5. **Restrictive Probation**: A major disciplinary offense or series of violations may result in a loss of good standing and a matter of official record (transcript notation) denoted by this sanction. Restrictive probation limits the student's/patron's activity on the campus and within the college community.

The student cannot be initiated into any local or national organization, receive any college award or recognitions, occupy a position of leadership or travel with any college student organization. Further, the College may restrict the student's/patron's access to campus or use of campus services and facilities. Restrictive probation is for a period of not less than 2 academic terms. Any violation of Restrictive Probation orders may result in immediate suspension.

6. **Restitution**: Paying for damage, misuse, destruction, or loss of property belonging to the College, college personnel, student, or contract agent for the college.
7. **Loss of Academic Credit or Grade**: Imposed as result of academic dishonesty.
8. **Withholding grade reports**, diplomas, right to register or participate in graduation ceremonies: Imposed when financial obligations are not met.
9. **Suspension**: Exclusion from class(es) or all other privileges or activities of the College for a specified period of time. Reserved for offenses which warrant discipline more severe than probation or for repeated misconduct. Students receive this sanction must get specific written permission from the Vice President before returning to campus.
10. **Expulsion**: Dismissing a student/patron from campus for an indefinite period. Loss of student/patron status means that the individual will not be permitted on the College property, may not register for any course (basic skills, curriculum, and continuing education, occupational or corporate) and may not participate as a citizen in any college sponsored event. The individual may be readmitted to the College only with the approval of the Vice President of Enrollment and Student Experience, or the Vice President of Academic Affairs.

Appeal of Disciplinary Sanctions

The disciplinary decision of the Vice President of Enrollment and Student Experience or academic dean must be presented to the student in writing within five (5) working days after the charge is investigated. If a disciplinary sanction is imposed, the student may appeal the decision as follows:

1. The student must submit the appeal in writing within five (5) working days to the Associate Vice President of Enrollment and Student Experience. The appeal must include the student's reason for appeal, mitigating circumstances or evidence which needs to be considered. The Associate VP of Student Services and respective dean will render a decision and will notify the student of the decision within five (5) working days of receipt of the appeal.
2. Further appeals of disciplinary sanctions must be made in writing within five (5) working days of receipt of the Associate VP decision. Appeals are made to the Student Appeals Committee through the Director of Counseling, The Student Appeals Committee consists of 2 faculty, 2 staff and 1 student who render a decision based on the written appeal submitted.
3. The decision of the Student Appeals Committee will be submitted in writing to the student within five (5) days. The decision of the Student Appeals Committee is final except in the case of expulsion.
4. Final appeal regarding expulsion may be issued to the President within five (5) working days of receipt of the Student Appeals Committee decision to support the disciplinary sanction of expulsion. The President may solicit evidence and information regarding the student case, appeal proceedings, recommendations of the Student Appeals Committee and take any other steps deemed appropriate before rendering a decision as soon as possible but not more than ten (10) days from the date received. In the event that a suspension or expulsion is issued, campus security will be notified.

Disclosure of Disciplinary Actions

The college will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in Section 16 of Title 18, United States Code), or any non-forcible sex offense, the report on the results of any college disciplinary proceeding against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim will be treated as the alleged victim for the purpose of this policy.

Community Resources:

For more information, contact any of the below resources for information regarding their services:

ROWAN COUNTY

Senior Services:

Rufty-Holmes Senior Center: 1120 S. Boundary St. Salisbury, NC 28144 (704) 216-7714 www.ruftyholmes.org

- assistance the elderly with independent skills while promoting healthy wellness

Salisbury Social Security Administration: 1816 East Innes Street, Salisbury, NC

- Care-Line- Information & Referral 1-800-638-6810

Rowan Information and Referral: (704) 638-3131

Medical Assistance:

Community Care Clinic of Rowan County: 315-G Mocksville Avenue (lower level) Salisbury, NC 28144 (704) 636-4523 http://www.rowan.org/hospital_comm_ccclinic.html

- provides free medical care and medicine for patients

Good Shepard's Clinic: 220 N Fulton St Salisbury, NC 28144 (704) 636-7200 www.goodshepherdsclinic.org

Rowan Baptist Association: 832 S. Main St. Salisbury, NC 28144 (704) 637-3407 <http://www.rowan-association.org/>

- dental bus goes throughout the county

Rowan County Health Department: 1811 East Innes St. Salisbury, NC 28146 (704) 216-8777 <http://www.co.rowan.nc.us/health/>

Salisbury Police Department: 130 East Liberty St. Salisbury, NC 28144 (704) 638-5333 <http://www.salisburyncpd.org/index.htm>

Rowan Regional Medical Center: 612 Mocksville Avenue, Salisbury, NC 28144 (704) 210-5000 www.rowan.org

- hospital and emergency care services

Housing/Financial Assistance:

American Red Cross Elizabeth H. Dole Chapter: 1930 Jake Alexander Blvd. West Salisbury, NC 28147 (704)-633-3854 <http://ehdole.redcross.org>

East Spencer Housing Authority: 820 S Long Street East Spencer, NC 28039 (704) 637-2284

Goodwill Store: 839 Jake Alexander Blvd Salisbury, NC 28145 (704) 637-6673 www.goodwill.org

Habitat for Humanity: P.O. Box 3356 Salisbury, NC 28145 (704) 642-6292 www.habitat.org

Meals on Wheels of Rowan: 1918 W Innes St Salisbury, NC 28144 (704) 633-0352 www.mowrowan.org

Rowan County Department of Social Services: 1236 West Innes Street Salisbury, NC 28144 (704)633-4921 <http://www.co.rowan.nc.us/dss/MainPages/en/>

- counseling services

Rowan County Housing Authority 310 Long Meadow Drive Salisbury, NC. 28147 (704) 633-8380

Rowan Helping Ministries: 226 N. Long St Salisbury, NC 28145 (704) 637-6838 <http://www.rowanhelpingministries.org/>

Salisbury Housing Authority: 200 S Boundary Street Salisbury, NC 28144 (704) 636-1410

The Salvation Army 620 Bringle Ferry Rd. Salisbury, NC 28144 (704) 636-6491

Education:

The Adolescent and Family Enrichment Council of Rowan County, Inc.: 450 W. Jake Alexander Boulevard Salisbury, NC 28147 (704) 630-0481 www.rowanunitedway.org

- parent education programs
- child development and child abuse prevention programs

Communities in Schools of Rowan County: 204 East Innes Street Salisbury, NC 28145

(704) 797-0210 www.cisrowan.org

Provides a healthy connection for children between the community and schools through:

Family Support Network of Southern Piedmont: P.O. Box 1367 Concord, NC 28026 (704) 788-1616

Rowan County Health Department: 1811 East Innes St. Salisbury, NC 28146 (704) 216-8777

<http://www.co.rowan.nc.us/health/>

Counseling Services:

Consumer Credit Counseling: 1917 W. Innes Street Suite 501 Salisbury, NC 28146 (704) 636-0089

www.clearpointfs.org

DayMark Recovery Services: 1807 Innes St. Salisbury, NC 28146 (704) 633-3616 www.daymarkrecovery.org

- mental illness treatment
- substance abuse treatment
- developmental disability services

Family Crisis Council: 131 West Council Street Salisbury, NC 28144 (704) 636-4718

- 24-hour crisis line
- crisis counseling
- emergency housing

Family Therapy Institute: 420 Statesville Blvd. Salisbury, NC 28145 (704) 639-9889

- family therapy

Hospice & Palliative Care Center: 512 Klumac Road, Suite 3 Salisbury, NC 28144

(704)-633-5447 www.hospicecarecenter.org

- grief counseling

Piedmont Behavioral Health Care: 1807 E. Innes Street Salisbury, NC 28146

800-939-5911 www.pbhcare.org

- screening and evaluation for behavioral health issues,
- counseling services
- substance abuse treatment services

Pregnancy Support Center: 847 South Main Street Salisbury, NC 28145

(704) 633-7695 www.pregnancysupport.com

- pregnancy counseling

Rape, Child & Family Abuse Crisis: 131 West Council Street Salisbury, NC 28144 (704) 636-4718 (704) 636-4718(hotline)

- counseling sessions
- domestic violence/Emergency shelter
- crisis hotline

Rowan County Department of Social Services: 1236 West Innes Street Salisbury, NC 28144 (704)633-4921
<http://www.co.rowan.nc.us/dss/MainPages/en/>

- counseling services

Rowan Regional Home Health & Hospice: 612 Mocksville Avenue, Salisbury, NC 28144 (704) 637-7645
http://www.rowan.org/services_hhh.html

- grief counseling

USA National Suicide Hotlines: 1-800-784-2433 and 1-800-273-8255

The Hope Center - Located in the Salisbury Chamber of Commerce Building: 704.630.4673

- Provides family therapy, assessments for childhood behavioral disorders, and play therapy

Career Services:

Rowan County Job Link Career Center: 1904 S. Main St. Salisbury, NC 28144 (704) 639-7529
www.rowanjoblink.com

- assistance with finding a job
- resume writing help
- filing for unemployment benefits

Police Departments:

China Grove Police Department: 333 N. Main St. China Grove, NC 28023 (704) 857-7755 www.cgpolice.com

East Spencer Police Department: 105 S. Main St. East Spencer, NC 28039 (704) 636-7111

Granite Quarry Police Department: 143 North Salisbury Ave Granite Quarry, NC 28072 (704) 279-5596
www.granitequarry.govoffice.com

Landis Police Department: 136 N. Central Ave. Landis, NC 28088 (704) 857-2129

Rockwell Police Department: 303 W. Main St. Rockwell, NC 28138 (704) 279-3420 www.rockwellinc.org

Salisbury Police Department: 130 East Liberty St. Salisbury, NC 28144 (704) 638-5333
<http://www.salisburyncpd.org/index.htm>

Spencer Police Department: 600 S. Salisbury Ave 28159 (704) 633-3574

Sheriff's Office:

Rowan County Sheriff's Office: 232 North Main Street, Salisbury, NC 28144 (704-216-8700

www.rowancountync.gov

Legal Services:

Central Carolina Legal Services: 122 North Elm Street, PO Box 3467 Greensboro, NC 27402 (336) 272-0148
(serving Rowan County)

- free legal assistance in civil matters to low income individuals.

Guardian ad Litem Program: PO Box 4599, Salisbury, NC 28145 (704) 639-7517

<http://www.rowancabarrusgal.org/>

Program provides a trained community volunteer, paired with an Attorney Advocate, to ensure that the abused/neglected child's rights and best interests are before the Court.

Rape, Child & Family Abuse Crisis 131 West Council Street Salisbury, NC 28144 (704) 636-4718 (704) 636-4718
(hotline)

- counseling sessions
- domestic violence/Emergency shelter
- crisis hotline

Rowan County Courthouse: PO Box 4599 Salisbury, NC 28144 (704)639-7505

<http://www.nccourts.org/County/Rowan/Default.asp>

Legal Aid of NC: Lexington office, 1-800-951-2257 www.legalaidnc.org

- provides legal advice and representation to victims in various situations

Disabled/Veterans/Elderly/Retired:

ARC Rowan: 1918 W. Innes Street Salisbury, NC (704)-637-1521 www.thearcrowan.org

Services provided for people with mental retardation and other disabilities.

Disability Hotline: 1-800-638-6810

Division of Vocational Rehabilitation: 205 Guffy Street Salisbury, NC 28147 (704) 639-7575

<http://dvr.dhhs.state.nc.us>

- job placement
- guidance & counseling
- training for job skills

Rowan County Health Department: 1811 East Innes St. Salisbury, NC 28146 (704) 216-8777

<http://www.co.rowan.nc.us/health/>

Rowan County Senior Services: 1120-A South Boundary St. Salisbury, NC 28144 (704)636-2344

www.co.rowan.nc.us/seniorservices

- Care management
- transportation
- senior nutrition meal sites

Rowan Vocational Opportunities: 2728 Old Concord Rd. Salisbury, NC 28146 (704) 633-6223

www.rowanvocopp.org

Assistance with sheltered employment and independent living skills

VA Medical Center: 1601 Brenner Ave Salisbury, NC 28144 (704) 638-9000 www.va.gov

- mental health services

Visually Impaired Rowan Ramblers (Rowan County Parks & Recreation Department): 3541 Old Mocksville Rd. Salisbury, NC 28144 (704) 216-7780

Psychologists/Psych-Ed Evaluation Services: 704.636.5522

CABARRUS COUNTY

- Care-Line- Information & Referral 1-800-638-6810
- Cabarrus Information Referral: (704) 377-1100

Community Free Clinic: 528 Lake Concord Rd. Concord, NC (704) 782-0650 www.communityfreeclinic.org

- provides medical care
- provides emergency dental care
- provides medication

Northeast Medical: 920 Church Street N. Concord, NC 28025 1-800-575-1275 (704) 403-1275 www.cmc-northeast.org

- hospital and emergency services

Housing/Financial Assistance:

Baptist Sharing House: 200 Branchview Dr. Concord, NC 28025

(704) 786-9167 www.cabarrusbaptist.com/bsh.html

- emergency food provided

Emergency Assistance Programs:

Cabarrus County American Red Cross: 167 South Union Street S. Concord, NC 28025-5011 (704)782-9022
www.cabarruscounty.redcross.org

Cabarrus County Dept. of Social Services: 1303 S. Cannon Blvd. Kannapolis, NC 28083

(704) 920-1400 www.cabarruscounty.us/Social/

- counseling services

Cabarrus Meals on Wheels: 320-C Copperfield Blvd. Concord, NC 28025 (704) 788-3412 www.cabarrusmow.org

Concord Salvation Army: PO Box 511, 216 Patterson Avenue SE Concord, NC 28026 (704) 782-7822

- provides food assistance
- provides clothing assistance

Cooperative Christian Ministry: PO Box 1717 Concord, NC 28026-1717 (704) 786-4706

www.cooperativeministry.com

- crisis center
- provides food and financial assistance
- night shelter

Family Thrift Store-Salvation Army: 2901 Cloverleaf Parkway Kannapolis, NC 28083 (704) 788-2055

Housing Dept. City of Concord: 283 Harold Goodman Circle Concord, NC 28026 (704) 788-1139

Habitat for Humanity of Cabarrus County: 8 Church St. Concord, NC 28025 (704) 786-4001 www.habitat.org

Kannapolis Food Pantry: Westpoint Baptist Church 1100 Pine St. Kannapolis, NC 28081 (704) 933-2631

Lutheran Family Service Emergency Shelter: 173 Spring Street SW Concord, NC 28025(704) 786-2908

Operation Bread Basket: First Baptist Church 59 Chestnut Dr. Concord, NC 28025 (704) 784-2581

Salvation Army: 216 Patterson Ave, S.E. Concord, NC 28025 (704) 782-7822

Counseling Services:

Cabarrus County Dept. of Social Services: 1303 S. Cannon Blvd. Kannapolis, NC 28083 (704) 920-1400

www.cabarruscounty.us/Social/

- counseling services

Counseling Center at Concord- Cabarrus Baptist Association: 930 Lee Ann Dr. N.E. Concord, NC 28025 (704) 786-9205

Crisis Pregnancy Center of Cabarrus County: 163 Winecoff Avenue NW Concord, NC 28025 (704) 782-2221

www.concordpregnancy.com/

- 24 hour hotline

DayMark Recovery Services: 1305 S. Cannon Blvd. Kannapolis, NC 28083

(704) 939-1100 www.daymarkrecovery.org

- mental illness treatment

- substance abuse treatment
- developmental disability services

Domestic Violence- Cabarrus Victims Assistance Network: Battered Women’s Shelter P.O. Box 1749 Concord, NC 28026 (704) 788-2826

Hospice of Cabarrus County: PO Box 1235, 369 Concord Pkwy., North Concord, NC 28027 (704) 788-9434
www.hpccc.org

New Day Family Center First Assembly: 1027 Rockland Circle Concord, NC 28027 (704) 793-4754

- provides psychological and financial counseling

Piedmont Behavioral Healthcare: 245 LePhillip Ct. N.E. Concord, NC (704) 721-7000 and 1305 S. Cannon Blvd. Kannapolis, NC 28083 (704) 939-1100 www.pbhcare.org

- screening and evaluation for behavioral health issues,
- counseling services
- substance abuse treatment services

Psychological Support Services: 236 Le Phillip Ct, Suite D, Concord, NC 28025
<http://psychologicalsupportservices.net>

- specializing in Developmental Disabilities

Rowan Regional Home Health & Hospice (Serving Cabarrus County): 825 A West Henderson Street Salisbury, NC 28144 (704) 637-7645

USA National Suicide Hotlines: 1-800-784-2433 and 1-800-273-8255

Career Services:

Employment Security Commission 2275 Kannapolis Hwy, Concord, NC (704) 637-7529

Police Departments:

Concord Police Department P.O. Box 308 41 Cabarrus Ave Concord, NC 28026-0308 (704) 920-5007

Kannapolis Police department 314 S Main St. Kannapolis, NC (704) 933-2211

Sheriff's Office:

Cabarrus County Sheriff’s Office, 25 Corban Avenue SE Concord NC, 28025 (704) 920-3000

Legal Services:

Central Carolina Legal Services: 122 North Elm Street, PO Box 3467 Greensboro, NC 27402 (336) 272-0148 (serving Cabarrus County)

- free legal assistance in civil matters to low income individuals.

CVAN-Women's Program: PO BOX 1749 Concord, NC 28026 (704) 788-1108 hotline: (704) 788-2826

- provides legal assistance to women dealing with domestic violence

Legal Aid of North Carolina: 133 Union Street, South Concord, NC 28025 (704) 786-4145 www.legalaidnc.org

- provides legal advice and representation to victims in various situations

Legal Services of the Southern Piedmont (serving Cabarrus County): 1431 Elizabeth Avenue Charlotte, NC 28204 (704) 376-1600 www.lssp.org

Disabled/Veterans/Elderly/Retired:

The Arc of Cabarrus County: P.O. Box 1367 Concord, NC 28026-1367 1-800-650-6526

Autism Society of NC – Cabarrus County Chapter: <http://www.asnc-ccc.org/resources.htm>

Concord Social Security Administration: 830 Florence Street NW, Concord, NC 28027 (704) 788-3130

Department of Aging: 331 Corban Ave. S.E. Concord, NC 28025 (704) 920-3484 www.cabarruscounty.us

Division of Vocational Rehabilitation: 2295 Kannapolis Hwy Concord (704) 788-2172 <http://dvr.dhhs.state.nc.us>

- job placement
- guidance & counseling
- training for job skills

Psychological Support Services – specializing in Developmental Disabilities: 236 Le Phillip Ct, Suite D Concord, NC 28025 <http://psychologicalsupportservices.net>

Education:

Arthritis Patient Services-United Way: 2339 Concord Lake Rd. Concord, NC 28025 (704) 331-4878 www.uwcentralcarolinas.org

B.R.I.D.G.E. Jobs Program-United Way: 2339 Concord Lake Rd. Concord, NC 28025 (704) 377-5371 www.uwcentralcarolinas.org

- assists at-risk teens and adults in developing basic life skills.

Workplace Violence

Purpose and Scope

It is the goal of Rowan-Cabarrus Community College to promote a safe, respectful and productive work environment in which to deliver quality academic programs, public service activities, and administrative services. To this end, the College will not tolerate, condone or ignore workplace violence. Each department head, manager, supervisor and employee is responsible for keeping the workplace free of violence. This includes intimidating, hostile, threatening or violent behavior by employees or non-employees (vendors, job applicants, visitors, spouses, etc.) against self, others, College property or property owned by third parties but present on college premises.

Threats and/or threatening behavior, or acts of violence by college employees against staff members, faculty, students, visitors, or other individuals on college property or by college employees while in the conduct of college business off campus, are cause for removal from the workplace and may result in discipline and/or termination of employment. As outlined in Rights, Rules, Responsibilities, threatening behavior may include, but is not limited to: hitting, shoving, sexual assault, attacks, stalking, verbal or nonverbal threats, vandalism, arson, and carrying a weapon of any type (regardless of whether the owner is licensed to carry it or not), or explosives. In addition, damage or destruction to college property by any employee will result in termination of employment. An employee who exhibits inappropriate or disruptive workplace behavior that can be deemed threatening or potentially threatening may be subject to disciplinary action up to and including termination of employment. The employee may be required to attend an employee assistance program for assessment and counseling as a condition of continued employment. Failure to attend counseling may result in further disciplinary action, up to and including termination of employment. All staff members have a responsibility to report threatening or violent behavior, whether that behavior is exhibited by a member of the RCCC community or visitors to the campus. A report of threatening and/or violent behavior is disclosed only to those accepting the report in order to protect the reporting individual(s) from possible retaliation as well as the alleged offender. Information regarding such reports is provided only to individuals with a need to know and as required by courts and law enforcement agencies.

Procedure for Reporting and Investigating Workplace Violence

Any person, who experiences, observes, or has knowledge of actual or threatened workplace violence has the responsibility to report the situation immediately to any "Responsible Employee," including security staff..

In the case of an actual or imminent act or threat of violent behavior, call **9-1-1**.

All other reports should be made to the Office of Human Resources at 704-216-3778 or the Department of Public Safety and Security at 704-216-7230.

All reports of workplace violence will be investigated promptly, impartially and as confidentially as possible. Employees are required to cooperate in any investigation.

A timely resolution of each report should be reached and communicated to all parties involved as soon as possible. Any form of retaliation against employees for making a bona fide report concerning workplace violence is prohibited.

Reporting Responsibilities of Supervisors

Supervisors are critical to the prevention of employee violence in the workplace. By recognizing early signs and intervening prudently and appropriately, supervisors can reduce the chances of violent behavior. When left unchecked, inappropriate behaviors can escalate to higher levels. Behavior warning signs which, in some combination, may indicate a potential for violence, could include but are not limited to: paranoia (e.g., "others are out to get me or get my job"); frequent angry outbursts, difficulty controlling temper; recent isolation of self from co-workers, seems to turn a cold shoulder; rash or impulsive behavior without apparent forethought; failure to accept criticism or blames others when things go wrong; drug/alcohol use or abuse; obsession about possessing or collecting weapons or "getting" someone; co-workers fear or have concerns about this person's behavior; and/or bragging about past acts of violence. A supervisor, who observes such behaviors in an employee, particularly when the changes represent recent and sudden behavioral changes, should consult with his or her manager to determine whether other College resources are required in dealing with the situation. Any doubts should be resolved in favor of consulting the Office of Human Resources. The Office of Human Resources

can assist with this determination and can provide counseling through the Employee Assistance Program at 704-216-3778.

Responsibilities of Members of the College Community

Employees should report workplace violence, as defined above, regardless of the relationship of the employee to the person believed to have engaged in workplace violence, to their supervisor. Recurring or persistent workplace violence that an employee reasonably believes is not being addressed satisfactorily, or violence that is or has been perpetrated by the employee's supervisor, should be reported to the Office of Human Resources at 704-216-3778.

Employees who have obtained restraining orders or other judicial orders involving inappropriate contacts are required to provide a copy of such order to the Office of Human Resources who shall provide copies to the Director of the Department of Public Safety and Security. A victim of domestic violence who believes the violence may extend into the workplace, or employees who believe they may be subjected to violence extending into the workplace, are encouraged to notify the Director of the Department of Public Safety and Security at 704-216-7230.

Supervisors

All College supervisors and administrators, including department chairs, deans, directors and managers, are required to respond to a notification of a violation of this policy in a timely manner, taking the actions as required herein. Further, supervisors are required to report the suspected violation to the appropriate designated University representative. Supervisors are required to call **9-1-1** in the event of imminent or actual violence. Supervisors are expected to inform the next higher supervisor promptly about any acts or threats of violence even if the situation has been addressed and resolved.

Students

Students who witness violence or learn of threats of violence as defined in this policy should report the incident to any "Responsible Employee" as defined by United States Title IX. At RCCC, a "Responsible Employee" is defined as any part-time or full-time member of faculty or staff, to include security officers. For emergencies, when someone is threatened with serious bodily injury or death, call **9-1-1**. For urgent, non-life threatening situations, please contact the RCCC Department of Public Safety and Security at **704-216-7600**

Confidentiality

The College shall attempt to maintain the confidentiality of investigations to the extent possible within the requirements of conducting reasonable investigations while ensuring the safety of the college community. However, it should be understood that confidentiality cannot always be maintained and is not guaranteed. The College will act on the basis of anonymous complaints where it has a reasonable basis to believe that there has been a violation of this policy and that the safety and well-being of members of the college community would be served by such an action.

Retaliation

Retaliatory action against anyone acting in good faith who has made a complaint of workplace violence, who has reported witnessing workplace violence or who has been involved in the reporting of, investigation or responding to a workplace violence is a violation of this policy. It is also a violation of this policy to take adverse action against an employee solely on account of his/her being an actual or potential victim of workplace violence. Anyone who believes they have been retaliated against needs to report the retaliatory act to the Office of Human Resources at 704-216-3778 immediately.

Education

The Department of Public Safety and Security in collaboration with the Office of Human Resources has an established Workplace Violence Policy workshop to develop and implement training sessions to inform employees of the University's Workplace Violence Policy and to raise awareness about workplace violence. For materials concerning training or implementation of this program, contact the Office of Human Resources at 704-216-3778.

Hate Crime Reporting

Purpose

This policy is designed to assist RCCC employee identify crimes motivated by bias toward an individual's race, religion, ethnic background and/or sexual orientation and to define appropriate steps for assisting victims and apprehending suspects.

Policy

It is the policy of RCCC to safeguard the state and federal rights of all individuals irrespective of their race, religion, ethnic background, or sexual orientation. Any acts or threats of violence, property damage, harassment, intimidation or other crimes designed to infringe upon these rights are viewed very seriously by this college and will be given high priority. The college and the Department of Public Safety and Security will use every necessary resource to rapidly and decisively to identify the perpetrators, arrest or assist with their arrest, and take any other vigorous enforcement action as deemed appropriate.

Also, recognizing the particular fears and distress typically suffered by victims of these crimes, the potential for reprisal and escalation of violence and the possible far-reaching negative consequences of these acts on the community and the college, particular attention shall be given to addressing the security and related concerns of the immediate victims as well as their families, acquaintances, and others affected by the crime.

Definitions

Hate Crime: Any unlawful action designed to frighten, harm, injure, intimidate or harass an individual in whole or in part, because of a bias motivation against the actual or perceived race, religion, ethnic background or sexual orientation of the victim.

Bias: Bias is a preformed negative opinion or attitude toward a group of persons based on their race, gender, gender identity, religion, disability, sexual orientation, ethnicity or national origin.

Race: A group of persons who possess common physical characteristics (e.g., color of skin, eyes and/or hair, facial features, etc.) genetically transmitted by descent and heredity that distinguish them as a distinct division of humankind (e.g., Asians blacks, whites, etc.).

Ethnic Group: A group of persons of the same race or national origin who share common or similar traits, languages, customs, and traditions (e.g., Arabs, Hispanics, etc.).

National Origin: A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs and/or traditions.

Religious Group: Any persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being (e.g., Catholics, Jews, Protestants, atheist, etc.).

Sexual Orientation: A sexual attraction toward, and responsiveness to, members of one's own sex or members of the opposite sex (e.g., gays, lesbians, heterosexuals, etc.).

Gender Identity: A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity, e.g., bias against transgender or gender non-conforming individuals.

Religion: A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being, e.g., Catholics, Jews, Protestants, atheists.

Disability: A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.

When an officer at the scene of an incident believes that it may have been motivated by racial, religious, ethnic or sexual orientation bias (RRES), the office shall take ant preliminary actions necessary, such as, but not limited to:

- Determining whether any perpetrators are present, and, if so, taking appropriate enforcement measures;
- Restoring order to the crime scene and taking any necessary actions to gain control of the situation;
- Identifying any injured parties and taking steps to provide medical assistance;
- Identifying any witnesses or others who have knowledge about the crime;
- Protection the crime scene, and;
- Notifying the Director of Public Safety and Security and/or any readily available secondary responder in person or by phone/pager.

Secondary Responder's Responsibilities:

The secondary responder will respond to the scene and shall confer with the initial responding officer, take measures to ensure that all necessary preliminary actions have been taken. The secondary responder shall request any appropriate additional personnel necessary to accomplish the following:

- Provide immediate assistance to the crime victim, beyond any measures already taken by the initial public safety officer, such as:
- Expressing sympathy for the victim and showing a sincere interest in his/her well-being;
- Expressing the college's official position on the importance of these cases, the measures that will be taken to apprehend the perpetrator(s), and the investigating authority's interests in the victim's well-being;
- Allowing the victim a period in which to ventilate his/her immediate concerns and express his/her feelings;
- Assisting the victim in identifying and contacting individuals or agencies that may provide support and assistance. These may include family members or close acquaintances, family clergyman or college chaplain and community service agencies that provide shelter, food, clothing, child care or other related services; and,
- Providing security and precautionary advice to the victim and arranging for any additional security that may be required for the victim while on campus.
- Assuring that the crime scene is properly protected and preserved until appropriate law enforcement authorities arrive and take over the crime scene.
- Conduct a standard preliminary investigation to include preliminary interviews of the victim and any witnesses to the incident, unless inconsistent with the interests of any following criminal investigation.

- Ensure that all relevant facts are documented on an incident and/or arrest report, and make an initial determination as to whether the incident should be classified as a RRES offense.

Follow-up Responsibilities:

Investigative follow up secondary responder personnel assigned to alleged RRES incidents shall be responsible for the following:

- After law enforcement authorities have released the crime scene, any remaining evidence of an inflammatory nature shall be promptly removed (e.g., painted words or signs on a wall) by notify the maintenance department and ensuring the task is completed in a timely manner. Great caution should be taken to notify law enforcement authorities of any additional unknown criminal evidence and great care should be taken to preserve and protect the evidence until law enforcement authorizes re-take control of the crime scene;
- Conducting a comprehensive interview with all victims and witnesses at the crime scene , or as soon as possible thereafter, unless inconsistent with the interests of any following criminal investigation;
- Notifying other appropriate personnel in organization hierarchy depending on the nature and seriousness of the offense, and its potential inflammatory and related impact on the community;
- Working closely with the district attorney’s office to ensure that a legally adequate case is developed for prosecution;
- Working with investigative agencies to provide any insight or analysis of any patterns, organized groups and suspects potentially involved in the offense;
- Coordinating the internal investigation of events with relevant RCCC primary and secondary responders to ensure consistency of the investigation;
- Maintaining contact with the initial responding security officer and keeping him/her apprised of the status of the case;
- Making a final determination as to whether the incident should be classified as an RRES crime, and;
- Completing any reports necessary to comply with statistical reporting requirements for hate crimes.

Secondary responders shall also take the lead role in providing ongoing assistance to the crime victim to include:

- Contacting the victim periodically to determine whether he is receiving adequate and appropriate assistance, and;
- Providing ongoing information to the victim about the status of the criminal investigation.

Community Relations and Crime Prevention

RRES crimes are viewed in the community not only as crimes against the targeted victim, but also as a crime against the victim’s racial, religious, ethnic or sexual orientation group as a whole. Working constructively with segments of this larger audience after such incidents is essential to help reduce fears, stem possible retaliation, help prevent additional RRES incidents and encourage any other previously victimized individuals to step forward and report those crimes. Towards this end, the college’s community relations function, through the Department of Public Safety and Security, and other college officials as deemed appropriate, shall:

- Periodically meet with neighborhood groups, residents in target communities and other identified groups to allay fears, relay this agency’s concern over and response to this and related incident, reduce the potential for counter-violence and provide safety, security and crime prevention information;
- Provide direct and referral assistance to the victim and his/her family;

- Conduct community meetings on RRES threats and violence in general, and as it relates to specific incidents;
- Establish liaison with formal organization and leaders; and
- Expand, where appropriate, existing preventative programs such as anti-hate seminars

Community-Oriented Policing

The college Department of Public Safety and Security embraces the core principles of Community-Oriented Policing on all of its campuses and at off campus events. The Department embraces the concept that a shared responsibility to prevent or mitigate crime by working with the entire campus community, and the surrounding community, contributes to a safer campus.

Building Security, Access, and Maintenance

Regulatory Citations: 34 CFR 668.46(b)(3)

During business hours, most campus facilities are open to students, parents, employees, contractors, guests, and invitees. Students should have student ID available and on campus at all times. Our normal campus operating hours are 7:30 a.m. – 11:00 p.m. Monday through Thursday and 7:30 a.m. -5:00 p.m. Friday. Certain college programs and events deviate from normal hours on a case-by-case basis. Security officers are on duty at all times during these days and hours, and are responsible for opening and closing the college campuses. Currently, the Concord Business and Technology Center, R3 Center, Cloverleaf Center and RCCC at the North Carolina Research Park have limited access to the campus facilities through one entry door. All building access points comply with local and state building code regulations and are equipped with safety “crash doors” permitting rapid evacuation. With the exception of the R3 Center, security staff is also on duty during normal operating hours or special events. The two main campuses at North and South Campus are more open but are closely monitored by security officers, Campus Emergency Coordinators and Campus Building Safety Officers.

Access Doors:

North Campus: Open campus. Primary access is through the paved courtyard between buildings 100 and 200 through the archway. The courtyard leads to access doors to all campus buildings except building 400 and the maintenance shop. Secondary access points are through the north side of buildings 100 and 300; the south side of building 600. Building 700 is accessible from the east entrance facing the parking lot. Primary access to building 400 is through the front door facing east off the main parking lot. Secondary access is from the southwest side of the building coming from the connector sidewalk to the main campus.

South Campus: Open campus. Primary access is through the front doors of each of the three main campus buildings off the main parking areas. Secondary access is at ground level on the backside of each building from the outdoor student commons areas.

Concord Business and Technology Center: Primary and only access is through the front door, facing east, off the main parking lot.

North Carolina Research Park: Primary and only access is through the front door of the only campus building, facing west off the primary parking lot.

West Avenue Campus: Primary is through the front door on West Avenue. Access for students is from the door at the rear of the campus building.

Cabarrus County Sheriff's Training Center: Primary and only access is through the front door of the Cabarrus County Sheriff's Office, facing north off Corban Avenue. Access to this facility is highly restricted and may require passing through a security check point, magnetometers, and possibly a clothed body pat down.

College security officers actively patrol campuses and we are frequently patrolled by local law enforcement agencies. Shrubbery and trees are regularly trimmed to maintain a safe and attractive landscape. All campus lighting is well maintained by the campus maintenance department.

RCCC has no residential facilities for students or faculty.

Emergency Management Plan

The new **Rowan-Cabarrus Community College Emergency Operations Response Plan** became effective in 2016. Major elements of the plan include:

- Management of all emergency and crisis situations under the National Incident Management System/Incident Command System model. All concerned staff will be trained in incident command and emergency response.
- Revision of all emergency management policies and procedure.
- Significant safety and security training programs for staff, faculty and students.
- Implementation of a campus emergency coordinator program to assist with emergencies and drills.
- Development of a Training and Exercise Plan (TEP) designed around the NIMS HSEEP model.
- Development of several emergency management handbooks for emergency preparation.

Publication of Annual Crime Statistics

Regulatory Citations: 34 CFR 668.41(e)

The federal Clery Act requires the publication of all 2013, 2014 and 2015 crime statistics for all reportable college sites no later than October 1, 2015. The crime statistics are available on the Rowan-Cabarrus Community College website at www.rccc.edu. Rowan-Cabarrus Community College is not required to file a Clery fire report because there are no residential facilities provided by the College for student use.

Crime Statistics: RCCC Crime Statistics 2013-2015

2013-2015 Summary of Crime Statistics - North Campus

Offense	Location	Year 2013	Year 2014	Year 2015
Murder / Non-Negligent Manslaughter	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Negligent Manslaughter	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Sex Offenses, Forcible (rape)	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Sex Offenses, Non-Forcible (incest / statutory rape / fondling)	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Domestic Violence	On-Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Dating Violence	On-Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Stalking	On-Campus	0	1	1
	Non-Campus	0	0	0
	Public Property	0	0	0
Robbery	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Aggravated Assault	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Burglary	On Campus	0	0	1
	Non-Campus	0	0	0
	Public Property	0	0	0
Motor Vehicle Theft	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Arson	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Liquor Law Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Liquor Law Arrests	On Campus	0	0	1
	Non-Campus	0	0	0
	Public Property	0	0	0
Drug Law Violations Referred for Disciplinary Action	On Campus	1	1	0
	Non-Campus	0	0	0
	Public Property	0	0	0

Drug Law Arrests	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Illegal Weapons Possession Violations Referred for Disciplinary Action	On Campus	3	0	1
	Non-Campus	0	0	0
	Public Property	0	0	0
Illegal Weapons Possession Arrests	On Campus	0	1	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Unfound Cases	On Campus	0	2	0
	Non-Campus	0	0	0
	Public Property	0	0	0

2013-2015 Summary of Hate Crime Statistics - North Campus

Offense	Location	Year 2013						Year 2014						Year 2015					
		Categories of Prejudice *																	
		R	G	D	RE	NO	SO	R	G	D	RE	NO	SO	R	G	D	RE	NO	SO
Murder / Non-Negligent Manslaughter	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Forcible (rape)	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Non-Forcible (incest / statutory rape /fondling)	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny / Theft	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Destruction / Vandalism	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

*** Categories of Prejudice**
R = Race RE = Religion
GI = Gender
Identity NO = National Origin
D =
Disability SO = Sexual Orientation

No Hate Crimes were reported for 2013, 2014 or 2015.

2013-2015 Summary of Crime Statistics - South Campus

Offense	Location	Year 2013	Year 2014	Year 2015
Murder / Non-Negligent Manslaughter	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Negligent Manslaughter	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Sex Offenses, Forcible (rape)	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Sex Offenses, Non-Forcible (incest / statutory rape / fondling)	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Domestic Violence	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Dating Violence	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
	On Campus	0	0	1

Stalking	Non-Campus	0	0	0
	Public Property	0	0	0
Robbery	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Aggravated Assault	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Burglary	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Motor Vehicle Theft	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Arson	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Liquor Law Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Liquor Law Arrests	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Drug Law Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Drug Law Arrests	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Illegal Weapons Possession Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Illegal Weapons Possession Arrests	On Campus	0	1	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Unfounded Cases	On Campus	0	2	0
	Non-Campus	0	0	0
	Public Property	0	0	0

2013-2015 Summary of Hate Crime Statistics - South Campus

Offense	Location	Year 2013						Year 2014						Year 2015					
		Categories of Prejudice *																	
		R	G	D	RE	N O	S O	R	G	D	RE	N O	S O	R	G	D	RE	N O	S O
Murder / Non-Negligent Manslaughter	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Forcible (rape)	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Non-Forcible (incest / statutory rape / fondling)	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny / Theft	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Destruction / Vandalism	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

*** Categories of Prejudice**

R = Race
 RE = Religion
 GI = Gender Identity
 NO = National Origin
 D = Disability
 SO = Sexual Orientation

No Hate Crimes were reported for 2013, 2014 or 2015.

2013-2015 Summary of Crime Statistics - NCRC

Offense	Location	Year 2013	Year 2014	Year 2015
Murder / Non-Negligent Manslaughter	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Negligent Manslaughter	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Sex Offenses, Forcible (rape)	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Sex Offenses, Non-Forcible (incest / statutory rape / fondling)	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Domestic Violence	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Dating Violence	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Stalking	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Robbery	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Aggravated Assault	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Burglary	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Motor Vehicle Theft	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Arson	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Liquor Law Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Liquor Law Arrests	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Drug Law Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0

Drug Law Arrests	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Illegal Weapons Possession Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Illegal Weapons Possession Arrests	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Unfounded Cases	On Campus	0	0	0
	Non-campus	0	0	0
	Public Property	0	0	0

2013-2015 Summary of Hate Crime Statistics - NCRC

Offense	Location	Year 2013						Year 2014						Year 2015					
		Categories of Prejudice *																	
		NA	NA	NA	NA	NA	NA	R	G	D	R	NO	S	R	G	D	RE	NO	SO
Murder / Non-Negligent Manslaughter	On Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Public Property							0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	On Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Public Property							0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Forcible (rape)	On Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Public Property							0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Non-Forcible (incest / statutory rape / fondling)	On Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Public Property							0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	On Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Public Property							0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	On Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Public Property							0	0	0	0	0	0	0	0	0	0	0	0
Stalking	On Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Public Property							0	0	0	0	0	0	0	0	0	0	0	0
Robbery	On Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Public Property							0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	On Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Public Property							0	0	0	0	0	0	0	0	0	0	0	0
Burglary	On Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Public Property							0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	On Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Public Property							0	0	0	0	0	0	0	0	0	0	0	0
Arson	On Campus							0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus							0	0	0	0	0	0	0	0	0	0	0	0

	Public Property									0	0	0	0	0	0	0	0	0	0	0
Larceny / Theft	On Campus									0	0	0	0	0	0	0	0	0	0	0
	Non-Campus									0	0	0	0	0	0	0	0	0	0	0
	Public Property									0	0	0	0	0	0	0	0	0	0	0
Simple Assault	On Campus									0	0	0	0	0	0	0	0	0	0	0
	Non-Campus									0	0	0	0	0	0	0	0	0	0	0
	Public Property									0	0	0	0	0	0	0	0	0	0	0
Intimidation	On Campus									0	0	0	0	0	0	0	0	0	0	0
	Non-Campus									0	0	0	0	0	0	0	0	0	0	0
	Public Property									0	0	0	0	0	0	0	0	0	0	0
Property Destruction / Vandalism	On Campus									0	0	0	0	0	0	0	0	0	0	0
	Non-Campus									0	0	0	0	0	0	0	0	0	0	0
	Public Property									0	0	0	0	0	0	0	0	0	0	0

*** Categories of Prejudice**
R = Race RE = Religion
GI = Gender Identity NO = National Origin
D = Disability SO = Sexual Orientation

No Hate Crimes were reported for 2013, 2014 or 2015.

2013-2015 Summary of Crime Statistics - CBTC

Offense	Location	Year 2013	Year 2014	Year 2015
Murder / Non-Negligent Manslaughter	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Negligent Manslaughter	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Sex Offenses, Forcible (rape)	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Sex Offenses, Non-Forcible (incest / statutory rape / fondling)	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Domestic Violence	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Dating Violence	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Stalking	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Robbery	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Aggravated Assault	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Burglary	On Campus	0	0	0

	Non-Campus	0	0	0
	Public Property	0	0	0
Motor Vehicle Theft	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Arson	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Liquor Law Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Liquor Law Arrests	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Drug Law Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Drug Law Arrests	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Illegal Weapons Possession Violations Referred for Disciplinary Action	On Campus	0	1	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Illegal Weapons Possession Arrests	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Unfounded Cases	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0

2013-2015 Summary of Hate Crime Statistics - CBTC

Offense	Location	Year 2013						Year 2014						Year 2015					
		Categories of Prejudice *																	
		R	G	D	RE	NO	SO	R	G	D	RE	NO	SO	R	G	D	RE	NO	SO
Murder / Non-Negligent Manslaughter	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Forcible (rape)	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Non-Forcible (incest / statutory rape / fondling)	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

	Private Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Private Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Private Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny / Theft	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Destruction / Vandalism	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

*** Categories of Prejudice**

R = Race
 GI = Gender Identity
 D = Disability
 RE = Religion
 NO = National Origin
 SO = Sexual Orientation

No Hate Crimes were reported for 2013, 2014 or 2015.

2013-2015 Summary of Crime Statistics - Cloverleaf

Offense	Location	Year 2013	Year 2014	Year 2015
Murder / Non-Negligent Manslaughter	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Negligent Manslaughter	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Sex Offenses, Forcible (rape)	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Sex Offenses, Non-Forcible (incest / statutory rape / fondling)	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0

Domestic Violence	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Dating Violence	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Stalking	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Robbery	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Aggravated Assault	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Burglary	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Motor Vehicle Theft	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Arson	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Liquor Law Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Liquor Law Arrests	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Drug Law Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Drug Law Arrests	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Illegal Weapons Possession Violations Referred for Disciplinary Action	On Campus	1	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Illegal Weapons Possession Arrests	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Unfounded	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0

2013-2015 Summary of Hate Crime Statistics - Cloverleaf

Offense	Location	Year 2013	Year 2014	Year 2015
Categories of Prejudice *				

		R	G	D	RE	NO	SO	R	G	D	RE	NO	SO	R	G	D	RE	NO	SO
Murder / Non-Negligent Manslaughter	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Forcible (rape)	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Non-Forcible (incest / statutory rape / fondling)	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny / Theft	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Destruction / Vandalism	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

*** Categories of Prejudice**
R = Race RE = Religion
GI = Gender Identity NO = National Origin
D = Disability SO = Sexual Orientation

No Hate Crimes were reported for 2013, 2014 or 2015.

2013-2015 Summary of Crime Statistics - Cabarrus Law Enforcement Center

Offense	Location	Year 2013	Year 2014	Year 2015
Murder / Non-Negligent Manslaughter	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Negligent Manslaughter	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Sex Offenses, Forcible (rape)	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Sex Offenses, Non-Forcible (incest / statutory rape / fondling)	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Domestic Violence	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Dating Violence	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Stalking	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Robbery	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Aggravated Assault	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Burglary	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Motor Vehicle Theft	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Arson	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Liquor Law Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Liquor Law Arrests	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Drug Law Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Drug Law Arrests	On Campus	0	0	0

	Non-Campus	0	0	0
	Public Property	0	0	0
Illegal Weapons Possession Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Illegal Weapons Possession Arrests	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Unfounded Cases	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0

2013-2015 Summary of Hate Crime Statistics: Cabarrus Law Enforcement Center

Offense	Location	Year 2013						Year 2014						Year 2015					
		Categories of Prejudice *																	
		R	G	D	RE	NO	SO	R	G	D	RE	NO	SO	R	G	D	RE	NO	SO
Murder / Non-Negligent Manslaughter	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Forcible (rape)	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Non-Forcible (incest / statutory rape / fondling)	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny / Theft	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Simple Assault	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Destruction / Vandalism	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

*** Categories of Prejudice**

R = Race
 RE = Religion
 GI = Gender Identity
 NO = National Origin
 D = Disability
 SO = Sexual Orientation

No Hate Crimes were reported for 2013, 2014 or 2015.

2013-2015 Summary of Crime Statistics - All Campus Locations

Offense	Location	Year 2013	Year 2014	Year 2015
Murder / Non-Negligent Manslaughter	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Negligent Manslaughter	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Sex Offenses, Forcible (rape)	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Sex Offenses, Non-Forcible (incest / statutory rape / fondling)	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Domestic Violence	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Dating Violence	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Stalking	On Campus	0	1	2
	Non-Campus	0	0	0
	Public Property	0	0	0
Robbery	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Aggravated Assault	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Burglary	On Campus	0	0	1
	Non-Campus	0	0	0
	Public Property	0	0	0
Motor Vehicle Theft	On Campus	0	0	0
	Non-Campus	0	0	0

	Public Property	0	0	0
Arson	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Liquor Law Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Liquor Law Arrests	On Campus	0	0	1
	Non-Campus	0	0	0
	Public Property	0	0	0
Drug Law Violations Referred for Disciplinary Action	On Campus	1	2	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Drug Law Arrests	On Campus	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Illegal Weapons Possession Violations Referred for Disciplinary Action	On Campus	4	1	1
	Non-Campus	0	0	0
	Public Property	0	0	0
Illegal Weapons Possession Arrests	On Campus	0	2	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Unfounded Cases	On Campus	0	4	0
	Non-Campus	0	0	0
	Public Property	0	0	0

2013-2015 Summary of Hate Crime Statistics: All Campus Locations

Offense	Location	Year 2013						Year 2014						Year 2015					
		Categories of Prejudice *																	
		R	G	D	RE	NO	SO	R	G	D	RE	NO	SO	R	G	D	RE	NO	SO
Murder / Non-Negligent Manslaughter	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Forcible (rape)	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Non-Forcible (incest / statutory rape / fondling)	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	On Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Non-Campus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

LOCATION: BUSC BUSINESSES CABARRUS COUNTY						
BUILDING ID	BUILDING/BUSINESS	PHYSICAL ADDRESS	CITY	STATE	ZIP CODE	ROOM(S)
ADS	ADVANCED DOOR SYSTEMS	505 Pitts School Rd	Concord	NC	28027	TR1
ACSD	AERO CORPORATION SAFEWAZE DIV	4451 Raceway Dr	Concord	NC	28027	CFR1
ALVO	ALEVO INCORPORATED	2321 Concord Pky S	Concord	NC	28027	TR1 TR2 TR3
AMCM	AMERICHEM, INC	723 Commerce Dr	Concord	NC	28025	TR1
ATLS	ATLAS SIGNS	707 Commerce Dr	Concord	NC	28025	TR1 TR2
BOTC	BANK OF THE CAROLINAS	660 Penny Lane	Concord	NC	28025	1
BEF	BARE E FARM	10880 Busbin Rd	Mount Pleasant	NC	28124	HTR
BFC	BEN FRANKLIN CRAFTS	875 Cloverleaf Plaza	Kannapolis	NC	28083	1
BC	BERENFIELD CONTAINERS	12180 University City Blvd	Harrisburg	NC	28075	TR
CTS	CABARRUS TRANSPORT SERVICE	28 Branchview Dr	Concord	NC	28026	CLINIC TR1 TR2
CPHS	CAROLINA PIZZA HUT/SONIC	2331 Concord Lake Rd	Concord	NC	28025	CR
CII	CARPENTER INDUSTRIES, INC	4140 Concord Pky S	Concord	NC	28027	TR101
CGCN	CELGARD - CONCORD	390 Business Blvd	Concord	NC	28025	R223 R224 TR1
CMS	CHARLOTTE MOTOR SPEEDWAY	5555 Concord Pky South	Concord	NC	28027	TRACK SCKQ RM60 0
CCTP	CODDLE CREEK TREATMENT PLANT	6935 Davidson Hwy	Concord	NC	28027	TR1

CCSU	COMMERCIAL CONST. STORAGE UNIT	See Comments for Current Lochn	Concord	NC	28027	RM1
CP	COMMERCIAL VEHICLE GROUP	2845 Armentrout Dr	Concord	NC	28025	CFR2 TR1 TR2
CDP	COMPLETE DESIGN & PACKAGING	280 Manor Ave	Concord	NC	28026	TR TR2
CDVC	CONCORD DIVE CENTER	9 Union Street, Suite 100	Concord	NC	28025	TR1
CONX	CONNECTIONS	4601 Corporate Dr, Suite 160	Concord	NC	28027	B2R1 TR1 TR2
CCON	CRESCENT CONSTRUCTION COMPANY	275 Branchview Dr NE	Concord	NC	28025	CFR1
DNB	DAVE & BUSTER'S	8361 Concord Mills Blvd	Concord	NC	28027	TR1
DT	DAVIS THEATER	65 Union St South	Concord	NC	28026	TR1
DVTK	DEVITA OF KANNAPOLIS	1607 N Main St	Kannapolis	NC	28081	TR1
DBTN	DISTRIBUTION TECHNOLOGIES	423 Pitts School Rd	Concord	NC	28027	TR1
DNP	DNP	4524 Enterprise Dr	Concord	NC	28027	CR1 TR1
ECSE	ECS ENTERPRISES, INC	Carolina	Concord	NC	28027	TR1
ELIF	ELMA LOMAX INCUBATOR FARM	3445 Atando Rd	Concord	NC	28025	TR1
EMBS	EMBASSY SUITES	5400 John Q Hammons Dr	Concord	NC	28025	TR1 TR2 TR3 TR4 TR5 TR6
FMB	FARMER'S MARKET BLDG	120 West Ave	Kannapolis	NC	28081	TR1
FCS	FIELDCREST CANNON STADIUM	2888 Moose Rd	Kannapolis	NC	28083	PKL
FTHD	FIFTH THIRD BANK	871 Church St North	Concord	NC	28025	CONF
FRFD	FIREFOLD, INC	2701 Derita Rd	Concord	NC	28027	TR1
GKCN	GARICK CORPORATION	8829 Rocky River Rd	Harrisburg	NC	28075	TR1
GVS	GLADDEN VENDING SUPPLY	2911 Lane St	Kannapolis	NC	28083	CR
GWFR	GREAT WOLF RESORT	10175 Weddington Rd	Concord	NC	28025	TR1
HCMC	HAAS CMC RACING	6780 Hudspeth Rd	Harrisburg	NC	28075	TR
HCCC	HABITAT CAB CONFERENCE CTR	8 Church St South	Concord	NC	28025	1

HYLB	HARMONY LABS	2865 N Cannon Blvd	Kannapolis	NC	28083	1
HTMI	HI-TECH MACHINE INC	4687 Motorsports Dr	Concord	NC	28027	TR1
HD	HOME DEPOT	3313 Cloverleaf Pky	Kannapolis	NC	28083	1
IHC	I. H. CAFFEY	151 Odell School Rd	Concord	NC	28027	TR
JA	JUBA ALUMINUM	8000 Poplar Tent Rd	Concord	NC	28027	TR1 TR2
KHI	KETCHIE-HOUSTON, INC.	201 Winecoff School Rd	Concord	NC	28027	TR101
L421	DO NOT USE	Local 421 Training Center now listed under MTC - Mechanical Trades				
LCGM	LILES CORP/GIBSON MILL	325 McGill Ave NW	Concord	NC	28027	TR1
LLLC	LIONEL, LLC	6301 Performance Dr	Concord	NC	28027	TR1
LMS	DO NOT USE	Lowes Motor Speedway now listed as CMS - Charlotte Motor Speedway				
MFS	MCCLEAN FOOD SERVICE	55 Odell School Rd	Concord	NC	28025	MR
MTC	MECHANICAL TRADES CAROLINA	285 Litaker Lane	Concord	NC	28025	MR2 TR1
DMCL	MURCODK CORE LAB	201 North Main St	Kannapolis	NC	28081	RM1
OA	OILES AMERICA	4510 Enterprise Dr	Concord	NC	28027	TR1 TR2
OC	OWENS CORNING	4535 Enterprise Dr	Concord	NC	28027	TC TR1 TR2
PSL	PASS & SEYMOUR LEGRAND	4515 Enterprise Dr	Concord	NC	28027	KR
PF	PERDUE FARMS	862 Harris St	Concord	NC	28027	1 2
PM	DO NOT USE	Phillip Morris now listed as Alevo				
PPF	DO NOT USE	Plumbers & Pipefitters now listed under MTC - Mechanical Trades				
PRC	PIEDMONT RENAISSANCE CENTER	51 Union St South	Concord	NC	28025	1
PRFB	PRO-FABRICATION	4328 Triple Crown Dr	Concord	NC	28027	TR1

XMS	RIDENOW POWERSPORTS	254 Concord Pkwy S	Concord	NC	28027	C1 RR
RRTP	ROCKY RIVER TREATMENT PLANT	6400 Breezy Lane	Concord	NC	28026	TR1
S&D	S & D COFFEE	300 Concord Pky S	Concord	NC	28025	BR
SYSM	SENSORY SPECTRUM	222 Oak Avenue	Kannapolis	NC	28081	TR1
SHGN	SHOGREN HOSIERY #1	225 Wilshire Ave	Concord	NC	28025	CFR1
SNPI	SONASPECTION INTERNATIONAL	6851 Belt Rd	Concord	NC	28027	TR1
SPC	SOUTHEASTERN PACKAGING COMPANY	2200 Mulberry Rd	Harrisburg	NC	28075	BR TR
STWK	STANLEY BLACK & DECKER, INC	1000 Stanley Dr	Concord	NC	28027	CL CR1
SYFD	SYSCO FOODS	4500 Corporate Dr	Concord	NC	28025	CTR
TAC	TAC	7475 Westwind Blvd	Concord	NC	28027	TR
TECH	TECHNICON	4412 Republic Ct NW	Concord	NC	28025	WH
TBL	THE BEAD LADY	1 Union St	Concord	NC	28025	TR1
TSCR	TRASHED STUDIO	38 Union St S	Concord	NC	28025	TR1
WSAC	WATER & SEWER AUTHORITY CABARRUS COUNTY	6400 Breezy Lane	Concord	NC	28025	TR!
WYBR	WAYNE BROTHERS	115 West Ave	Kannapolis	NC	28081	TR1
WPS	WILBERT PLASTIC SERVICES	7301 Caldwell Rd	Harrisburg	NC	28075	MTR
YKBG	YORKE BLDG	8 Church Street South	Concord	NC	28025	RM2
ZMAX	ZMAX DRAGWAY	5555 Concord Pky South	Concord	NC	28027	TK

LOCATION: BUSO BUSINESSES OTHER (COUNTIES OUTSIDE OF ROWAN/CABARRUS)						
BUILDING ID	BUILDING/BUSINESS	PHYSICAL ADDRESS	CITY	STATE	ZIP CODE	ROOM(S)
BSPC	BROWM & SHARP PRECISION CENTER	13245 Reese Blvd W. Suite 150	Huntersville	NC	28078	MCR
BWS	BEST WESTERN STERLING	242 East Woodlawn Rd	Charlotte	NC	28217	SR
CCA	CONTROL CORP OF AMERICA	11 Worth Circle	Johnson City	TN	37601	TR1
CGCH	CELGARD - CHARLOTTE	13325 Carowinds Blvd	Charlotte	NC	28273	TR1
CPM	CAROLINA PRECISION MFG	1138 Gateway Dr	Mooresville	NC	28115	TR1

CRNG	CORNING - MIDLAND	14556 Hwy 601	Midland	NC	28107	R1 R2 R3 CL1
DSII	DESIGN & SOFTWARE INT'L, INC	526 Nilles Rd #2	Fairfield	OH	45014	TR1
FTCC	FORSYTH TECH COMMUNITY COLLEGE	391 Technology Way, Suite 162	Winston Salem	NC	27101	TR1
HGI	HILTON GARDEN INN	1920 Ayrley Town Blvd	Charlotte	NC	28273	WMB
HHC	HYATT HOUSE	4920 S Tryon St	Charlotte	NC	28217	CNFR1
HICC	HOLIDAY INN & CONFERENCE CTR	1000 Busse Rd	Deerfield	IL	60007	GR
HIE	HOLIDAY INN EXPRESS	805 W Arrowood Rd	Charlotte	NC	28217	RM1
HIEJ	HOLIDAY INN EXPRESS JOILET	411 S. Larkin Ave	Joliet	IL	60436	MR
HINN	HAMPTON INN	9110 Southern Pine Blvd	Charlotte	NC	28273	TR1
LTC	LANIER TECHNICAL COLLEGE	2990 Landrum Education Dr	Oakwood	GA	30566	600
MCS	MORNINGSTAR CAM SOLUTIONS	407B Commerce St	Albemarle	NC	28001	TRA
NCE	NUSSBAUM CTR FOR ENTREPRENEUR	2007 Yanceyville St # 3	Greensboro	NC	27405	R1
NCOR	NORDSON CORPORATION	300 Nordson Dr	Amherst	OH	44001	TR1
PCE	POLYMER'S CENTER OF EXCELLENCE	8900 Research Dr	Charlotte	NC	28262	1
PCRC	PRINTING & CONVERTING RESEARCH	500 Lebanon Rd	Pendleton	SC	29670	213
RJG	RJG TRAINING FACILITY	105 Smoke Hill Lane	Woodstock	GA	30188	TR1
SCC	SAMPSON COMMUNITY COLLEGE	1801 Sunset Ave Hwy 24 W	Clinton	NC	28328	TR1
SG	SIMPLEXGRINNELL	9826 Southern Pine Blvd	Charlotte	NC	28273	TR1
SMPM	SMP MOTORSPORTS	610 Performance Rd	Mooresville	NC	28115	TR1
TMS	TRIMECH SOLUTIONS	201 McCullough Dr Suite 300	Charlotte	NC	28262	TR1
TRCN	TRINITY CONSULTATIONS	1 Copley Pky	Morrisville	NC	27560	1
TWII	TWI INSTITUTE	445 Electronics Pkwy	Liverpool	NY	13088	TR1
WTCP	WATERS CORPORATION	2500 Gateway Centre, Suite 500	Morrisville	NC	27560	TR1

LOCATION: BUSR BUSINESSES ROWAN COUNTY

BUILDING ID	BUILDING/BUSINESS	PHYSICAL ADDRESS	CITY	STATE	ZIP CODE	ROOM (S)
ADVM	ADVANCED MACHINING	215 Fairbes Ave	Salisbury	NC	28147	TR1
AFS	AGILITY FUEL SYSTEM	1010 Corporate Dr	Salisbury	NC	28146	TR1 TR2 TR3
ALCO	ALCOA	906 Airport Rd	Salisbury	NC	28147	TR
AMTI	AIR MASTERS TECHNOLOGIES INC	2110 S Main St	Salisbury	NC	28144	TR1
AZNL	AKZONOBEL	485 Cedar Springs Rd	Salisbury	NC	28144	CFR1 CFR2
BBI	BORAL BRICKS, INC	700 S Long St	East Spencer	NC	28039	TR1
CCR	DO NOT USE	Rowan County Chamber of Commerce now listed under GOVR				
CGCS	CUSTOM GOLF CAR SUPPLY	1735 Heilig Rd	Salisbury	NC	28146	TR1
CGRM	CHINA GROVE ROLLER MILL	308 N Main St	China Grove	NC	28023	TR1 ML
CPRT	COPART	1081 Recovery Rd	China Grove	NC	28023	TR1
CPT	COMPOSITE PANEL TECHNOLOGIES	1538 Jake Alexander Blvd W	Salisbury	NC	28147	TR1
CSP	CONTINENTAL STRUCTURAL PLASTICS	6701 Statesville Blvd	Salisbury	NC	28147	TR1
DBMS	DURA-BAR METAL SERVICES	770 Cedar Springs Rd	Salisbury	NC	28147	TR1
DN	DISTINCTIVE NATURESCAPES	3870 S Main St	Salisbury	NC	28147	TR1
DSCO	DESCO INC	1205 Lincolnton Rd	Salisbury	NC	28147	CFR
EOFL	DO NOT USE	Executive Office Food Lion now listed as FLC Food Lion Corporate				
FAMB	FARMERS AND MERCHANTS BANK	221 N Main St	Salisbury	NC	28144	TR1
FLC	FOOD LION CORPORATE	2110 Executive Dr	Salisbury	NC	28147	TRNR M
FLW	FOOD LION WAREHOUSE	2085 Harrison Rd	Salisbury	NC	28145	H2
FRL	FREIGHTLINER	11550 Statesville Rd	Cleveland	NC	27013	TC CL01
GCC	GOODWILL CAREER CONNECTIONS	1923 South Main St	Salisbury	NC	28144	R1 R2 R3

GE	GENERAL ELECTRIC	1114 Old Concord Rd	Salisbury	NC	28147	CF1
GFF	GOFORTH FARM	1000 Meisner Lane	Rockwell	NC	28138	FARM
GLDN	GILDAN	2121 Heilig Rd	Salisbury	NC	28146	ML1 ML2 ML3 TR1 TR2
GMCG	GMC GLASS	721 N. Long St	Salisbury	NC	28144	RM1
GSC	GROVE SUPPLY COMPANY	1600 N Main St	China Grove	NC	28023	R1
HBD	HBD/THERMOID, INC	110 Thermoid Way	Salisbury	NC	28144	TR1
HICS	DO NOT USE	Holiday Inn Conference Center is closed	Salisbury	NC	28145	CR
HMPI	HAMPTON INN	1001 Klumac Rd	Salisbury	NC	28147	CR
HTCH	HITACHI	1 Hitachi Metals Dr	China Grove	NC	28023	TR1 TR2
HYMS	DO NOT USE	Hersey-Meters now listed as MS - Mueller Systems, LLC				
IMBR	IMPERIAL BROWN	209 Long Meadow Dr	Salisbury	NC	28147	TR1
IMP	IMPERIAL	1335 Litton Dr	China Grove	NC	28023	BR
INSP	INNOSPEC	775 Hackett St	Salisbury	NC	28144	TR
INVS	PERFORMANCE FIBERS	7401 Statesville Blvd	Salisbury	NC	28147	202
KMCI	KETCHIE MARBLE CO. INC	1920 St. Luke's Church Rd	Salisbury	NC	28146	R1
MAXN	MAXON	520 Grace Church Rd	Salisbury	NC	28147	U
MCTX	MCKENZIE TAXIDERMY	1910 St Lukes Church Rd	Salisbury	NC	28146	CF1
MNAS	MERIDIAN AUTOMOTIVE SYSTEMS	6701 Statesville Blvd	Salisbury	NC	28147	TR1
MPHP	MANPOWER TO HORSEPOWER	5240 US 601	Salisbury	NC	28147	TR1
MS	MUELLER SYSTEMS, LLC	10210 States Ville Blvd	Cleveland	NC	27013	TR1 TR2
MSM	MIDSTATE MACHINERY	2960 Corriher Grange Rd	Mount Ulla	NC	28125	1
NCTM	DO NOT USE	NC Transportation Museum now listed under GOVR as NCM				
NTLS	DO NOT USE	Now listed as ASNL - Akzonobel				

NUSA	NORANDAL USA, INC	1709 Jake Alexander Blvd	Salisbury	NC	28145	TR1 TR2
PDM	PARKDALE MILLS	100 S. Main St	China Grove	NC	28023	TR1 TR2
PGT	DO NOT USE	PGT Industries now listed as GLDN - Gildan				
PINC	PINNACLE CORRUGATED LLC	1600 Pinnacle Dr	Landis	NC	28088	TR1
PLAZ	THE PLAZA	100-106 W Innes St	Salisbury	NC	28144	201
PMTC	PREMTEC - A DIVISION OF NEW YORK AIR BRAKE	985 Whitney Drive	Salisbury	NC	28147	TR1
PRS	PIEDMONT RESEARCH STATION	8350 Sherrills Ford Rd	Salisbury	NC	28147	TR1
PSC	PACKAGING SERVICES OF CAROLINA	Packaging Services of Carolina is now SupplyOne & is listed as SOI				
PWC	POWER CURBERS	727 Bendix Dr	Salisbury	NC	28146	TR1
PYTK	PYROTEK	970 Grace Church Rd	Salisbury	NC	28147	TR1
RCA	ROWAN COUNTY AIRPORT	3670 Airport Loop	Salisbury	NC	28147	CONF
RDMT	RANDALL METALS	210 Ryan Patrick Dr	Salisbury	NC	28147	TR1
SAS	SOUTHERN ATLANTIC SPRING	127 Rowan St	Granite Quarry	NC	28072	TR
SCVC	SALISBURY CIVIC CENTER	315 S Martin Luther King Jr	Salisbury	NC	28144	TR1
SIR	DO NOT USE	Schaefer Interstate Railing now listed as Salisbury Metal Fabrication (SMF)				
SMF	SALISBURY METAL FABRICATION	100 Dolly Madison Road	Salisbury	NC	28144	TR1
SMP	DO NOT USE					
SNCO	SOUTHERN COMPANY	5755 Nc 801 Hwy	Salisbury	NC	28147	TR1
SOI	SUPPLYONE INC	729 Palmer Road	Rockwell	NC	28138	TR1
SQD	SQUARE D IPACS	105 Summit Park Dr	Salisbury	NC	28146	TR1
SRU	SALISBURY-ROWAN UTILITIES	1 Water St	Salisbury	NC	28145	MPT
SSD	SERVICE SUPPLY DISTRIBUTORS	1030 Corporate Center Dr	Salisbury	NC	28146	CFRA
THD	TILLEY HARLEY DAVIDSON	653 Bendix Dr	Salisbury	NC	28146	TR101
TPB	TRELLEBORG PROLYN BOOTS	510 Longmeadow Dr	Salisbury	NC	28147	TR1 TR2 TRF
TRIE	TRIELECTRIC, INC	2221 Old Wilkesboro Rd, PO Box 1412	Salisbury	NC	28144	TR1

TYI	TUSCARORA YARNS, INC	308 E Thom St	China Grove	NC	28023	CR
TYI	TUSCARORA YARNS, INC	308 E Thom St	China Grove	NC	28023	TR1
UR	UNITED RENTALS	101 Mooresville Rd	Salisbury	NC	28144	TR1
WABR	DO NOT USE	WA BROWN is now listed as IMPR - Imperial Brown				
WAKC	W.A. KEPLEY CONSTRUCTION	2570 Sherrills Ford Rd	Salisbury	NC	28147	CF1
WOP	WALK ON PRODUCTS	200 Peeler Rd	Salisbury	NC	28147	TC
WVAC	WATERWORKS VISUAL ARTS CENTER	125 East Liberty St	Salisbury	NC	28144	PRNT CLAY LNDR

LOCATION: CHUC - CHURCHES CABARRUS COUNTY						
BUILDING ID	BUILDING/BUSINESS	PHYSICAL ADDRESS	CITY	STATE	ZIP CODE	ROOM(S)
CFAV	CONCORD FIRST ASSEMBLY VILLAGE	280 Concord Pkwy	Concord	NC	28027	S75
CRC	CROSSROADS CHURCH	220 George Lyles Parkway	Concord	NC	28027	TR1
GILM	GILMORE CHAPEL-AME ZION CHURC	762 Central Dr NW	Concord	NC	28027	1
GLC	GRACE LUTHERAN CHURCH	58 Chestnut St	Concord	NC	28027	1 OVERFLOW
JPM	JACKSON PARK METHODIST	715 Mable Ave	Kannapolis	NC	28083	FH
LWCG	LIVING WATERS CHURCH OF GOD	162 N Little Texas Rd	Kannapolis	NC	28083	1 YOUTH RM
MUM	MIDWAY UNITED METHODIST	708 South Main St	Kannapolis	NC	28081	FH
KUM	N. KANNAPOLIS UNITED METHODIST	1307 N. Main St	Kannapolis	NC	28081	OFH
URMM	UPPER ROOM MINISTRIES	202 McGill Ave NW	Concord	NC	28025	2

LOCATION: CHUR - CHURCHES ROWAN COUNTY						
BUILDING ID	BUILDING/BUSINESS	PHYSICAL ADDRESS	CITY	STATE	ZIP CODE	ROOM(S)
CLC	CONCORDIA LUTHERN CHURCH	185 Concordia Church Rd	China Grove	NC	28023	TR1
GCMC	GAY'S CHAPEL METHODIST CHURCH	5545 Woodleaf Rd	Salisbury	NC	28147	FH
GMBC	GETHSEMANE MISSIONARY	719 S Caldwell St	Salisbury	NC	28144	MR
PHO	POTTERS HOUSE OUTREACH	119 A&B Clancy Street	Salisbury	NC	28144	1
SCG	SOUTHSIDE CHURCH OF GOD	157 Columbus St	China Grove	NC	28023	BASE
UCFC	UNITED CHRISTIAN FELLOWSHIP CH	118 Miller Chapel Rd	Salisbury	NC	28147	MR
WBC	WOODLEAF BAPTIST CHURCH	7790 Woodleaf Rd	Woodleaf	NC	27054	TR1
WLFM	WORD LIFE FAMILY WORSHIP	726 East Liberty St	Salisbury	NC	28146	1

LOCATION: CSCC - COMMUNITY SERVICE CENTERS CABARRUS COUNTY						
BUILDING ID	BUILDING/BUSINESS	PHYSICAL ADDRESS	CITY	STATE	ZIP CODE	ROOM(S)
ANPL	ANARROSI PLACE - RHA	82 Union St S Suite D	Concord	NC	28025	1
CA	CABARRUS ARENA	4751 NC Hwy 49 N	Concord	NC	28025	CFR1 CFR2
CSC	CABARRUS SENIOR CENTER	331 Corban Ave SE	Concord	NC	28025	CR
HLC	DO NOT USE	418 Kerr St NW	Concord	NC	28025	TR1
ICCD	INTERNATIONAL CTR COMM DEVELOP	418 Kerr St NW	Concord	NC	28025	1
KDR	KANNAPOLIS DEPT OF RECREATION	700 W C St	Kannapolis	NC	28081	CFRM1
KYMC	KANNAPOLIS YMCA	101 Ymca Dr	Kannapolis	NC	28025	POOL
LFSP	LIFESPAN	2630 Odell School Rd	Concord	NC	28027	B2R1
LOCC	LOGAN COMMUNITY CENTER	298 Lincoln St SW	Concord	NC	28025	1
OH	OPPORTUNITY HOUSE	72 Corban Ave SW	Concord	NC	28025	1

LOCATION: CSCR - COMMUNITY SERVICE CENTERS ROWAN COUNTY						
--	--	--	--	--	--	--

BUILDING ID	BUILDING/BUSINESS	PHYSICAL ADDRESS	CITY	STATE	ZIP CODE	ROOM(S)
CH	CARTER HOUSE - RHA	600 W Innes St	Salisbury	NC	28144	1
DBC	DUNBAR CENTER	820 S Long St	East Spencer	NC	28039	11
MC	MILLER CENTER	1402 W Bank St	Salisbury	NC	28144	1
NZCH	NAZARETH'S CHILDREN'S HOME	855 Crescent Rd	Rockwell	NC	28138	CAFE
RHM	ROWAN HELPING MINISTRIES	226 North Long St	Salisbury	NC	28144	TR1 TR2
RVO	ROWAN VOCATIONAL OPPORTUNITIES	2728 Old Concord Rd	Salisbury	NC	28146	C1
SHY	S&H YOUTH & ADULT SERVICES	714 S Main St	Salisbury	NC	28144	1
SCDC	SALISBURY COMMUNITY DEV. CTR	1400 W Bank St	Salisbury	NC	28144	CFR
SRCA	SALISBURY/ROWAN COMM ACTION AG	1300 W Bank St	Salisbury	NC	28144	RR TR1

LOCATION: FRDC - FIRE RESCUE DEPARTMENT CABARRUS COUNTY						
BUILDING ID	BUILDING/BUSINESS	PHYSICAL ADDRESS	CITY	STATE	ZIP CODE	ROOM(S)
11	ALLEN FD	4000 US Hwy 601 South	Concord	NC	28025	TR1 TR2
90	CABARRUS OEMS	31 Willowbrook Dr	Concord	NC	28025	TR1
74C	CABARRUS RESCUE SQUAD	2900 S Main St	Kannapolis	NC	28081	TR1 TR2 TR3
12	COLDWATER FD	830 Gold Hill Rd	Concord	NC	28025	TR1
31	CONCORD FD #1	31 N Church St	Concord	NC	28025	TR1
33	CONCORD FD #3	100 Warren C Coleman Blvd	Concord	NC	28025	TCC TR1 TR2 TR3 TR4
38	CONCORD FD #38	1485 Old Charlotte Rd	Concord	NC	28025	TR1
5	CONCORD FD #5	170 Pitts School Rd	Concord	NC	28027	TR1
37	CONCORD FD #7	250 International Dr	Concord	NC	28025	TR1
8	CONCORD FD #8	1485 Old Charlotte Rd	Concord	NC	28025	TR1
9	CONCORD FD #9	1020 Ivey Cline Rd	Concord	NC	28027	TR1

13	FLOWES STORE VFD	8625 Flowes Store Rd	Concord	NC	28025	TR1 TR2
14	GEORGEVILLE FD	6916 Hwy 200	Concord	NC	28025	TR1 TR2
15	HARRISBURG FIRE/RESCUE #1	6450 Moorehead Rd	Harrisburg	NC	28075	TR1 TR2
16	HARRISBURG FIRE/RESCUE #2	9046 Rocky River Rd	Harrisburg	NC	28075	TR1
17	JACKSON PARK VFD	36 Green St	Concord	NC	28025	TR1 TR2
26	KANNAPOLIS FD #1	300 Firehouse Dr	Kannapolis	NC	28083	TR1 TR2 TR3 CLINIC
4	KANNAPOLIS FD #4	328 Stewart St	Concord	NC	28025	TR1
20	MIDLAND FD	12765 US Hwy 601S	Midland	NC	28107	TR1 TR2
19	MT PLEASANT VFD	1415 N Main St	Mount Pleasant	NC	28124	TR1 TR2
21	NORTHEAST VFD	1500 Lentz Harness Shop Rd	Mount Pleasant	NC	28124	TR1
22	ODELL VFD	9051 Davidson Hwy	Concord	NC	28027	TR1
24	RIMER FD	2709 Rimer Rd	Concord	NC	28025	TR1

LOCATION: FRDR - FIRE RESCUE DEPARTMENT ROWAN COUNTY						
BUILDING ID	BUILDING/BUSINESS	PHYSICAL ADDRESS	CITY	STATE	ZIP CODE	ROOM(S)
40	ATWELL VFD	135 Concordia Church Rd	China Grove	NC	28023	TR1
41	BOSTIAN HEIGHTS FD	8211 Old Concord Rd	Salisbury	NC	28146	TR1 TR2
43	CHINA GROVE FD	333 N Main St	China Grove	NC	28023	TR1 TR2
35	CLEVELAND STATION #35	3360 3rd Creek Church Rd	Cleveland	NC	27013	TR1
45	CLEVELAND VFD	11170 Statesville Blvd	Cleveland	NC	27013	TR1
47	EAST SPENCER FD	105 S Long St	East Spencer	NC	28039	TR1
48	ELLIS VFD	3420 Old Mocksville Rd	Salisbury	NC	28147	TR1
87	EMERGENCY OPERATIONS CENTER	2727 Old Concord Rd	Salisbury	NC	28145	CLINIC TR1 TR2 EOC
49	ENOCHVILLE VFD	808 N Enochville Ave	China Grove	NC	28023	TR1

54	FAITH FD	1005 Rainey St	Faith	NC	28041	TR1
55	FRANKLIN FD #55	4370 N US 601 Hwy	Salisbury	NC	28144	TR1
46	GOLD HILL FD	820 Old US Hwy 80	Gold Hill	NC	28071	TR1 TR2
57	GRANITE QUARRY FD	PO Box 351	Granite Quarry	NC	28072	TR1
58	LANDIS FD	136 N Central Ave	Landis	NC	28088	TR1 TR2
59	LIBERTY FD	9460 Stokes Ferry Rd	Salisbury	NC	28146	TR1
62	LOCKE FD #2	5405 Mooresville Rd	Salisbury	NC	28144	TR1 TR2
64	MILLERS FERRY FD	2650 Longs Ferry Rd	Salisbury	NC	28146	TR1 TR2
79	MT. MITCHELL VFD	5875 Old Concord- Salisbury Rd	Kannapolis	NC	28083	TR1 TR2
90NG	NATIONAL GUARD FD #90	1235 National Guard Rd	Salisbury	NC	28147	TR1
69	POOLETOWN VFD	255 Richfield Rd	Richfield	NC	28137	TR1 TR2
70	ROCKWELL CITY FD	116 S Cherry St	Rockwell	NC	28138	TR1
71	ROCKWELL RURAL FD	320 Link St	Rockwell	NC	28138	TR1 TR2
30	ROWAN COMMUNICATIONS	232 North Main St	Salisbury	NC	28145	TR1
R911	ROWAN COUNTY 911	1090 Corporate Center Dr	Salisbury	NC	28146	112
91	ROWAN RESCUE SQUAD	1140 Julian Rd	Salisbury	NC	28146	CLINIC TR1 TR2
72	ROWAN-IREDELL VFD	5757 Chenault Rd	Cleveland	NC	27013	TR1
51	SALISBURY FD #51	514 E Innes St	Salisbury	NC	28144	TT TR1 TR2
52	SALISBURY FD #52	2312 S Main St	Salisbury	NC	28144	TR1
53	SALISBURY FD #53	1604 W Innes St	Salisbury	NC	28144	TR1
1	SALISBURY STATION #1	514 E. Innes St	Salisbury	NC	28144	TR1
2	SALISBURY STATION #2	2312 S Main St	Salisbury	NC	28147	TR1
4	SALISBURY STATION #4	2325 Statesville Blvd	Salisbury	NC	28144	TR1 TR2
73	SCOTCH IRISH FD	3220 Needmore Rd	Woodleaf	NC	27054	TR1 TR2
74	SOUTH SALISBURY FIRE DEPART.	3207 Old Concord	Salisbury	NC	28146	TR1 TR2

75	SPENCER FD	208 S Salisbury Ave	Spencer	NC	28159	TR1
76	UNION FD	1470 Union Church Rd	Salisbury	NC	28146	TR1 TR2
67	WEST ROWAN VFD	2840 Graham Rd	Mount Ulla	NC	28125	TR1
77	WOODLEAF FD	9025 Cool Springs Rd	Woodleaf	NC	27054	TR1 TR2

LOCATION: GOVC - GOVERNMENT BUILDINGS CABARRUS COUNTY						
BUILDING ID	BUILDING/BUSINESS	PHYSICAL ADDRESS	CITY	STATE	ZIP CODE	ROOM(S)
ABOC	ALFRED BROWN OPS CENTER	850 Waren Coleman Blvd	Concord	NC	28025	RYR TR1 TR2 CNFR
CCEO	CABARRUS CO-OP EXT. OFFICE	712 Cabarrus Ave West	Concord	NC	28027	RM1
CCAB	CABARRUS COUNTY ADMIN. BUILDIN	4401 Old Airport Rd	Concord	NC	28025	FBMR
SSC	CABARRUS COUNTY DHS	1303 S. Cannon Blvd	Kannapolis	NC	28083	ADM TR1 TR2 TR3
CGC	CABARRUS GOVERNMENT CENTER	65 Church St. SE	Concord	NC	28025	R1
CRCC	CABARRUS REGIONAL CHAMBER OF C	303 Dale Earnhardt Blvd	Concord	NC	28025	CFR
CCB	CITY OF CONCORD BLDG	850 Hwy 601 South	Concord	NC	28026	CFR1 CFR2 BOC
ESCC	ESC - CONCORD	2275 Kannapolis Hwy	Concord	NC	28027	PD
HTH	HARRISBURG TOWN HALL	4100 Main Street, Suite 101	Harrisburg	NC	28075	RM1
KTS	KANNAPOLIS TRAIN STATION	201 S Mail St	Kannapolis	NC	28081	TR1
MDTH	MIDLAND TOWN HALL	4293B Hwy 24/27 E.	Midland	NC	28107	1
MPTH	MT. PLEASANT TOWN HALL	8590 Park Dr	Mount Pleasant	NC	28124	1
NGA	NATIONAL GUARD ARMORY	1501 Old Charlotte Road SW	Concord	NC	28027	TR1

LOCATION: GOVR - GOVERNMENT BUILDINGS ROWAN COUNTY						
BUILDING ID	BUILDING/BUSINESS	PHYSICAL ADDRESS	CITY	STATE	ZIP CODE	ROOM(S)

CGTH	CHINA GROVE CITY HALL	333 N. Main St	China Grove	NC	28023	TR1
ESMB	EAST SPENCER MUNICIPAL BUILDING	105 S. Long Street	East Spencer	NC	28039	TR1
ESCS	ESC - SALISBURY	1904 S. Main St	Salisbury	NC	28144	RM2
NCM	NC TRANSPORTATION MUSEUM	411 S Salisbury Ave	Spencer	NC	28159	TR1
CCRC	ROWAN COUNTY CHAMBER OF COMMERCE	620 E Innes St	Salisbury	NC	28144	FLBR
RDSS	ROWAN COUNTY DSS	1813 E Innes St	Salisbury	NC	28146	TR1
RCCE	ROWAN COUNTY NC COOPERATIVE EXTENSION	2727 Old Concord Rd	Salisbury	NC	28146	NCSU
RPL	ROWAN PUBLIC LIBRARY	201 W Fisher St	Salisbury	NC	28144	1
SRRL	SOUTH ROWAN REGIONAL LIBRARY	920 Kimball Rd	China Grove	NC	28023	1

LOCATION: MEDC - MEDICAL FACILITIES CABARRUS COUNTY						
BUILDING ID	BUILDING/BUSINESS	PHYSICAL ADDRESS	CITY	STATE	ZIP CODE	ROOM(S)
BERN	BIG ELM RETIREMENT & NURSING					CLINIC
BNCR	BRIAN CENTER	250 Bishop Lane	Concord	NC	28025	CLINIC
CCHS	CABARRUS COL OF HEALTH SCIENCE	401 Medical Park Dr	Concord	NC	28025	234
CHA	CABARRUS HEALTH ALLIANCE	28 Branchview Dr NE	Concord	NC	28025	TR1
CMCH	CMC HARRISBURG	9592 Rocky River Rd	Charlotte	NC	28215	CRHE
DVDC	DE VITA DIALYSIS CONCORD	217 Branchview	Concord	NC	28025	TR1
BKDL	Brookdate Medical Facility	1501 Zion Church Rd E	Concord	NC	28025	CLINIC
LKNO	DO NOT USE	Lake Norman Regional is listed as LNMC under MEDO				
DUC	DOCTOR'S URGENT CARE	205 Branchview Dr NE	Concord	NC	28025	TR1
FOR	FIVE OAKS RETIREMENT CENTER	413 Winecoff School Rd	Concord	NC	28027	CLINIC
HB	HORIZON BAY	1501 Zion Church Rd E	Concord	NC	28025	CLINIC
LIF	LIFE CENTER	321 Corban Ave	Concord	NC	28025	C1
NEMC	NORTHEAST MEDICAL CENTER	920 N Church St	Concord	NC	28025	EMSCLIN

NEMC	NORTHEAST MEDICAL CENTER	920 N Church St	Concord	NC	28025	CLINIC EMSCLI N ROTR TR
TGRH	TAYLOR GLEN RETIREMENT HOME	3700 Taylor Glen Lane NW	Concord	NC	28027	CLINIC
THS	TRANSITIONAL HEALTH SERVICES	1810 Concord Lake Rd	Kannapolis	NC	28083	CLINIC

LOCATION: MEDO - MEDICAL FACILITIES OTHER (COUNTIES OUTSIDE OF ROWAN/CABARRUS)						
BUILDING ID	BUILDING/BUSINESS	PHYSICAL ADDRESS	CITY	STATE	ZIP CODE	ROOM(S)
SRM	STANLY REGIONAL MEDIAL CENTER	301 Yakkin St	Albemarle	NC	28001	CLINIC
LNMC	LAKE NORMAL MEDICAL CENTER	171 Fairview Rd	Mooresville	NC	28115	CLINIC

LOCATION: MEDR - MEDICAL FACILITIES ROWAN COUNTY						
BUILDING ID	BUILDING/BUSINESS	PHYSICAL ADDRESS	CITY	STATE	ZIP CODE	ROOM(S)
ACS	AUTUMN CARE OF SALISBURY	1505 Bringle Ferry Rd	Salisbury	NC	28146	CLINIC
DVTD	DA VITA DIALYSIS	111 Dorsett Dr	Salisbury	NC	28144	TR1
FFMC	FARRINGTON FAMILY MED. CTR	401 Mocksville Ave	Salisbury	NC	28144	R1
GHC	GENESIS HEALTHCARE CENTER	710 Julian Rd	Salisbury	NC	28147	RM 1
LCNR	LIBERTY COMMONS NURSING & REHA	44125 South Main St	Salisbury	NC	28144	CLINIC
LNHM	LUTHERAN HOME	820 Klumac Rd	Salisbury	NC	28144	CLINIC
MG	MAGNOLIA GARDENS	1404 South Salisbury	Spencer	NC	28159	CLINIC
MFSP	MAIN ST. FAMILY PRACTICE					R-01
RRMC	NOVANT HEALTH ROWAN MED CTR	612 Mocksville Ave	Salisbury	NC	28144	201 402 702 CLINIC EMSCLI N ER HA1C HSCIC
NCCA	NU CARE CAROLINA AMBULANCE	222 Mocksville Ave	Salisbury	NC	28144	TR1

PRMD	PRO-MED	628 W Innes St	Salisbury	NC	28144	TR1
RFP	ROWAN FAMILY PHYSICIANS	650 Julian Rd	Salisbury	NC	28144	CLINIC
SMH	DO NOT USE	Stanly Memorial Hospital is listed as SMH under MEDO				
SRMC	SALISBURY-ROWAN MEDICAL CENTER	401 Mocksville Ave	Salisbury	NC	28144	WR
TORC	TRINITY OAKS RETIREMENT COMMUN	402 Trinity Oaks Dr	Salisbury	NC	28144	HCR TR1
VAMC	VA MEDICAL CENTER	1601 Brenner Ave	Salisbury	NC	28144	BC115 CLINIC LCTR MC PLB6 R1

LOCATION: PSDC - POLICE/SHERIFF DEPARTMENTS CABARRUS COUNTY

BUILDING ID	BUILDING/BUSINESS	PHYSICAL ADDRESS	CITY	STATE	ZIP CODE	ROOM(S)
CFR	CABARRUS COUNTY FIREARMS RANGE	4325 Irish Potato Rd	Concord	NC	28025	FR
CCS	CABARRUS COUNTY SHERIFF'S DEPT	30 Corban Ave	Concord	NC	28025	700 701 703 709
CNPD	CONCORD POLICE DEPARTMENT	41 Cabarrus Ave W	Concord	NC	28025	TR1 304 353
KPD	KANNAPOLIS POLICE DEPARTMENT	401 Laureate Way	Kannapolis	NC	28081	TR1
VLC	VARIOUS LOCATIONS: CAB CO					CC

**LOCATION: PSDO - POLICE/SHERIFF DEPARTMENTS OTHER
(COUNTES OUTSIDE OF ROWAN/CABARRUS)**

BUILDING ID	BUILDING/BUSINESS	PHYSICAL ADDRESS	CITY	STATE	ZIP CODE	ROOM(S)
DCFR	DAVIDSON COUNTY FIRING RANGE	341 Tuckertown Rd	New London	NC	28127	FR
LPTC	LEXINGTON PD TRAINING CENTER	415 Lee Smith Rd	Lexington	NC	27292	FR
NCJA	NC JUSTICE ACADEMY	200 W College St	Salemburg	NC	28385	SW

LOCATION: PSDR - POLICE/SHERIFF DEPARTMENTS ROWAN COUNTY						
BUILDING ID	BUILDING/BUSINESS	PHYSICAL ADDRESS	CITY	STATE	ZIP CODE	ROOM(S)
CGP	CHINA GROVE POLICE DEPARTMENT	333 N. Main St	China Grove	NC	28023	SR1
CPD	CLEVELAND POLICE DEPARTMENT	100 N Depot St	Cleveland	NC	27013	CPD
CCHC	DO NOT USE	Concealed Carry Handgun Class listed as MPFR - Marshal Park Firing Range				
ESPD	E SPENCER PD	206 N Long Street	East Spencer	NC	28039	TR1
GQPD	GRANITE QUARRY POLICE DEPT	143 N Salisbury Ave	Granite Quarry	NC	28072	TR1
LPD	LANDIS POLICE DEPT.	136 N Central Ave	Landis	NC	28088	TR1
MPFR	MARSHAL PARK FIRING RANGE	220 Fry St	China Grove	NC	28023	FR
POC	PEACE OFFICER'S CLUB	5605 Longs Ferry Rd	Salisbury	NC	28146	FR TR
RPD	ROCKWELL POLICE DEPT.	303 W. Main St	Rockwell	NC	28138	TR1
RCJA	ROWAN COUNTY JAIL ANNEX	400 Grace Church Rd	Salisbury	NC	28144	FR TR1
RCSL	ROWAN COUNTY SHERIFF - LANDIS	100 N. Main St	Landis	NC	28088	TR1 TR2
RCS	ROWAN COUNTY SHERIFF'S DEPT	232 N Main St	Salisbury	NC	28144	TR1
RCVB	ROWAN COUNTY VACANT BLDG	165 Mahaley Ave	Salisbury	NC	28144	TR1
RWR	ROWAN WILDLIFE RANGE	Majolica Rd	Salisbury	NC	28144	FR
SCP	SALISBURY CITY POLICE	130 E. Liberty St	Salisbury	NC	28144	TR1
SPD	SPENCER POLICE DEPARTMENT	600 S. Salisbury Ave	Spencer	NC	28159	TR1
VLR	VARIOUS LOCATIONS: ROWAN CO.					RC

LOCATION: SCCC - SENIOR CITIZEN CENTER CABARRUS COUNTY						
BUILDING ID	BUILDING/BUSINESS	PHYSICAL ADDRESS	CITY	STATE	ZIP CODE	ROOM(S)
MSC	MURDOCK SENIOR CENTER	101 YMCA Dr	Kannapolis	NC	28081	C

LOCATION: SCCR - SENIOR CITIZEN CENTER ROWAN COUNTY

BUILDING ID	BUILDING/BUSINESS	PHYSICAL ADDRESS	CITY	STATE	ZIP CODE	ROOM(S)
RHSC	RUFTY-HOLMES SENIOR CENTER	1120 South Boundary St	Salisbury	NC	28144	AD-A AD-B CFR CL CR1 CR2 HR

LOCATION: SCHC - SCHOOLS - CABARRUS

BUILDING ID	BUILDING/BUSINESS	PHYSICAL ADDRESS	CITY	STATE	ZIP CODE	ROOM(S)
ALB	A.L. BROWN HIGH SCHOOL	415 East 1st St	Kannapolis	NC	28083	1
BSC	BARBARA SCOTIA COLLEGE	145 Cabarrus Ave West	Concord	NC	28025	LIB01
CSSO	CAB. CO. SCHOOL SYSTEM OFFICE	4401 Old Airport Rd	Concord	NC	28025	TR1 TR2
CCSS	CABARRUS COUNTY SCHOOL SYSTEM	130 Cedar St	Concord	NC	28025	CCSS MF TBA TC
CSCH	CANNON SCHOOL	5801 Poplar Tent Rd	Concord	NC	28027	GYM USMC (Upper School Media Center) R319 (Technology Rm 319 - Snyder Bldg)
CXME	COX MILL ELEMENTARY	1450 Cox Mill Rd	Concord	NC	28027	CR
CCSM	DO NOT USE	Cabarrus County Schools Maintenance is listed with CCSS				1
FHCP	FOREST HILLS CHRISTIAM PRESCHOOL	265 Union Street N	Concord	NC	28025	CR1
FPES	FOREST PARK ELEMENTARY SCHOOL	1333 Forest Park Dr.	Kannapolis	NC	28083	A28 TR1

HRMS	HARRIS RD MIDDLE SCHOOL	9600 Harris Rd	Concord	NC	28027	MC
HRHS	HICKORY RIDGE HIGH SCHOOL	7321 Raging Ridger Rd	Harrisburg	NC	28075	SCH
KIS	KANNAPOLIS INTERMEDIATE SCHOOL	525 E C Street	Kannapolis	NC	28083	MMR
KLPS	KIMBALL LUTERAN PRESCHOOL	101 Vance Avenue	Kannapolis	NC	28081	CL
MPH	MOUNT PLEASANT HIGH SCHOOL	700 Walker Rd	Mt. Pleasant	NC	28124	F127 TR1
NWCM	NORTHWEST CABARRUS MIDDLE	5140 NW Cabarrus Dr	Concord	NC	28027	MC
NWC	NORTHWEST CABARRUS HIGH SCHOOL	5130 NW Cabarrus Dr	Concord	NC	28027	TR1
TMCC	THE MCKNIGHT CENTER	1300 Glenn Ave	Kannapolis	NC	28081	DEVCTR

LOCATION: SCHC - SCHOOLS - CABARRUS						
BUILDING ID	BUILDING/BUSINESS	PHYSICAL ADDRESS	CITY	STATE	ZIP CODE	ROOM(S)
CHS	CARSON HIGH SCHOOL	290 Kress Venture Rd	China Grove	NC	28023	SCHL
CLJH	CORRIHER LIPE JR HIGH	214 W Rice St	Landis	NC	28088	RM1
JCHS	JESSE C. CARSON HIGH SCHOOL	290 Kress Venture Rd.	China Grove	NC	28023	D220
KSB	KETNER SCHOOL OF BUSINESS	2300 W Innes St	Salisbury	NC	28144	1
RSSS	ROWAN-SALISBURY SCHOOL SYSTEM	110 S Long St	East Spencer	NC	28039	TBA TR1
SES	SHIVE ELEMENTARY SCHOOL	655 Holshouser Rd	Rockwell	NC	28138	SCHL
SRHS	SOUTH ROWAN HIGH SCHOOL	1955 Patterson St	China Grove	NC	28023	331 TR VS
SEM	SOUTH-EAST MIDDLE SCHOOL	1570 Peeler Rd	Salisbury	NC	28146	701

Appendix B: Campus Security Authorities

Campus Security Authorities

Name	Division / Department	Job Title	E-mail	Campus Tele-phone
Almeyda, Brenda	Library Services in Learning Resource Center	Coordinator	Brenda.almeyda@rccc.edu	Ext. 7141
Barger, Rene	Pre-College Studies	Customer Service Representative	rene.barger@rccc.edu	Ext. 3510
Barringer, George	Mechanical Drafting and Mechanical Engineering Technologies	Program Chair	George.barringer@rccc.edu	Ext. 3901
Baumgardner, Emily	Student Activities in Student Life/Cabarrus County	Coordinator	emily.baumgardner@rccc.edu	Ext. 3605
Bayer, Carolyn	Liberal Arts, Business Technologies and General Education	Early College Liaison	Carolyn.bayer@rccc.edu	Ext. 3578
Billings, Jenny	English	Division Chair	jenny.billings@rccc.edu	Ext. 3797
Boland, Reg	Title III Grant	Advisor (PT)	reg.boland@rccc.edu	Ext. 3634
Boone, Teena	Developmental English, Reading and ACA	Division Chair	teena.boone@rccc.edu	Ext. 3707
Brand, John	Networking Technology	Program Chair	john.brand@rccc.edu	Ext. 3751
Brewer, Gale	Customer Service	Representative (PT)	gale.brewer@rccc.edu	Ext. 7222
Burris, Mary Beth	M.I.S.T.E.R.	Program Peer Mentor	Marybeth.burris@rccc.edu	Ext. 7154
Burton, Diane	Admissions and Recruitment	Transcript Evaluator	diane.burton@rccc.edu	Ext. 3624
Cannon, Patricia	Admissions and Enrollment	Recruiter	pat.cannon@rccc.edu	Ext. 3788
Chance, Michele	Electronics Engineering Technologies	Program Chair	Michele.chance@rccc.edu	Ext. 3905
Clark, Norman	Learning Resource Center	Part-Time Librarian	norman.clark@rccc.edu	
Connor, Gary	Adult Basic Education and General Education Development	Director	gary.connor@rccc.edu	Ext. 3723
Corriher, Angie	Emergency Services	Customer Service Representative	angie.corriher@rccc.edu	Ext. 3513
Corriher-Smith, Jan	Certification Programs and Community Service Marketing and Retailing	Director / Part-Time Instructor	jan.corriher-smith@rccc.edu	Ext. 3514
Creeger, Joan	Records and Registration	Director of Records and Registration	joan.creeger@rccc.edu	Ext. 3602
Crook, Donna	New Students	Advisor	donna.crook@rccc.edu	Ext. 7203
Cummins, Gail	Career Services	Counselor	gail.cummins@rccc.edu	Ext. 3612
Curlee, Anne	Computer Information Technology	Program Chair	anne.curlee@rccc.edu	Ext. 3758
Daniel, Sandy	Customer Service	Representative	sandy.daniel@rccc.edu	Ext. 7222
Dean, Rebecca	Student Services	IT Systems Analyst	rebecca.dean@rccc.edu	Ext. 3828
Deyton, Tony	Electrical and Electronics Technologies	Program Chair	tony.deyton@rccc.edu	Ext. 3916
Dunnam, Rob	Admissions and Enrollment Services	Director	rob.dunnam@rccc.edu	Ext. 3779
Ebersole, Mark	Student Services	Associate Vice President	mark.ebersole@rccc.edu	Ext. 3601
Everhart, Jessica	Financial Aid	Counselor	jessica.everhart@rccc.edu	Ext. 3558
Fisher, Gail	Customer Service	Representative (PT)	gail.fisher@rccc.edu	Ext. 7222
Fogner, Lynne	Academic Programs	Administrative Services Supervisor	lynne.fogner@rccc.edu	Ext. 3665
Fox, Ginger	Writing Center / Instructor in English	Director	ginger.fox@rccc.edu	Ext. 3842
Fulp, Garland	Business Administration, Marketing and Retailing	Program Chair	garland.fulp@rccc.edu	Ext. 3770
Gainey, Barbara	Compensatory Education	Director	Barbara.gainey@rccc.edu	Ext. 3508
Garneau, Lisa	Computer Programming	Program Chair	lisa.garneau@rccc.edu	Ext. 3757
Gianfrancesco, Laura	New Students	Advisor, (PT)	laura.gianfrancesco@rccc.edu	Ext. 7249
Greene, Shirley	Career Services	Counselor (PT)	shirley.greene@rccc.edu	Ext. 3638
Grimm, Roger	Testing	Director	roger.grimm@rccc.edu	Ext.
Gulledge, Tony	Law Enforcement Training	Coordinator	tony.gulledge@rccc.edu	Ext. 3743
Harwood, Shelby	Financial Aid	Assistant	shelby.harwood@rccc.edu	Ext. 3633
Hayes, Ken	Admissions and Enrollment Services	Graduation Audit (PT)	ken.hayes@rccc.edu	Ext. 3515
Haynes, Joy	Customer Service	Representative (PT)	joy.haynes@rccc.edu	Ext. 7222
Heintz, Larry	Law Enforcement Training	Coordinator	larry.heintz@rccc.edu	Ext. 3745
Helm, Cathy	Academic Testing Center	Facilitator	cathy.helm@rccc.edu	Ext. 3689
Herring, Katie	Financial Aid	Counselor	katie.herring@rccc.edu	Ext. 3834

Hill, Reginald	South Campus	Eveng Coordinator, South Campus	Reginald.hill@rccc.edu	Ext. 3663
Hodgson, Caroll	Sociology	Program Chair	caroll.hodgson@rccc.edu	Ext. 3805
Hodgson, Sherry	Financial Aid	Assistant Director	sherry.hodgson@rccc.edu	Ext. 3616
Howard, Jack	Physical Sciences	Division Chair	jack.howard@rccc.edu	Ext. 3824
Hunt, Jerry	Computer Integrated Machining	Program Chair	jerry.hunt@rccc.edu	Ext. 3915
Hunter, Timothy	Library Services in Learning Resource Center	Coordinator	timothy.hunter@rccc.edu	Ext. 3694
Hutchinson, Mary	Audit Department	Secretary	mary.hutchinson@rccc.edu	Ext. 3498
Johnson, Sabrina	Admissions and Recruitment	Transcript Evaluator	sabrina.johnson@rccc.edu	Ext.
Jones , Courtney	M.I.S.T.E.R.	Program Assistant	courtney.jones@rccc.edu	Ext. 7153
Jones, Dennis	Career Services	Counselor (PT)	dennis.jones@rccc.edu	Ext. 3685
Jones, Janice	Adult Basic Education and General Education Development	Coordinator	Janice.jones@rccc.edu	Ext. 3507
Kamp, Linda	Dental Assisting	Program Chair	linda.kamp@rccc.edu	Ext. 3726
King, Judith	Adult Basic Education and General Education Development	Coordinator	Judith.king@rccc.edu	Ext. 3506
Kitchen, Jeff	Rowan County Early College High School	Dean Students	jeff.kitchen@rccc.edu	Ext. 3859
Kluttz, Beverly	Financial Aid	Reporting Tech	beverly.kluttz@rccc.edu	Ext. 3618
Knight, Kathy	Medical Office Administration and Office Administration	Program Chair	Kathy.knight@rccc.edu	Ext. 3753
Kovach, Gail	Records and Registration	Assistant Director	gail.kovach@rccc.edu	Ext. 3627
Krimminger, Gerald	Law Enforcement Training	Coordinator	Gerald.krimminger@rccc.edu	Ext. 3740
Lambert, Krista	Radiography	Program Chair	krista.lambert@rccc.edu	Ext. 3719
Ledbetter, Lisa	Financial Aid	Director	lisa.ledbetter@rccc.edu	Ext. 3620
Leflore, Theresa	Medical Office Administration and Office Administration	Assistant Program Chair	theresa.leflore@rccc.edu	Ext. 3798
Lewis, Angeal	Financial Aid	Counselor	angela.lewis@rccc.edu	Ext. 3606
Lingle, Claude	Health Occupations	Director	claudelingle@rccc.edu	Ext. 3553
Lippard, Tony	Circulation	LRC Associate	tony.lippard@rccc.edu	Ext. 3692
Lipscomb, Natasha	Student Life	Director	natasha.lipscomb@rccc.edu	Ext. 3622
Lopez, Frances	Customer Service	Representative (PT)	frances.lopez@rccc.edu	Ext. 7222
Loving, Fred	Air Conditioning, Heating and Refrigeration Technologies	Program Chair	fred.loving@rccc.edu	Ext. 3912
Marrone, Lyndsay	Communications, Journalism, Drama and Foreign Languages	Program Chair	Lyndsay.marrone@rccc.edu	Ext. 3848
Marsh, Cheryl	Pre-College Studies	Dean	Cheryl.marsh@rccc.edu	Ext. 3503
McCants, Gene	High School Programs	Coordinator (PT)	gene.mccants@rccc.edu	Ext. 3528
McClamrock, Maggie	Career Services	Counselor (PT)	maggie.mcclamrock@rccc.edu	Ext. 3939
McConnell, Gaye	Enrollment & Student Experience	Vice President	gaye.mcconnell@rccc.edu	Ext. 3600
McDaniel, Roger	Emergency Services	Director	roger.mcdaniel@rccc.edu	Ext. 3501
McGinnis, Melody	English as a Second Language	Director	melody.mcginnis@rccc.edu	Ext. 3521
McKnight, Terri	Mathematics	Program Chair	terri.mcknight@rccc.edu	Ext. 3888
Merrell, Franklin	Industrial Engineering	Program Chair	franklin.merrell@rccc.edu	Ext. 3920
Misenheimer, Cindy	Rowan County Early College High School	Prcipal	cindy.misenheimer@rccc.edu	Ext. 7253
Moler, Misty	Counseling and Career Services	Director	misty.moler@rccc.edu	Ext. 3623
Moore, Dottie	Cooperative Education	Coordinator, (Internship/Co-Op supervisor)	dottie.moore@rccc.edu	Ext. 3648
Moore, Rachal	Customer Service	Representative	rachel.moore@rccc.edu	Ext. 7222
Moorhead, Amy	Learning Resource Center	LRC Associate	amy.moorhead@rccc.edu	Ext. 3684
Morgan-Campola, Jeannie	Early Childhood Education	Program Chair	Jeannie.morgan-campola@rccc.edu	Ext. 3699
Morris, Patty	Customer Service	Representative (PT)	patty.morris@rccc.edu	Ext. 7222
Nason, Scott	Web Technologies	Program Chair	scott.nason@rccc.edu	Ext. 3784
NeeSmith, Debra	Educational Resource Services	Dean	debra.neesmith@rccc.edu	Ext. 3640
Norris, Cathy	Nursing Education	Director	cathy.norris@rccc.edu	Ext. 3701
Nuckrolls, Sandra	Customer Service	Representative	sandra.nuckolls@rccc.edu	Ext. 7222
Pack, Ginger	Mathematics	Director Math Tutoring, Instructor	ginger.pack@rccc.edu	Ext. 3891
Parker, Ruth	Information Systems	Program Chair	ruth.parker@rccc.edu	Ext. 3787
Pressley-Altman,	Cosmetology	Program Chair	wanda.pressley@rccc.edu	Ext. 3927

Wanda			altman@rccc.edu	
Pryor, Marcus	New Students	Advisor, (PT)	marcus.pryor@rccc.edu	Ext.
Reinhard, Beatrice	Customer Service	Representative (PT)	beatrice.reinhard@rccc.edu	Ext. 7222
Rivers, Dennis	M.I.S.T.E.R.	Program Coordinator	dennis.rivers@rccc.edu	Ext. 7153
Rodgers, Kimberly	Career Services	Counselor (PT)	kimberly.rodgers@rccc.edu	Ext. 3524
Rodriguez, Maria	Spanish	Director Foreign Languages, Tutoring / Instructor	maria.rodriguez@rccc.edu	Ext. 3629
Roth, Megan	Customer Service	Representative	megan.roth@rccc.edu	Ext. 7222
Rusnak, Joanne	Disability Services	Counselor	joanne.rusnak@rccc.edu	Ext. 3613
Ryerson, Crystal	Financial Aid	Assistant Director	crystal.ryerson@rccc.edu	Ext. 3632
Saine, Dusty	Events	Site Coordinator & Director	dusty.saine@rccc.edu	Ext. 7105
Satterwhite, Robin	Humanities and Fine Arts	Program Chair	robin.satterwhite@rccc.edu	Ext. 3810
Saxby, Tina	Customer Service	Representative	tina.saxby@rccc.edu	Ext. 7222
Scheller, Sarah	Customer Service	Representative (PT)	sarah.scheller@rccc.edu	Ext. 7222
Scherczinger, Carol	Biotechnology, Bioprocessing and Life Sciences	Program Chair	carol.scherczinger@rccc.edu	Ext. 3923
Scott, Allison	Financial Aid	Counselor	allison.scott@rccc.edu	Ext. 3631
Scott, Danny	Emergency Services	Assistant Director	danny.scott@rccc.edu	Ext. 3519
Scott, Patty	Student Life	Administrative Assistant	patty.scott@rccc.edu	Ext. 3722
Seropian, Robin	Admissions and Enrollment Services	Counselor	robin.seropian@rccc.edu	Ext. 3628
Seward, Tatia	Title III Grant	Administrative Technician	tatia.seward@rccc.edu	Ext. 3855
Shores, Lisa	Learning Resource Center	Coordinator Library Services	lisa.shores@rccc.edu	Ext. 3683
Simpson, Robert	Welding Technologies	Program Chair	Robert.simpson@rccc.edu	Ext. 3921
Smith, Patricia	Records and Registration	Assistant	pat.smith@rccc.edu	Ext. 3630
Sofia, Michelle	Cosmetology	Assistant Program Chair	michelle.sofia@rccc.edu	Ext. 3928
Sombutmai, Jennifer	New Students	Advisor, (PT)	jennifer.sombutmai@rccc.edu	Ext. 3815
Swicegood, Ann	Testing Services (PT)	Testing Services (PT)	ann.swicegood@rccc.edu	Ext. 3634
Talbert, Gina	Testing Services (PT)	Testing Services (PT)	gina.talbert@rccc.edu	Ext.
Triplette, Cathy	Customer Service	Representative	cathy.triplette@rccc.edu	Ext. 7222
Turner, Robin	Accounting	Program Chair	robin.turner@rccc.edu	Ext. 3789
Vang, Kao	Construction Management Technologies	Program Chair	kao.vang@rccc.edu	Ext. 3903
Vernon, Wade	Automotive Systems Technology	Program Chair	wade.vernon@rccc.edu	Ext. 3924
Wagoner, Holly	Disability Services	Counselor	holly.wagoner@rccc.edu	Ext. 3639
Walker, Tammara	Career Services	Counselor	tammara.walker@rccc.edu	Ext. 3603
Wallace, Amber	Financial Aid	Secretary	amber.wallace@rccc.edu	Ext. 3649
West, Sheryee	Customer Service	Representative	sheryee.west@rccc.edu	Ext. 7222
Winkey, Katina	Title III Grant	Advisor	katina.winkey@rccc.edu	Ext. 7266
Wood, Julie	Customer Service	Representative	julie.wood@rccc.edu	Ext. 7222
Woodall, Joe	Fire Protection Technology	Program Chair	joe.woodall@rccc.edu	Ext. 7259
Woodard, Ken	Law Enforcement Training	Coordinator	ken.woodard@rccc.edu	Ext. 3744
Wyatt, Belinda	Academic Programs	Director	Belinda.wyatt@rccc.edu	Ext. 3671
Yates, Betty	Audit Department	Internal FTE Auditor	betty.yates@rccc.edu	Ext. 3497

Appendix C: Campus Recognized Organizations



AHR Chillers

Advisors

- Joe Christie 704-216-3908
- Jon Crockett 704-216-3909
- Vixiene Keovilay 704-216-7128

Cosmetology Club

Advisors

- Patricia Stirewalt, 704-216-3938
- Angela Cameron, 704-216-3936

Cultural Connections

Advisor

- Roberta Kern, 704-216-3844

Early Childhood Club

Advisors

- Jeannie Morgan-Campola, 704-216-3699
- Melissa Schaening, 704-216-3781

M.I.S.T.E.R.

Advisors

- Program Coordinator, Dennis Rivers, 704-216-7153
- Kao Vang, 704-216-3903
- Fred Loving, 704-216-3912
- Larry Davis, 704-216-3907

Office Pro/CIAAP

Advisors

- Denise Askew, 704-216-3775
- Theresa Leflore, 704-216-3778

Phi Beta Lambda (PBL)

Advisors

- Martha Cranford, 704-262-8662
- Sandra Horne, 704-216-3924

Phi Theta Kappa (PTK)

Advisors

- Ginger Fox, 704-216-3842

Practical Nursing Program Association

Advisor

- Priscilla Stanley-Lammi, 704-216-3559

Radiography Club

Advisor

- Katharyn Robertson, 704-216-3724

Raised Voices

Advisor

- Holli Kempton

RC3 Electronics Club

Advisors

- Larry Davis, 704-216-3907
- Michele Chance, 704-216-3905

RCCC Warrior Racing

Advisor

- Nathan Snyder, 704-216-3904

RCCC Welding Club

Advisors

- Brandon Hoffner, 704-216-3922
- Robert Simpson, 704-216-3921

Rotaract Club

Advisor

- Frank Higginbotham, 704-216-3771

Rowan County Early College Club

Advisor

- Jeff Kitchen, 704-216-3859

Science Club

Advisors

- Denise Schweizer, 704-216-7102
- Dr. Carol Scherczinger, 704-216-3923

Skills USA – Automotive

Advisors

- Carl Smith, 704-216-3925
- Thomas Atwell, 704-216-3902

Society of Manufacturing Engineers (SME)

Advisors

- Franklin Merrell, 704-216-3920
- George Barringer, 704-216-3901

Student Government Association (SGA)

Advisor

- Natasha Lipscomb (Student Activities Coordinator), 704-216-3622

Student Nurses Association (SNA)

Advisor

Emily Ward, (704) 216-3716